

REGULAR MEETING OF THE TOWN BOARD

Prior to the Call to Order, Supervisor David Lyon granted the request of John Simizon, retired Town Highway employee to address the Town Board regarding health insurance and the new employee handbook.

The regular meeting of the Town Board, Town of Palmyra, scheduled to be held on Thursday, December 13, 2001, at the Town Hall, 1180 Canandaigua Road, Palmyra, NY, was called to order at 7:37 PM by Town Supervisor David C. Lyon.

CALL TO ORDER

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following board members were present:

ROLL CALL

Town Supervisor - David C. Lyon
Town Board Members - David Nussbaumer
Lynne Green
James Welch
Councilman Michael Lambrix was absent.

Also present at this meeting were the following:

Nelson F. Cook – Highway Superintendent
Robert A. Grier – Code Enforcement Officer
Petra Anderson – Clerk to the Supervisor
Sylvia Lyon - 2799 Lyon Road, Palmyra

COMMUNICATIONS

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- 1. NYS Department of Transportation

Letter from Larry R. Sherman, Regional Traffic Engineer; notice of completion of traffic study on Parker Road in response to resident petition for speed reduction. Speed limit reduction not warranted.

PARKER RD TRAFFIC SURVEY

AGENDA ITEMS

**SET PUBLIC HRG
DATE – MOTT**

1. Set Public Hearing Date – Mott

Motion by David Nussbaumer to set Thursday, December 27, 2001 at 7:30 PM at the Palmyra Town Hall as the time and place to hold a public hearing for William and Jean Mott to review their application to replace an existing mobile home with a new double-wide manufactured home.

Second: Lynne Green

Carried: Unanimously

**TIME-WARNER
FRANCHISE AGR**

2. Time-Warner Franchise Agreement

Resolution moved by David Nussbaumer:

WHEREAS, Time Warner Entertainment-Advance/Newhouse Partnership,) hereinafter, Time Warner Communications), requested consideration for renewal of the Town of Palmyra's Cable Television Franchise Agreement; and

WHEREAS, Time Warner Communications has submitted a renewal agreement for the extension of the Cable Television Franchise with the Town of Palmyra; and

WHEREAS, a Public Hearing for the discussion of that agreement was duly held on the 13th day of November 2001, with no opposition being expressed; and

WHEREAS, the Town Board believes it to be in the best interest of the residents of the Town to accept such agreement;

NOW, THEREFORE, BE IT RESOLVED; That the Supervisor of the Town is hereby authorized to sign the renewal of the Town of Palmyra's Cable Television Franchise Agreement with Time Warner Communications for and on behalf of the Town of Palmyra.

Second: Lynne Green

Carried: Unanimously

3. Wayne County Cable TV Council

**WAYNE CO
CABLE TV
COUNCIL**

Resolution moved by David Nussbaumer:

The Town Board of Palmyra designates the Wayne Cable TV Council as the Administrative entity for Public, Educational, and Governmental Access as required by New York State Public Service Commission Rules;

The Town Board of Palmyra designates the Wayne County Cable TV Council to operate Public, Educational, and Governmental Access, and provide liaison to the franchisee and others as required for the purpose;

The Town Board of Palmyra designates the Wayne County Cable TV Council to coordinate administration of the franchise agreement with the other participating towns and villages of Wayne County;

The Town Board of Palmyra shall appoint a representative to the council who is authorized to vote on its behalf on matters of franchise administration and administration and operations of Public, Educational, and Governmental Access.

The Town Board of Palmyra understand that funding for the administration and operations of Public, Educational, and Governmental Access is not yet determined and that the council will seek funding sources that may include but are not limited to: School districts, franchise fees paid to the Towns and Villages, the Wayne County Board of Supervisors, grants, and public fund raising.

Second: Lynne Green

Carried: Unanimously

4. Wayne County Snow & Ice Contract

**WAYNE CO
SNOW & ICE
AGR**

Motion by David Nussbaumer to approve the 2001-2002 Winter

Season Agreement for Snow & Ice Control on County Roads;

Palmyra to receive \$3080 per mile.

Second: Lynne Green

Carried: Unanimously

5. Planning Board Appointment

**PLANNING BD
APPT – BAKER**

Motion by James Welch to reappoint William Baker of Parker Road to the Planning Board for a term to expire December 31, 2006.

Second: David Nussbaumer

Carried: Unanimously

6. Clerk’s Office Renovations

**CLERK’S OFFICE
RENOVATIONS –
BID ACCEPTED**

Deputy Clerk Cathy Contant reported four contractors agreed to submit bids on the proposed renovations to Town Clerk’s Office.

Two bids were received:

Paul Batterby, 3585 North Creek Rd., Palmyra - \$2950.00

Creekside Cabinets & Supplies,
1593 Alderman Rd., Macedon - \$3782.00

It was noted the bid from Creekside Cabinets did not include finishing an existing door, and providing and installing another interior door, while Mr. Batterby’s bid included both.

Motion by David Nussbaumer to accept the bid of Paul Batterby, dated December 12, 2001 in the amount of \$2950.00 for renovations to the Town Clerk’s Office.

Second: Lynne Green

Carried: Unanimously

**BUDGET
TRANSFERS**

7. Budget transfers

Motion by David Nussbaumer to approve the following budget transfers:

Budget Adjustments for General Fund:

To:
Justices – Equipment
A1110.400 \$1,107.00

From:
Town Board – Cont Exp
A1010.400 \$1,107.00

Supervisor – Equipment
A1220.200 \$1,291.00

Town Board – Cont Exp
A1010.400 \$1,291.00

Supervisor – Cont Exp
A1220.400 \$ 958.99

Town Board – Cont Exp
A1010.400 \$ 958.99

Assessor Clerk – Pers Svcs
A1355.102 \$ 229.00

Assess. Clk/Star– Pers Svcs
A1355.103 \$ 229.00

Assessor Clerk – Pers Svcs
A1355.102 \$ 108.50

Contingency Expense
A1990.400 \$ 108.50

Town Clerk/Clerks – Pers Svcs
A1410.102 \$ 2,868.94

Tax Collector – Pers Svcs
A1330.100 \$ 2,868.94

Town Clerk – Equipment
A1410.200 \$ 355.52

Tax Collector – Pers Svcs
A1330.100 \$ 255.52
Tax Collector – Equip
A1330.200 \$ 100.00

Town Clerk – Cont Exp
A1410.400 \$ 646.40

Tax Collector – Cont Exp
A1330.400 \$ 478.96
Tax Collector – Pers Svcs
A1330.100 \$ 167.44

Building – Pers Svcs
A1620.100 \$ 1,500.00

Contingency Expense
A1990.400 \$ 1,500.00

Historian – Cont Exp
A7510.400 \$ 15.47

Contingency Expense
A1990.400 \$ 15.47

State Retirement
A9010.800 \$ 870.88

Social Security
A9030.800 \$ 694.04
Disability Insurance
A9055.800 \$ 176.84

Budget Adjustments for Part-Town:

To:
State Retirement
B9010.800 \$ 220.32

From:
Social Security
B9030.800 \$ 220.32

Budget Adjustments for Part-Town:

To:
CEO - Cont Exp/Comp Software
B8015.404 \$ 335.00

From:
CEO - Cont Exp/Education
B8015.407 \$ 335.00

CEO - Cont Exp/Office Supplies
B8015.400 \$ 514.82

CEO - Cont Exp –Legal Fees
B8015.402 \$ 514.82

CEO - Equipment
B8015.200 \$2,923.67

CEO/Clerk – Pers Svcs
B8015.102 \$2,923.67

CEO – Cont Exp/Misc
B8015.410 \$ 407.03

CEO – Cont Exp/Advertising
B8015.408 \$ 200.00
CEO – Cont Exp/Eng Fees
B8015.409 \$ 207.03

Second by: James Welch

Carried: Unanimously

Supervisor Lyon announced the Highway Department will pick up Christmas trees left at the curb for a two-week period following Christmas.

**MTN: APPR
ABSTRACT
#31**

Following a review of the claims and expenditures submitted for payment, David Nussbaumer moved to approve payment of same with totals shown on Abstract 31 as follows:

Voucher #'s	Total
2331 - 2384	\$34,487.40

Second by: James Welch

Carried: Unanimously

MTN: ADJ

At 7:54 PM David Nussbaumer moved to adjourn this meeting of the Town Board.

Second by: James Welch

Carried: Unanimously

Respectfully submitted,

Catherine C. Contant
Deputy Town Clerk