

**TOWN OF PALMYRA
ORGANIZATIONAL MEETING**

The Organizational Meeting of the Town of Palmyra scheduled to be held on Monday, January 4, 1999 at the Town Office, 201 E. Main St., Palmyra, was called to order at 7:30 PM by Town Supervisor David C. Lyon.

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following Town Board Members were present:

- Town Supervisor - David C. Lyon
- Town Board Members - David Nussbaumer
- Michael Lambrix
- James Welch
- Lynne Green

Those present, in addition to the Town Board Members included:

- Catherine Contant
- Petra Anderson

The following appointments were made by Town Supervisor, David C. Lyon:

- Deputy Supervisor _____ David Nussbaumer.
- Clerk to the Supervisor _____ Petra Anderson .
- Town Historian _____ _____.

COMMITTEE APPOINTMENTS

- Highway Committee - Chairman _____ David Nussbaumer
- Planning Committee - Chairman _____ James Welch .
- Zoning Committee - Chairman _____ Michael Lambrix .
- Assessment Committee - Chairman _____ Lynne Green .

APPOINTMENTS AND SALARIES

The following appointments and salaries were moved by Michael Lambrix:

<u>TITLE</u>	<u>NAME</u>	<u>SALARY</u>
<u>Deputy Supervisor</u>	<u>David Nussbaumer</u>	<u>NONE _____.</u>
<u>Budget officer</u>	<u>David C. Lyon</u>	<u>604 pr yr _____.</u>
<u>Town Historian</u>	<u>Robert Lowe</u>	<u>150 pr yr _____.</u>
<u>Town Constable</u>	<u>Gary Rose</u>	<u>fee rmbasmnt</u>
<u>Code Enforcement Officer</u>	<u>Robert Grier</u>	<u>\$35,000 pr yr</u>
<u>Deputy Code Enforcement Officer</u>	<u>Dan Wooden</u>	<u>\$11,000 pr yr</u>
<u>Animal Control Officer & Rabies Responder</u>	<u>Gary Rose</u>	<u>\$ 6,300 pr yr</u>
<u>Deputy ACO & Rabies Resp</u>	<u>Michelle Rose</u>	<u>NONE _____.</u>
<u>Deputy Town Clerk</u>	<u>Catherine Contant</u>	<u>\$21,736 pr yr</u>
<u>Deputy Town Clerk</u>	<u>Sue Ann Regis</u>	<u>\$ 9.50 pr hr</u>
<u>Office Clerk</u>	<u>Dorothy Bosje</u>	<u>\$ 8.85 pr hr</u>
<u>Computer Prog. Admin</u>	<u>Catherine C. Contant</u>	<u>\$6,000 pr yr</u>
<u>Clerk to the Supervisor</u>	<u>Petra Anderson</u>	<u>\$10.00 pr hr</u>
<u>Registrar (4 yrs-thru 1999)</u>	<u>Beverly E. Hickman</u>	<u>fee rmbasmnt</u>
<u>Deputy Registrar</u>	<u>Catherine C. Contant</u>	<u>fee rmbasmnt</u>
<u>Acct Clk to the Assessor</u>	<u>Elaine Herman</u>	<u>\$19,000 pr yr</u>

Deputy Highway Supt	Fred Lawson	NONE
Bingo Inspector		\$10.00 pr ocn
Health Officer (4 yrs-1999)	Alan Lorenz, MD	per statute
Voting Machine Custodian	County Appointed	\$175.00/occsn
Voting Machine Custodian	County Appointed	\$175.00/occsn
Election Inspectors (each)	County Appointed	\$ 6.00 pr hr
Court Clerk	Helga Haak	\$ 8,580 pr yr
Secretary to Zoning Bd, Plng Bd & Code Enf Officer	Dan Wooden	\$ 8.50 pr hr
Clerk to Highway Supt	Karen Yantz	\$ 8.70 pr hr
<u>Hourly rate for Town Highway Crew</u>		
Deputy Superintendent		\$15.27 pr hr
Equipment Operator		\$14.31 pr hr
Truck Driver		\$10.73pr hr
Mower Man (New Hire)		\$10.02pr hr
Summer Help		\$ 7.50 pr hr

Seconded by: David Nussbaumer Carried: Unanimously

Michael Lambrix moved to authorize petty cash funds for the Town Clerk, Town Office, Water Collection – custodian; Beverly E. Hickman and the Code Enforcement office – custodian; Robert Grier.

Seconded by: David Nussbaumer Carried: Unanimously

David Nussbaumer moved to approve the contract between the Town of Palmyra and Palmyra Volunteer Ambulance (PVA) for a period beginning 01/01/1999 thru 12/31/1999 in the amount of \$8,000.00.

Seconded by: Michael Lambrix Carried: Unanimously

James Welch moved to approve the contract between the Town of Palmyra and the Palmyra King's Daughters Library for a period beginning 01/01/1999 thru 12/31/1999 in the amount of \$19,000.00.

David Nussbaumer moved to approve the contract between the Town of Palmyra and the Palmyra community Center for a period beginning 01/01/1999 thru 12/31/1999 in the amount of \$25,000.00.

Seconded by: Michael Lambrix Carried: Unanimously

Michael Lambrix moved to set the rate for mileage at \$.30 per mile.

Seconded by: David Nussbaumer Carried: Unanimously

James Welch moved to designate the Courier-Journal as the Town's official newspaper.

Seconded by: Michael Lambrix Carried: Unanimously

Michael Lambrix moved to designate the following as regular

meeting nights for the Town Board:

- 2nd Thursday of month - Workshop meeting as needed
- 4th Thursday of month - Regular business meeting with the following exceptions:
 - Second meeting in April & October to be held in East Palmyra
 - November '99 meetings will be the 4th and the 22nd
 - December '99 meetings will be the 9th and the 28th

Seconded by: David Nussbaumer Carried: Unanimously

James Welch moved to designate the official depositories for the Town of Palmyra to be as follows:

Marine Midland Bank N/A
Chase Manhattan N/A
M & T Trust Company
Key Bank
Fleet Bank
Chemical Bank
Ontario National

Seconded by: Michael Lambrix Carried: Unanimously

David Nussbaumer moved to authorize paying the following items prior to audit: Utilities, hospitalization, payrolls, postage, disability insurance, social security and retirement.

Seconded by: Michael Lambrix Carried: Unanimously

David Nussbaumer moved to set the price of gravel not to exceed \$1.50 per cubic yard and processed gravel not to exceed \$4.50 per ton.

Seconded by: Michael Lambrix Carried: Unanimously

Michael Lambrix moved to make all appointments and salaries retroactive to January 1, 1999.

Seconded by: David Nussbaumer Carried: Unanimously

Michael Lambrix moved to adopt the Rules of Procedure for the Town Of Palmyra.

Seconded by: David Nussbaumer Carried: Unanimously

Michael Lambrix moved to appoint Paul T. Rubery as delegate to the Association of Towns Meeting in February of 1999.

Seconded by: David Nussbaumer Carried: Unanimously

David Nussbaumer moved to authorize check signing for the Town of Palmyra to be as follows:

David C. Lyon - OR - David Nussbaumer

AND
Beverly E. Hickman - OR - Catherine C. Contant

Seconded by: Michael Lambrix Carried: Unanimously

Michael Lambrix moved to set January 28, 1999 as the date to audit the books of Justice Abbott, Justice Rodman, the Town Clerk and the Clerk to the Supervisor.

Seconded by: Lynne Green Carried: Unanimously

David Nussbaumer then moved to adjourn this meeting of the Town Board.

Seconded by: Michael Lambrix Carried: Unanimously

Respectfully submitted,

Beverly E. Hickman
Town Clerk