

**REGULAR MEETING OF THE TOWN BOARD
PALMYRA TOWN HALL
March 26, 2020**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, March 26, 2020, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

Due to the COVID-19 Pandemic (Coronavirus), the Governor of NYS issued a “no gathering” order for more than 10 people (as long as that was less than half the capacity of the room as well), and “social distancing” of at least 6 feet. Therefore, the open government meeting rules were also changed by state order, and the meeting was also broadcast outside to the front of the building.

Upon roll call, the following Board members were present:

- Kenneth Miller, Supervisor
- James Welch, Deputy Supervisor
- Brad Cook, Councilman
- Todd Pipitone, Councilman

Councilman Michael Lambrix was absent.

At this time, Supervisor Miller requested a moment of silence to honor Justice Bill Abbott, who passed away after over 40 years of service. Mr. Miller stated that after the current health scare, we will honor his memory properly with a proclamation and invite his family to attend a meeting.

Motion was made by Jim Welch to approve the minutes of the regular Town Board meeting which took place on February 27, 2020.

Second: Todd Pipitone Vote: 3 Ayes. Carried

Motion was made by Todd Pipitone to approve the minutes from the Emergency Town Board meeting on March 7, 2020.

Second: Jim Welch Vote: 3 Ayes. Carried

ATTENDANCE

Also attending was: Highway Superintendent Mike Boesel, Casey Carpenter (WC Times), and Paul Hamilton. Indoor attendance spots (to follow the current NYS gathering guidelines) were held for Councilman Lambrix and EMS Advisor Mike Catalano, who ultimately were unable to attend.

HEARING

There was no official hearing this evening.

COMMUNICATIONS RECEIVED

There were no communications received for this evening.

PUBLIC INPUT

There was no public input at the meeting.

However, the following statement will now be included on all public agendas and the agenda was posted on the front of the town hall:

****If you are attending a Town Board Meeting have not signed up for Public Participation Section of the Town Board Meeting pursuant to the rules which have been established (24 hrs prior to start of meeting), then you will not be able to express your opinion. As a courtesy to those who attend the Board Meeting, you are requested not to interrupt the meeting, and refrain from conversation that would interfere with those attending being able to hear the Board transact its business. If in fact someone interferes with the meeting or the conversation with other spectators should require a warning and it is ignored, the person could be charged with Disorderly Conduct. For public hearings, speaking will be limited to topics on the agenda.***

REPORTS OF STANDING COMMITTEES**Supervision---Animal Control, Historian, Finance: Kenneth Miller,
Chairman****1. Latest report from WC DOH regarding the Coronavirus Pandemic:**

Supervisor Miller stated the Wayne County Department of Health has the most up to date information on their website. To date, there are 8 positive cases and zero deaths currently in Wayne County.

**Human Services: Town Clerk, Archives, and Town Hall Facility -
Councilman Bradley Cook**

1. Town Clerk Report for March: The town clerk will combine the March and April reports.

2. Building Update: A drop box will be installed in front of the Town Hall, by the highway workers, as soon as it is delivered. Since the Town Hall now has to be closed to the public, we are hoping the community will find this helpful to drop off payments, permits, and any other paperwork that is necessary.

**Public Works: Highway Department, Equipment and Facilities
- Councilman James Welch****1. Highway Department report for March:**

**Highway Superintendent Report
For Town Board Meeting
03/26/2020**

Since the 2/27/20 meeting we have completed the following work:

- **Plowing/Sanding** –To date this winter season we have made a total of 88 trips out of the barn.
A comparison to this point of the past 6 winter seasons is below:
 - March 2019 - 113 trips.
 - March 2018 - 106 trips.
 - March 2017 - 90 trips.
 - March 2016 - 53 trips.
 - March 2015 – 114 trips.
 - March 2014 – 128 trips.
- **Coronavirus Pandemic** – As the TB knows, the Coronavirus Pandemic CV-19, has completely changed our operations and the world. At our 3/17 Supervisor/Dept Head meeting we discussed how to comply with the Gov Cuomo-Executive Order for a 50%

temporary staff reduction and 'Stay at Home' orders. We implemented this on 3/19 and have continued to operate here with 3-man and 4-man crews taking turns staying home each week. We also continue to clean and disinfect at the beginning and end of each day. So far so good for the entire crew.

- **Salt Orders** – For the month of March we ordered 300 tons of salt. For the winter season we have received 1984 tons of our 2600-ton allotment, or approximately 76% of our allotment. Given the recently favorable weather patterns and our current unexpended salt balances, we appear to be well positioned to start the next winter season.
- **Advocacy Day - CHIPs Funding** – On March 3-4th, I attended our annual Advocacy Day in Albany along with most of the Wayne County Town Highway Superintendents. Typically, by this time the Senate and Assembly have issued their one-house budgets and 3-way negotiations have started, but with CV-19 pandemic, everything has changed. Initially the Gov kept CHIPs flat and cut the EWR money. We are hopeful to get the \$65M EWR money reinstated along with PAVE-NY and BRIDGE-NY but have little hope for any CHIPs increases.
- **Brush Mowing/Tree Work** – Over the past 30 days our brush mowing work has subsided due to hydraulic issues with the CAT 316 excavator. Thus, we started some much-needed tree work early this year. Dead Ash trees will definitely be a problem over these next several years as the Emerald Ash Borer continues to wipe them out. We performed tree work on Cambier, Hogback, Port Gibson, Palmer and Cole Roads and have much more to do.
- **Bridge Update** – The Galloway Road Canal Bridge is expected to be open by this time next week! Tonnage TBD The Port Gibson Road Canal Bridge project remains postponed until August 2020 for a start date.
- **Training/Personnel** –
 - 3/11/20 - The entire crew attended a free MSHA training seminar w/Wolcott/Butler at Palmyra Hwy.
 - Annual Highway School – Ithaca College – June 1-3th May 15th Early Registration \$110.00
- **Winter Equipment and Yard Cleanups** – Before we downsized to 50% staffing last week, we were able to get our snowfence down. Since then we started sweeping and repairing some of our snowplow damage. All of the trucks remain setup with plows/wings/sanders, although we will slowly start to undress them thru April.
- **Palmyra Municipal Auction** – The date has been set for our 34th Annual event, Saturday May 9, 2020. I have the Auction Contract on the March agenda for approval. Given the current situation with the Coronavirus Pandemic and the current inability to have social gatherings, I have been in discussions with Teitsworth about some options for our 34th Annual Palmyra Auction. One option being considered is a 4-day online only event to eliminate any mass gatherings of people. We will continue to evaluate as the event gets closer.
- **Village Budget** – It's budget season in the Village, but due to the Coronavirus Pandemic the last 2 meetings have been cancelled. However, there is another budget meeting planned soon.

Mr. Boesel asked the board to contact him with any questions.

**Town Development: IT & Phones, Fire Protection Contracts, and Strategic Plans
- Councilman Mike Lambrix**

Councilman Lambrix was absent, and had nothing new to report this evening.

**Government Operations: Assessor, Youth & Aging, Code Enforcement/Planning Board, and Justices
- Councilman Todd Pipitone**

1. Assessor's Office Report for March: The assessor will combine her March with April report for the next meeting.

2. Code Enforcement/Zoning Office Report - March: Code Enforcement Officer Pat Sheridan submitted a report to the Board Members that included a list of building permits and certificates of compliance for February 26, 2020 thru March 25, 2020. Also, we will need to set a hearing date this evening for a public hearing regarding the Solar Energy Conversion Technology Moratorium.

3. Minutes from Zoning Board Meeting from March: There was no Zoning Board meeting in February.

4. Minutes from Planning Board Meeting from March: Minutes from the March 9, 2020 Planning Board meeting were shared with the board.

INFORMATIONAL ITEMS

There was no additional information to share with the board this evening.

AGENDA ITEMS

1. Approve: Resolution #6-2020 To Set Public Hearing For Local Law #1-2020: Supervisor Miller made the motion to set the Public Hearing at 7 PM on April 23rd, 2020, for Local Law #1- 2020 To Extend A Moratorium Related To Solar Energy Conversion Technology, as written:

Second: Todd Pipitone

Vote: 3 Ayes. Carried

RESOLUTION #6-2020
SET PUBLIC HEARING – LOCAL LAW #1- 2020 TO EXTEND A MORATORIUM RELATED TO
SOLAR ENERGY CONVERSION TECHNOLOGY

WHEREAS, the Town Board finds that the Town Code does not sufficiently address the use and installation of solar energy conversion technology for Principal use within the Town and that the Town Code should be amended to address such uses; and

WHEREAS, on or about April 25, 2019 the Town Board adopted Local Law No. 2 of 2019 which established a twelve-month moratorium on solar energy conversion technology for Principal use within the Town, which moratorium is set to expire on or about April 24, 2020; and

WHEREAS, the Town Board continues to be engaged in the process of developing comprehensive Town Code regulations to regulate the use and installation of solar energy conversion technology within the Town; and

WHEREAS, in anticipation of the impending adoption of solar energy conversion technology amendments to the Town Code, the Town would like to extend the moratorium established by Local Law 2 of 2019 until February 26, 2021 to further temporarily prohibit the installation and use of solar energy conversion technology; and

WHEREAS, the Town Board believes that such regulations can be duly considered and adopted with such extension period; and

WHEREAS, the extension of said moratorium will protect the public interest and welfare of the residents of the Town until such comprehensive regulations are adopted; and

WHEREAS, the Town has instructed the Town Attorney to draft a Local Law which will temporarily prohibit the installation and use of solar energy conversion technology within the Town; and

WHEREAS, the Town Attorney has submitted a draft amendment of said Local Law to the Town Board and said draft Local Law is on file with the Town Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Palmyra that a Public Hearing shall be had on the 23rd day of April, 2020, at 7:00PM, for the purpose of adopting Local Law #1- 2020, To Extend A Moratorium Related To Solar Energy Conversion Technology in the Town of Palmyra; and be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law; and be it further

RESOLVED, that the Town Clerk cause a copy of the proposed Local Law to be sent to the Wayne County Planning Board for its review pursuant to General Municipal Law Section 239-m.

2. Approve: Western Regional Wastewater Project 2020 Amended and Restated Control Agreement: Supervisor Miller made the motion to approve the Western Regional Wastewater Project 2020 Amended and Restated Control Agreement by and among the Town of Macedon, Town of Marion, Town of Palmyra, Village of Palmyra, Town of Walworth and the Wayne County Water and Sewer Authority. **(This agreement was emailed to the board members on March 16, 2020)**

Second: Todd Pipitone

Vote: 3 Ayes. Carried

3. Approve: Western Regional Wastewater Treatment System Improvements and Services Amended and Restated Agreement Effective April 1, 2020: Supervisor Miller made the motion to approve the Western Regional Wastewater Treatment System Improvements and Services Amended Restated Agreement Effective April 1, 2020 between the Wayne County Water and Sewer Authority with Town of Macedon, Town of Marion, Town of Palmyra, Town of Walworth and Village of Palmyra. **(This agreement was emailed to the board members on March 16, 2020)**

Second: Jim Welch Vote: 3 Ayes. Carried

Motion to approve claims and expenditures: Supervisor Miller made the motion to approve claims and expenditures for the month of March 2020, Vouchers #247 thru #340, totaling \$106,619.33.

Second: Jim Welch Vote: 3 Ayes. Carried

Executive Session: At 7:10 PM, Supervisor Miller made the motion to enter into executive session to discuss matters regarding particular personnel, and invited Highway Superintendent Mike Boesel and Town Clerk Irene Unterborn to join them.

Second: Brad Cook Vote: 3 Ayes. Carried

Exit Executive Session: At 7:45 PM, Jim Welch made the motion to return from executive session.

Second: Brad Cook Vote: 3 Ayes. Carried

Adjourn Meeting: At 7:46 PM, Todd Pipitone made the motion to adjourn the meeting.

Second: Brad Cook Vote: 3 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Town Clerk

Regular Town Board Meeting Thursday April 23, 2020
7:00 PM – East Palmyra Fire Hall

(Since the last board meeting, the meeting was moved back to the Town Hall and will also be broadcast via Facebook live, and people can join on Zoom.com. There will also be a connection available in front of the Town Hall that evening)