

**TOWN BOARD MEETING and WORKSHOP
PALMYRA TOWN HALL
July 11th, 2023**

The following legal notice was posted as required by law:

***LEGAL NOTICE
TOWN OF PALMYRA
NOTICE OF WORKSHOP and SPECIAL MEETING***

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Palmyra will conduct a Workshop and Special Meeting to begin discussion of the 2024 budget, and to appoint and swear in an interim Town Supervisor on the evening of Tuesday July 11th, 2023, 7:00 PM at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

FURTHER NOTICE IS HEREBY GIVEN, that this special meeting is called to transact business related to the above topics, as well as any other business that may come before the Town Board.

Dated: June 23rd, 2023

At 7:00 p.m., Deputy Supervisor Welch called to order the Town Board meeting and Workshop, scheduled for Tuesday, July 11th, 2023, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

Deputy Supervisor Welch led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following Board members were present:

James Welch, Deputy Supervisor
Brad Cook, Councilman
Doug DeRue, Councilman

Councilman Todd Pipitone was absent.

Brad Cook made the motion to approve the minutes from the Regular Town Board Meeting on June 2nd, 2023.

Second: Doug DeRue

Vote: 3 Ayes. Carried

ATTENDANCE

Also in attendance: Gary & Michelle Rose, Heidi Jarvis, Chuck & Julie Hartman, Don Wilkins, Linda Valley, Mary Ann Williams, Sue DeRue, Marc Carrier, Petra Anderson, and and Highway Superintendent Mike Boesel.

GUEST SPEAKER None for that evening.

COMMUNICATIONS RECEIVED None for that evening.

PUBLIC INPUT None for that evening

BOARD NOTE:

The following statement is now to be included on all public agendas:

**If you are attending a Town Board Meeting have not signed up for Public Participation Section of the Town Board Meeting pursuant to the rules which have been established (24 hrs prior to start of meeting), then you will not be able to express your opinion. As a courtesy to those who attend the Board Meeting, you are requested not to interrupt the meeting, and refrain from conversation that would interfere with those attending being able to hear the Board transact its business. If in fact someone interferes with the meeting or the conversation with other spectators should require a warning and it is ignored, the person could be charged with Disorderly Conduct. For public hearings, speaking will be limited to topics on the agenda.*

REPORTS OF STANDING COMMITTEES

Will be given at the Regular Board Meeting on July 27th, 2023.

INFORMATION

Deputy Supervisor Welch spoke to Mr. Cook from Cook Properties (Marquart Mobile Home Park). Mr. Cook would like to complete both sewer lines at the same time (put the newly approved lines in at the same time as existing, though there would not be homes there yet), and will be putting a proposal together to submit to Code. With some discussion, the board stated they would be in favor of this if the conditional plans are approved by code enforcement.

We are currently in litigation with Conifer Realty, and recently spoke with our attorney, as well as the Pal-Mac CSD attorney. The attorneys have come to an agreement with Conifer to lower the assessment to the lower amount for one year, which are the attorney negotiated values. The school district will sign off on the agreement before we do.

AGENDA

1. Approve: Appointment of Town Supervisor and Budget Officer to Fill

Vacancy: Doug DeRue made the motion to appoint Gary Rose as Town Supervisor and Budget Officer, to fill vacancy, beginning immediately, and ending December 31, 2023. This appointment is made pursuant to NYS Town Law Section 64 (5), and rate of pay will be as found in the Final 2023 Budget for the Town of Palmyra. Seconded by Brad Cook, and a roll call vote was requested.

Doug DeRue, Councilman	AYE
Brad Cook, Councilman	AYE
Todd Pipitone, Councilman	ABSENT
James Welch, Deputy Supervisor	AYE

3 AYES. Carried.

SWEARING IN OF TOWN SUPERVISOR

Deputy Supervisor congratulated the newly appointed Town Supervisor, Gary Rose, and welcomed County Clerk Mike Jankowski who swore in the Town Supervisor.

At that time Deputy Supervisor Welch “handed over the gavel” and Supervisor Rose took over the running of the meeting.

BUDGET INFORMATION

Town Book Keeper, Petra Anderson, addressed the board regarding the upcoming 2024 budget preparation. She shared the NYS Comptroller Town Budget Calendar with guidelines and dates, and asked that a request for department budgets go out to department heads on August 1st, and returned to her by August 22nd (after they reviewed and signed off on by liaisons). There will be a “language change” in the request with what is suggested as an across the board raise with adjustments made only with justifications.

She asked that the tentative budget workshops be as follows, and will be an agenda item to be approved at the August 23rd meeting:

Tuesday September 5th, 2024, Tuesday September 12th, 2024, Tuesday September 19th, 2024, and October 3rd, if needed. Final adoption would be Thursday November 9th, 2024.

MOTION TO ADJOURN

At 7:47 PM, Jim Welch made the motion to adjourn the meeting.

Second: Doug DeRue

Vote: 4 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Town Clerk

NEXT Meeting:

REGULAR TOWN BOARD MEETING

Thursday, July 27th, 2023

7:00 PM – Palmyra Town Hall