

REGULAR MEETING OF THE TOWN BOARD**PALMYRA TOWN HALL
November 22, 2011**

At 7:30 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Tuesday, November 22, 2011, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York.

CALL TO ORDER

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

**PLEDGE TO THE
FLAG**

Upon roll call, the following board members were present:

Kenneth F. Miller, Supervisor
James T. Welch, Deputy Supervisor
Michael C. Lambrix, Councilman
David M. Nussbaumer, Councilman
Todd J. Pipitone, Councilman

ROLL CALL

Also attending the meeting: Andrew Lambrix, Palmyra Highway Superintendent Mike Boesel, and Records Management Coordinator, Celeste Finewood.

**MEETING
ATTENDANCE**

Motion was made by Dave Nussbaumer to table the minutes from the October 27 & November 10, 2011 Town Board meetings. The board requested changes to be made by the Town Clerk, Lynne Green, upon her return from vacation.

**MTN: TABLE
MINUTES UNTIL
RETURN OF TOWN
CLERK FROM
VACATION**

Second: Mike Lambrix

Vote: 5 Ayes. Carried.

COMMUNICATIONS

1. **Wayne County Sheriff's Office Report:** The November report was unavailable at the time of the board meeting. Supervisor Miller will forward the information to the Board Members via e-mail (or hard copy) when it becomes available.
2. **Voting Machine Donated to Historic Palmyra Museums:** The no longer utilized version of the voting machine that was left at the Palmyra Town Hall was picked up by the Highway Department and delivered to the Historic Palmyra Museums.

**WAYNE COUNTY
SHERIFF'S
REPORT****VOTING MACHINE
DONATED TO
HISTORIC
PALMYRA
MUSEUMS**

Councilman Welch asked if there was still an existing ballot from the last election attached to it. Supervisor Miller was not sure, but surmised that there was not. It was discussed that it would be nice to have that last ballot of that format attached!

REPORTS OF STANDING COMMITTEES

Economic Development, Appeals and Town Clerk's Office Committee – Todd Pipitone, Chairman

TOWN CLERK OFFICE REPORT FOR NOVEMBER

Town Clerk's Office Report for November: Councilman Todd Pipitone suggested Board members read the report, with topics that include current tax collection (the Town of Palmyra will be receiving \$15,883.19 from the Pal-Mac CSD for collecting this year – up from \$14,434.86 last year), dog licensing update, and continuation of archiving projects.

CLOUD COMPUTING DISCUSSION W/ CELESTE FINEWOOD

Celeste Finewood reported on the "Cloud Computing" (**see Attachment A**) portion of an NYS Archives class that she attended in October. She discussed numerous benefits when using "Cloud Computing" such as cost, no use for separate servers, savings in IT department use, savings in software applications and maintenance. Supervisor Miller asked if there were any examples of current use. Celeste gave an example of a Jamestown, NY school that teamed up with surrounding schools in their district that are sharing cost as well as student database. Councilman Welch asked what happens if the 'cloud' is hacked into. Councilmen Nussbaumer and Lambrix also shared that concern. Celeste explained that while security can be an issue, the person (company) that owns the server is required and responsible for providing security. She also pointed out that we unknowingly use cloud computing daily with such things as Facebook, on line credit card purchases, and banking. If these companies did not do a good enough job, they would go out of business.

Highway Committee – James Welch, Chairman

HIGHWAY REPORT FOR NOVEMBER

November Highway Report: Highway Superintendent Mike Boesel was in attendance this evening, and submitted the following report covering October 27 to November 22:

Highway Superintendent Report
For
Town Board Meeting
11/22/11

Since the 10/27/11 meeting we have completed the following work:

- Fleet Maintenance – all trucks
- Hauling – hauled 1A stone

Other miscellaneous items include:

- **Hauling** – We hauled most of the sand we'll need for the winter already. We have also been hauling some stone for next summer.
- **Winter Fleet Preparations** – Over the past 30 days we have had most of the fleet in for general maintenance and the entire fleet has been outfitted for winter service.
- **Salt Orders** – To date this year we have ordered 250 tons of our 3300 ton allotment. The barn is not complete full, but I currently do not have the funding left in my salt accounts to purchase more at this time. We are hoping for a light December. I will advise if the need to purchase comes sooner.
- **Snow Fence** – Snow fence letters were mailed out last week. We actually installed some short lengths of snow fence last week, mainly in locations across yard areas.
- **Treework** – As time and weather permits throughout the winter we will be performing some treework on our roads and some continued brushmowing. We recently removed several potentially dangerous trees from our road right-of-way on Jeffery, Parker, Schilling, Hogback and Port Gibson Roads.
- **Street Lights** – I am in the process of preparing a list of lights to submit to NYSEG. If you see any during your travels please let me know.
- **Roof repairs** – We made repairs to our shop roof and truck barn roofs over the past 30 days. However, the roof on the lower red barn is not in good condition. We have received estimates for both temporary and permanent repairs which I am still reviewing. At this point in the season I feel we are better off having a tarp installed over the worst trouble-area to get us thru the winter season. This will give us more time to review our options better, including a review of our procurement policy.
- **Fuel Island Upgrades** – Both the TB and VB have approved the PMCSD proposed fuel island upgrades. We are working with the contractor, Northeast Petroleum Technologies Inc., to have the improvements made sometime before the end of the year. I will keep you posted.
- **Contracts for Board Approval**
 - Snow and Ice Control on County Roads – 2011-2012 Winter Season

Any questions, comments or concerns I will be glad to answer.

**HWY- SALT
SUPPLY**

Superintendent Boesel commented on the fact that due to the extra harsh winter last year, the barn containing salt is not full and we are out of money temporarily to purchase an additional supply. Though he thinks they will be okay, he is hoping for a mild end of November and early December until he can get another order of salt in.

**HWY- STREET
LIGHTS**

1. There was much discussion regarding the street lights that are out in the Town and Village. Superintendent Boesel said that he is well aware of this, and not only has Police Chief Dalton had his night patrol compile a list, but the highway workers continue to do so as well. A list is continuously sent to NYSEG but they have not responded. One problem might be that the owner of NYSEG, Iberdrola, has been laying off numerous workers and they do not have the manpower to send out. Superintendent Boesel asked if the Town Board would write a letter or contact NYSEG and get behind this problem as the Village has. The Board said they would be happy to do so.

**HWY -
ROOFING
REPAIRS FOR
HWY BARNs**

2. One final item for discussion with the Highway Superintendent was the repair of roofs to the Highway barns. Upstate Roofing & Elmer Davis have both come out and given their assessment and estimate. Though they both came out independently for inspection, they both submitted the same type of rubber roofing. Because of the enormous cost that could be involved, Supervisor Miller suggested sitting down with Superintendent Boesel and Councilman Welch, to come up with a plan of action for repairs. Councilman Lambrix suggested Superintendent Boesel contact Ray Martin for another opinion.

**HWY- BRUSH
PICK UP**

3. Councilman Nussbaumer thanked the highway department for doing such a great job picking up brush and leaves.

Facilities, Operations and Planning Committee – Mike Lambrix, Chairman

**PLANNING
BOARD
REPORT FOR
NOVEMBER-
NO MEETING
AND BLDG
PERHAPS TO
"GO GREEN"**

No Planning Board Meeting: Mike Lambrix informed the Board members that there was no Planning Board meeting in November. Councilman Lambrix also alerted the other Board members that they will be re-appointing a Planning Board member this evening. Supervisor Miller told the board of the visit to the Town Hall by Macedon Plumbing (Dan Blackenberg). Mr Blackenberg was shown the various facilities at the Town Hall that needed attention. Jay Harding, of Harding Electric, had also been part of the meeting as the Town is looking into "going green" and perhaps using electric hand dryers in the bathrooms.

**Zoning and Assessor's Office Committee
– David Nussbaumer, Chairman**

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| <p>1. <u>Assessor's Office Report:</u> Supervisor Miller asked the board to refer to the Assessor's monthly report. Assessor Elaine Herman reported that property description reports were still being returned daily and that she has had numerous phone calls regarding the assessment of their properties due to these property description reports they received.</p> | <p>ASSESSOR'S
REPORT FOR
NOVEMBER</p> |
| <p>2. <u>Code Enforcement/Zoning Office Report:</u> CEO Dan Wooden was unable to attend the meeting, but forwarded a Project Value and Permits Issued report.</p> | <p>REPORTS FOR
CODE
ENFORCE. &
ZONING
OFFICE FOR
NOVEMBER</p> |
| <p>3. <u>Zoning Board Meeting:</u> There was no Zoning Board meeting to report for the month of November.</p> | |
| <p>4. <u>Zoning Board Member Appointment:</u> Councilman Nussbaumer pointed out that we are in need of a new Zoning Board appointment as Derwent Jackson declined a re-appointment. Further discussion to take place later on this agenda.</p> | <p>NEED TO
REPLACE
ZONING BRD
MEMBER</p> |

INFORMATIONAL ITEMS

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| <p>1. <u>Palmyra Community Library Minutes:</u> Minutes were provided for the September and October 2011 Palmyra Public Library Board meetings. Councilman Lambrix asked at what time the Town Board could audit the library finances. Supervisor Miller said that he needs to review the audit report that is in his possession, and will let the Town Board know when it would be appropriate, and how it should be done.</p> | <p>PALMYRA
LIBRARY
MINUTES FOR
SEPT/OCT 2011</p> |
| <p>2. <u>WCWSA Proposed Rate Adjustment:</u> As of January 1st, 2012, the cost of water within the Western Wayne Service Area of the WCWSA will be \$4.15 per thousand gallons purchased, reflecting an increase of \$0.10 per thousand gallons from the 2011 rate. Councilman Welch asked if it was possible to negotiate this rate to \$4.10 since the wording of the notice said that it was a "proposed water rate adjustment". Supervisor Miller said that he would look</p> | <p>WCWSA PROP.
RATE
ADJUSTMENT</p> |

into this. Councilman Lambrix asked why different areas could pay different amounts. It was explained that different areas (ie. Lyons, NY) were not supplied by Western Wayne County water. The rate is also affected by the number of customers and the infrastructure.

DISCUSSION REGARDING VACANT ZONING BOARD SEAT

3. **Discussion Regarding Replacement for Vacant Zoning Board Seat:** This seat needs to be filled by January 1st, 2012. Supervisor Miller said Dan Gilmore was asked to fill this position, and though he would have liked to have participated in that capacity, he cannot. Mr. Gilmore is sometimes used by the Town and Village as a "Process Server", and this could be considered a conflict of interest. The Board will continue looking for someone.

REMINDER OF RED CROSS TOY COLLECTION

4. **Reminder of Red Cross Toy Collection:** Supervisor Miller reminded the attendees of the Town Board Meeting that the Town Hall is collecting new, unopened toys for the Red Cross until December 1st. The Town Clerk's office supplied a decorative box located inside the main entrance of the building, and Supervisor Miller is hoping that people will remember to make some nice donations for the children!

GIRL SCOUTS USE OF TOWN HALL BLDG.

5. **Girl Scout use of Town Hall:** The NYPENN Girl Scouts will be using the Town Hall facilities after Christmas caroling in the evening on December 2nd. They will be monitored by the adult leaders of the Girl Scout Troop.

6. **There was no public input.**

AGENDA ITEMS

MTN: APPROVE PLANNING BRD APPT.

1. **Motion to approve Planning Board Re-appointment:** Councilman Lambrix made the motion to re-appoint Stephen Landgrebe for the term of January 1st, 2012 thru December 31, 2016 for the Town of Palmyra Planning Board.

Second: Dave Nussbaumer Vote: 5 Ayes. Carried.

MTN: APPROVE BRD OF ASSESS, REV. APPT.

2. **Motion to approve Board of Assessment Review Re-appointment:** Councilman Nussbaumer made the motion to re-appoint Richard Green for the term of October 1st, 2011 thru September 30, 2016 for the Town of Palmyra Board of Assessment Review.

Second: Jim Welch Vote: 3 Ayes. 2 Nays. Carried.

3. Motion to approve Snow & Ice Control Agreement for 2011-2012: Councilman Welch made the motion to approve the Snow & Ice Control Agreement on County Roads with Wayne County. **(See Attachment B)**

**MTN: APPROVE
SNOW & ICE
REMOVAL
AGREEMENT**

Second: Dave Nussbaumer Vote: 5 Ayes. Carried.

4. Motion to approve date for Organizational Meeting for 2012: Councilman Nussbaumer made the motion to approve the date of Tuesday January 10th, 2012 at 7:30PM for the Organizational Meeting.

**MTN: APPROVE
DATE FOR 2012
ORGANIZATIONAL
MEETING**

Second: Mike Lambrix Vote: 5 Ayes. Carried.

5. Motion to approve Claims and Expenditures: Councilman Nussbaumer made the motion to approve the Claims and Expenditures shown on Abstract #225, with vouchers numbering 12680 thru 12757, totaling \$186,422.25.

**MTN: APPROVE
ABSTRACT #225**

Second: Todd Pipitone Vote: 5 Ayes. Carried.

6. Motion to Adjourn: At 8:09 PM, Mike Lambrix made the motion to adjourn the meeting.

**MTN: ADJOURN
MEETING**

Second: Dave Nussbaumer Vote: 5 Ayes.
Carried.

Respectfully submitted,

Irene E. Unterborn
Palmyra Deputy Town Clerk

ATTACHMENT A: "Cloud Computing" Information
ATTACHMENT B: "Snow & Ice Control" Agreement

NEXT TOWN BOARD MEETING
THURSDAY, December 22, 2011, 7:00 P.M.
PALMYRA TOWN HALL