

REGULAR MEETING OF THE TOWN BOARD

**PALMYRA TOWN HALL
MAY 27, 2010**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, May 27, 2010, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York.

CALL TO ORDER

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

PLEDGE TO THE FLAG

Upon roll call, the following board members were present:

- Kenneth F. Miller, Supervisor
- James Welch, Councilman
- David Nussbaumer, Councilman
- Todd J. Pipitone, Councilman
- Councilman Michael Lambrix was excused

ROLL CALL

Also attending the meeting: Palmyra Code Enforcement Officer Dan Wooden, *Wayne Post* reporter Billie Rae Walker, Nittayapom Laore and Zachary Naborite from Victor High School, along with two adults and three other students from Victor, who attend a Participation in Government class.

MEETING ATTENDANCE

Motion was made by Dave Nussbaumer to approve the minutes of the April 22, 2010 meeting of the Town Board.

MTN: APPROVE MINUTES OF TOWN BOARD MEETING 4/22/2010

Second: Jim Welch

Vote: 4 Ayes. Carried.

At the request of Town Supervisor Ken Miller, the following resolution was re-introduced to the Board. A motion offered in April was defeated, with the request for detailed information on why the budget adjustment was necessary:

WHEREAS, the Town of Palmyra developed the budget for the Johnson/Floodman/Parker Roads Water Improvement Areas based on estimates for various administrative costs, and

WHEREAS, the actual costs for the Miscellaneous Expenditures will be more than the budgeted amounts,

BE IT RESOLVED, that the Town Board of the Town of Palmyra hereby authorizes an increase in the budget for Miscellaneous costs from \$5,000 to \$7,000, with the project contingency to be reduced by a corresponding amount.

RESOLUTION FOR BUDGET ADJUSTMENT FOR JOHNSON/FLOODMAN/PARKER ROADS WATER IMPROVEMENT AREAS

MTN: APPROVE
RESOLUTION FOR
BUDGET ADJUST
FOR JOHNSON/
FLOODMAN/
PARKER ROADS
WATER
IMPROVEMENT
AREAS

A copy of the detailed items was provided by Stuart I. Brown Associates. After Board members looked over the list, Dave Nussbaumer made the motion to approve the resolution for the budget modification.

Second: Todd Pipitone

Vote: 4 Ayes. Carried.

COMMUNICATIONS

WAYNE COUNTY
SHERIFF'S
OFFICE MONTHLY
REPORT FOR
MAY 2010

- 1. **Wayne County Sheriff's Office Monthly Report:** Supervisor Miller received a copy of the May 2010 report from the office of Wayne County Sheriff Barry Virts, with information about Palmyra complaints, arrests, motor vehicle accidents, etc. Total complaints received for the month = 167. This includes all information from the Sheriff's office, including town and village.

REQUEST FOR
EAGLE SCOUT
STEPHEN KROLAK
CONGRATULATORY
LETTER

- 2. **Request for a Congratulatory Letter:** The request was received for a congratulatory letter to Eagle Scout Stephen Krolak, of Palmyra Troop 96. Town Clerk Lynne Green will send Stephen a letter on behalf of the Town Board.

INVITATION FOR
TOWN OFFICIALS
TO PARTICIPATE IN
MEMORIAL DAY
PARADE

- 3. **Invitation for Memorial Day Parade:** A letter of invitation was received from the James R. Hickey American Legion Post 120, for the Town Officials to participate in this year's Memorial Day Parade on Monday, May 31. Jim Welch, Dave Nussbaumer, Todd Pipitone and Lynne Green are able to attend.

LETTER OF
CONCERN ABOUT
AMBULANCE
SERVICES

- 4. **Letter of Concern About Ambulance Services:** The following letter was received from East Palmyra resident Roy C. Wilck, concerning a possible merger of ambulance services, and how it would affect East Palmyra residents:

Palmyra Town Board:

Subject: Possible merger of ambulance services in the Towns of Palmyra and Macedon

I admit that I have not been able to make any of the information meetings in this regard.

What I am concerned about will be the response time for the far reaches of the townships.

I believe that a larger area than the 2 towns should be involved. I think that the County needs to be involved. I know that it will not come by overnight but could take up to eight or ten years. The crux of the problem is that the Volunteer Fire Departments are unable to do third party billing (state law), and it is capability of non-fire department ambulances to help fund their operations that is causing a problem. Also there is a shortage of volunteers at some times of the day or night so that response is impossible and delays occur in calling another agency. I know that sometimes it takes up to one half hour or longer to get an ambulance to the emergency. This is too long when a life is in the balance.

I am not necessarily in favor of a paid service, but it may have to come to that and that is why I believe that this should come from the county level. I believe that separate ambulance districts need to be developed to equate equal response times to far corners of all districts. This could be done by NOT adhering to town or municipal lines. Perhaps they could be staffed by volunteers, paid, or a combination, 24/7. This could be accomplished at the county level and not between townships.

Thank you, and I hope that Mr. Miller will take this to the county level for us.

**LETTER OF
CONCERN
ABOUT
AMBULANCE
SERVICES**

REPORTS OF STANDING COMMITTEES

**Economic Development and Appeals Committee
– Todd Pipitone, Chairman**

Todd Pipitone had no report at this time.

**NO ECONOMIC
DEVELOPMENT
& APPEALS
COMMITTEE
REPORT**

Highway Committee – James Welch, Chairman

May Highway Department Report: Although Highway Superintendent Mike Boesel was absent, he submitted his department's report through May 27:

Highway Superintendent Report
for Town Board Meeting
05/27/2010

**MAY HIGHWAY
DEPARTMENT
REPORT**

Since the 4/22/2010 meeting we have completed the following work:

- Ditching – Leroy Road
- Storm culvert work – Division Street and E.Foster Street/Johnson Street
- Hauling – hauled washed 1&2 stone for our road project later this summer
- Tarps –tarps have been installed on all trucks
- Inter-municipal Assistance
 - 5/25/10 thru 5/27/10 – 1 Palmyra truck to Macedon for surface treating assistance

Other miscellaneous items include:

- **Palmyra Municipal Auction** – May 8th we held our 25th Palmyra Municipal Auction. The Auction was very successful and total sales were close to \$3.2 million. I hope to have more Auction statistics very soon. Attached below is our original Auction surplus list and the price the items sold for.
- **NYSERDA Energy Audit** –April 30th, Chad Drake from CJ Brown Energy reviewed our highway facility and Town Hall facility. I should have his audit results before the June TB meeting.
- **Canandaigua Street Project Update** – As you know this project is now underway. Rizzo Construction is currently working on new watermain installations and will soon be working directly opposite the Primary School.
- **Mowing** – Chris Bratt is mowing for us again this summer. He started roadside mowing on May 18th. We had previously started mowing therefore we have already made one complete round of mowing. Our mowing contract with WC Highway is also on the agenda for approval.
- **Personnel** –
 - Chris Bratt started back mowing with us on 5/18/10
 - Gerald East started as a summer laborer with us on 5/18/10
 - Summer Interns – Nick Eckert and Dan Woodard started a two-week internship through BOCES with us on 5/24/10.
- **Equipment** -
 - **10-Wheel Truck Update** –We received our new Mack 10-wheel truck on May 11th. A picture is attached below.
 - **Bobcat Purchase** – We received our new Bobcat S630 on April 29th. A picture is attached below.

Any questions, comments or concerns I will be glad to answer.

In addition to the report, Mike provided Board members with photos of the 10-Wheel Mack Truck received May 11th, our new Bobcat S630 received April 29th, as well as a list of the items auctioned off from the Town and the selling prices for them.

**MAY HIGHWAY
DEPARTMENT
REPORT**

**PHOTOS OF
NEW MACK
TRUCK AND
NEW BOBCAT**

**Facilities, Operations and Planning Committee
– Mike Lambrix, Chairman**

Mike Lambrix was not in attendance this evening. In addition, no Planning Board meeting was held during May.

**NO PLANNING
BOARD
MEETING IN MAY**

Zoning Committee – David Nussbaumer, Chairman

1. **Code Enforcement/Zoning Office Report:** May's CEO Report was distributed to Board members. Dan Wooden was in attendance to answer questions and to make comments. He announced that the Code Enforcement/Zoning office will now be open during the lunch hour, at least for a while, to try it out.

**CEO REPORT
FOR MAY,
INCLUDING
OFFICE WILL BE
OPEN DURING
LUNCH HOUR**

2. **Nuisance Properties Update:** Dan also updated the Board on the status of several nuisance properties that the Board has been following:

The Town is now in court proceedings on the Lyon Road property, with the North Creek Road property next. The Garnsey Road property has until September 1 to clean up before the town's next legal step there.

**NUISANCE
PROPERTIES
UPDATE**

3. **Zoning Board:** There was no Zoning Board of Appeals meeting during May.

**NO ZONING
BOARD
MEETING IN MAY**

INFORMATIONAL ITEMS

1. **Assessor's Report for May:** Board members read the Assessor's Report, which included preparations for Grievance Day, which was held May 25, with the Board of Assessment Review. Assessor Elaine Herman also requests a room air conditioner for the window in the larger office. The current one is not adequate for the size of the office. She provided Board members with information on several models to select from.

**ASSESSOR'S
REPORT FOR
MAY**

**TOWN CLERK'S
OFFICE REPORT
FOR MAY**

- 2. **Town Clerk's Office Report for May:** The report includes news that each Town may be picking up all duties and expenses concerning dog licensing. Word is that the State will be giving up all dog licensing, due to proposed budget cuts. A copy of the 2010 Community Resource Guide was included in each Board member's packet of information. Board members read the Town Clerk's Office Report without comment.

- 3. **North Creek Road Speed Reduction Request:** A letter was received in May from the New York State Department of Transportation, Region 4, in Rochester, which answers the request Palmyra has made for speed reduction on the middle segment of North Creek Road. It reads:

"We have completed our investigation on North Creek Road, C.R. 223, between South Creek Road and a point 0.5 mile east of Route 21 relative to the establishment of a lower speed limit.

**N. CREEK RD.
SPEED
REDUCTION
REQUEST
DENIED**

"A representative from this office made a visit to the site to observe the roadway characteristics and make an analysis of the speed of the vehicles by use of radar. We met with the Traffic Supervisor from the New York State Police at this location to seek his input about lowering the speed limit.

"In consideration of the roadway characteristics, radar data and the review by the State Police, we determined that a reduction of the speed limit is not warranted at this time.

*"David C. Goehring, P.E.
Regional Traffic Engineer"*

**PALMYRA
COMMUNITY
LIBRARY BOARD
MEETING
MINUTES**

- 4. **Palmyra Community Library:** Town Board members each received a copy, for their information, of the March 18 and April 15, 2010 Library Board of Trustees meeting minutes in their packets.

**TOWN OF
WALWORTH
NOTICES OF
PUBLIC
HEARINGS**

- 5. **Town of Walworth Paperwork:** As an adjoining town, Palmyra was sent a copy of the Town of Walworth's Amendment to the Master Plan, and a copy of Town of Walworth's Proposed Local Law No. 5 of 2010 to add Recreational Vehicle Park and Campgrounds to the Walworth Town Code. These letters also contained the dates and times of Public Hearings.

6. **Public Input:** Although this item was on the agenda, there was no one present who wished to speak at this time. **NO PUBLIC INPUT**

AGENDA ITEMS

1. **Fleet Assessment Study Agreement:** JustSolutions, Inc. has agreed to perform a Fleet Assessment Study for the Town of Palmyra. It is *"a holistic look at the document output environment, and the resulting Executive Summary Proposal will provide decision support in the area of document management. It requires cost data from Town of Palmyra to develop an understanding of current spending and to evaluate potential solutions for cost savings."*

MTN: APPROVE SUPERVISOR TO SIGN AGREEMENT FOR FREE FLEET ASESSMENT STUDY

Supervisor Miller stressed that the Assessment Study is free, and he is asking the Board to authorize the Supervisor to sign the agreement to do this Study. This will include assessment at Town Hall, the Highway Department and Justices. There is no further obligation to the Town. Dave Nussbaumer made the motion to authorize the Supervisor to sign the agreement.

Second: Todd Pipitone Vote: 4 Ayes. Carried.

A copy of this agreement is included with these minutes as Attachment A.

2. **Retirement of Code Enforcement Officer:** April 30th was the last day for Bob Grier as Town and Village Code Enforcement/Zoning Officer/Building Inspector. Since this position is an annually appointed position, it is necessary for the Town Board to approve his retirement, and to wish him well. Dave Nussbaumer made the motion to approve the retirement of Bob Grier from the position of Code Enforcement/Zoning Officer/Building Inspector, retroactive to April 30, 2010.

MTN: APPROVE RETIREMENT OF CODE ENFORCEMENT/ ZONING OFFICER/ BUILDING INSPECTOR BOB GRIER RETROACTIVE TO APRIL 30, 2010

Second: Jim Welch Vote: 4 ayes. Carried.

MTN: APPROVE APPOINTMENT OF CODE ENFORCEMENT/ ZONING OFFICER/ BUILDING INSPECTOR DAN WOODEN RETROACTIVE TO MAY 1, 2010

- 3. **Appoint Dan Wooden as Code Enforcement/Zoning Officer/Building Inspector:** The Palmyra Deputy Code Enforcement / Zoning Officer / Building Inspector, Dan Wooden, has worked many years part-time, and has attended all the required training to move into the position of Code Enforcement/Zoning Officer/Building Inspector, full time, at the retirement of Bob Grier. Dave Nussbaumer made the motion to appoint Dan Wooden as Code Enforcement / Zoning Officer / Building Inspector for Palmyra, retroactive to May 1, 2010, at an annual salary of \$45,000, for the year 2010.

Second: Todd Pipitone Vote: 4 Ayes. Carried.

MTN: APPROVE APPOINTMENT OF DEPUTY CODE ENFORCEMENT/ ZONING OFFICER/ BUILDING INSPECTOR BOB GRIER RETROACTIVE TO MAY 1, 2010

- 4. **Appoint Bob Grier as Deputy Code Enforcement/Zoning Officer/Building Inspector:** The arrangement was made to hire back, as a salaried part-time employee, Bob Grier, with the title of Deputy Code Enforcement/ Zoning Officer/Building Inspector. Dave Nussbaumer made the motion to hire Bob Grier part-time, retroactive to May 1, 2010, at an annual salary of \$14,000, for the year 2010.

Second: Jim Welch Vote: 4 Ayes. Carried.

- 5. **Resolution to Modify the 2010 Budget:** The following resolution was offered for Board members' consideration:

RESOLUTION

Modify the 2010 Town Budget with an increase to Part-Town Fund account B9089.801 - Lump Sum Sick Leave Pay - in the amount of \$18,552.80, and an increase to Part-Town Fund account B9030.800 - Social Security - in the amount of \$1,419.29, and an increase to Part-Town account B0599 - Appropriated Fund Balance - in the amount of \$19,972.09, to cover expenditures incurred for lump sum payment of accumulated sick time.

MTN: APPROVE RESOLUTION TO MODIFY 2010 BUDGET FOR CODE ENFORCEMENT OFFICE

Dave Nussbaumer read the resolution, and made the motion to transfer the funds for the sick leave payment.

Second: Todd Pipitone Vote: 4 Ayes. Carried.

6. **Request from Rochester Eye and Tissue Bank:** A letter sent to all Towns and Villages in Monroe, Livingston, Ontario, Wayne, Genesee and Orleans Counties requested Town Board approval to sell raffle tickets in the Town of Palmyra at its 2nd annual golf tournament on August 28, 2010. Proceeds for this raffle are to benefit Katie's Star Memorial Fund.

MTN: APPROVE
SALE OF RAFFLE
TICKETS IN
TOWN OF
PALMYRA FOR
ROCHESTER EYE
AND TISSUE
BANK
FUNDRAISER

Dave Nussbaumer made the motion to approve the request from the Rochester Eye and Tissue Bank, and for Supervisor Miller to sign the Raffle Consent Form.

Second: Jim Welch

Vote: 4 Ayes. Carried.

7. **Approve Paychex Premier Human Resource Services for Employee Handbook:** Ken Miller said Paychex is diversifying, and now offer themselves as brokers for medical insurance. In the past, we have paid them to do a draft of an employee handbook. Ken says they now provide a consulting service, and outsourcing of Human Resource services, in addition to the employee handbook. This item was tabled until the June Town Board meeting so a Paychex consultant can meet with the Board.

PAYCHEX
PREMIER HUMAN
RESOURCE
SERVICES
TABLED UNTIL
JUNE TOWN
BOARD MEETING

8. **Approve Mowing Contract for 2010 with Wayne County Highway Department:** Each Spring, the Wayne County Highway Department sends the Town an Agreement entitled "Mowing on County Roads." Once again, the Supervisor was asked to sign copies of the agreement, and have his signature notarized. Dave Nussbaumer made the motion to enter into the Agreement for Mowing on County Roads between the Town of Palmyra and the County of Wayne.

MTN: APPROVE
MOWING
CONTRACT FOR
2010 WITH
WAYNE COUNTY
HIGHWAY
DEPARTMENT

Second: Jim Welch

Vote: 4 Ayes. Carried.

A copy of the Mowing Agreement with Wayne County is provided at the end of these minutes as Attachment B.

9. **Approve Excavation Permit with New York State Electric and Gas:** The Town of Palmyra Highway Permit/Work Order #1000338890 Excavation Permit was received requesting permission to excavate to install poly gas service for 1057 Stafford Road. This is the standard request whenever excavation is required. Jim Welch made the motion

MTN: APPROVE
EXCAVATION
PERMIT FOR
1057 STAFFORD
ROAD

MTN: APPROVE
EXCAVATION
PERMIT FOR
1057 STAFFORD
ROAD

to approve having Supervisor Miller sign the Excavation Permit on behalf of the Town.

Second: Todd Pipitone Vote: 4 Ayes. Carried.

- 10. **Resolution: Official Undertaking—Town Law #25:** At the recent Town Clerks Conference, it was brought to the attention of Town Clerks across New York State that according to NYS Town Law #25, bonding of those handling Town funds is not sufficient. Each year, the Official Undertaking Resolution must be passed and signed by all those who personally handle public money. The Town has checked with our insurance carrier, VanParys Associates, and found out that the Town is covered for any such losses. Councilman David Nussbaumer presented the following resolution and moved its adoption.

MTN:
RESOLUTION—
OFFICIAL
UNDERTAKING
FOR ALL TOWN
OFFICIALS AND
APPOINTEES
WHO HANDLE
TOWN MONEY

Second: Todd Pipitone Roll Call Vote: Adopted

**RESOLUTION
OFFICIAL UNDERTAKING**

WHEREAS, Kenneth F. Miller, of the Town of Palmyra, County of Wayne, State of New York, has been elected to the Office of Supervisor of the Town of Palmyra; and

WHEREAS, James T. Welch, of the Town of Palmyra, County of Wayne, State of New York, has been elected to the Office of Councilman of the Town of Palmyra, and appointed to the position of Deputy Supervisor of the Town of Palmyra; and

WHEREAS, Lyndall Ann P. Green, of the Town of Palmyra, County of Wayne, State of New York, has been elected to the Office of Town Clerk of the Town of Palmyra; and

WHEREAS, William E. Abbott, of the Town of Palmyra, County of Wayne, State of New York, has been elected to the Office of Town Justice of the Town of Palmyra; and

WHEREAS, Terry Rodman, of the Town of Palmyra, County of Wayne, State of New York, has been elected to the Office of Town Justice of the Town of Palmyra; and

WHEREAS, Michael E. Boesel, of the Town of Palmyra, County of Wayne, State of New York, has been elected to the Office of Superintendent of Highways of the Town of Palmyra,

NOW, THEREFORE, BE IT RESOLVED that as respective officers above, they do hereby undertake with the Town of Palmyra that they will faithfully perform and

discharge the duties of their offices, and will promptly account for and pay over all moneys and property received as a Town Officer, in accordance with the law; and

BE IT FURTHER RESOLVED that this undertaking of the Town Supervisor and the Bookkeeper/Account Clerk is further conditioned upon that they will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town, and coming into their hands as Supervisor and Bookkeeper/ Account Clerk; and

BE IT FURTHER RESOLVED that this undertaking of the Town Clerk is further conditioned upon that she will well and truly keep, pay over and account for all moneys and property coming into her hands as Town Clerk; and

BE IT FURTHER RESOLVED that this undertaking of the Deputy Town Clerk is further conditioned upon that she will well and truly keep, pay over and account for all moneys and property coming into her hands as Deputy Town Clerk; and

BE IT FURTHER RESOLVED that this undertaking of the Part-Time Clerks in the Town Clerk's office is further conditioned upon that they will well and truly keep, pay over and account for all moneys and property coming into their hands as Part-Time Clerks; and

BE IT FURTHER RESOLVED that this undertaking of the Receiver of Taxes and Tax Collector is further conditioned upon that they will well and truly keep, pay over and account for all moneys and property coming into their hands as Receiver of Taxes and Tax Collector in the Town Clerk's office; and

BE IT FURTHER RESOLVED that this undertaking of the Town Justices is further conditioned upon that they will well and truly keep, pay over and account for all moneys and property coming into their hands as Town Justices; and

BE IT FURTHER RESOLVED that this undertaking of the Court Clerk is further conditioned upon that she will well and truly keep, pay over and account for all moneys and property coming into her hands as Court Clerk; and

BE IT FURTHER RESOLVED that this undertaking of the Town Clerk is further conditioned upon that she will well and truly keep, pay over and account for all moneys and property coming into her hands as Town Clerk; and

BE IT FURTHER RESOLVED that this undertaking of the Code Enforcement and Zoning Officer is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property coming into his hands as Code Enforcement and Zoning Officer; and

BE IT FURTHER RESOLVED that this undertaking of the Deputy Code Enforcement and Zoning Officer is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property coming into his hands as Deputy Code Enforcement and Zoning Officer; and

BE IT FURTHER RESOLVED that this undertaking of the Code Enforcement/Zoning Office Clerk is further conditioned

**RESOLUTION—
OFFICIAL
UNDERTAKING
FOR ALL TOWN
OFFICIALS AND
APPOINTEES
WHO HANDLE
TOWN MONEY**

upon that she will well and truly keep, pay over and account for all moneys and property coming into her hands as Code Enforcement/Zoning Office Clerk; and

BE IT FURTHER RESOLVED that the Town of Palmyra does and shall maintain insurance coverage, presently with NGM Insurance Company in the sum of \$500,000 for the Tax Collector, Town Supervisor, Town Clerk, Deputy Town Clerk, Bookkeeper/Account Clerk, and for the Justices and Court Clerks to indemnify against losses through the failure of the officers, clerks and employees covered thereunder, to faithfully perform their duties or to account properly for all moneys or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks, and employees covered thereunder.

Dated: May 27, 2010

**RESOLUTION—
OFFICIAL
UNDERTAKING
FOR ALL TOWN
OFFICIALS AND
APPOINTEES
WHO HANDLE
TOWN MONEY**

Roll Call vote on the Resolution was as follows:

Supervisor Kenneth Miller	Aye
Deputy Supervisor James Welch	Aye
Councilman David Nussbaumer	Aye
Councilman Todd Pipitone	Aye
Councilman Michael Lambrix	was absent.

**MTN: APPROVE
OFFICIAL
UNDERTAKING
RESOLUTION
--ROLL CALL
VOTE**

The Resolution was declared adopted.

- 11. **Approve Conference Attendance:** The New York State Association of Local Government Records Officers (NYALGRO) has its annual conference in Rochester this year on June 14-15. The Town’s Records Management Officer, Lynne Green, and Records Management Coordinator, Celeste Finewood, would like to attend. By commuting, this becomes a cost-effective way to participate, paying only for registration fees and lunches. Dave Nussbaumer made the motion for Lynne and Celeste to attend, not to exceed \$150.

**MTN: APPROVE
ATTENDANCE
AT NYALGRO
CONFERENCE
FOR LYNNE AND
CELESTE**

Second: Jim Welch Vote: 4 Ayes. Carried.

- 12. **Rooms For Rent in Palmyra Town Hall:** Several rooms are available for rent at Town Hall, which had previously been occupied by Power Personnel and by Congressman Jim Walsh. Supervisor Ken Miller asked Town Board members to approve of his authority to negotiate contracts for rental of these office spaces, should there be interested parties. Dave Nussbaumer made the motion to approve the authority to negotiate these rental spaces to the Supervisor.

**AUTHORIZE
SUPERVISOR TO
NEGOTIATE
RENTAL OF
ROOMS AT
TOWN HALL**

Second: Todd Pipitone Vote: 4 Ayes. Carried.

13. **Request to Withdraw from County Reinsurance Plan:**

It appears it is no longer cost effective for the Town of Palmyra to continue its participation in the Wayne County Health Care Plan Trust—the self-insurance plan (POMCO). In order to opt out of the plan by May 31, 2011, it is necessary to notify Wayne County of the Town’s intentions with a one-year notification. Supervisor Miller asked the Board for its approval to send the following letter to the listed Wayne County officials:

James A. Marquette, County Administrator; Jim Hoffman, Chairman of the Board of Supervisors; Howard VanDuyne, Chairman of the Wayne County Health Care Plan Trust; Charles Dye, Director of Human Resources; and Keith Kubasik, Fiscal Manager

"Please consider this official notice that the Town of Palmyra is concluding participation in the Wayne County Health Care Plan Trust. In accordance with the rules and regulations set forth in the plan, our official date of notice will be May 31, 2010. Please advise if this requires any other documentation than this letter to the copied individuals."

MTN: APPROVE OFFICIAL NOTICE TO WAYNE COUNTY TO CONCLUDE PARTICIPATION IN WAYNE COUNTY HEALTH CARE PLAN TRUST AS OF JUNE 1, 2011

Todd Pipitone made the motion to approve sending the letter of notification to opt out of the Wayne County Health Care Plan Trust.

Second: Dave Nussbaumer Vote: 4 Ayes. Carried.

14. **Approve Purchase of Air Conditioner:** In the May report to the Town Board by the Palmyra Assessor, there was the request to purchase a room air conditioner for the larger room in the Assessor’s suite. The current air conditioner is not strong enough to cool the larger room. Dave Nussbaumer made the motion to approve the Assessor’s request for a larger air conditioner, not to exceed \$325.

MTN: APPROVE AIR CONDITIONER PURCHASE FOR ASSESSOR’S OFFICE

Second: Jim Welch Vote: 4 Ayes. Carried.

**MTN: APPROVE
ABSTRACTS
#194 AND #195**

15. **Approve Abstracts #194 and #195:** Dave Nussbaumer made the motion to approve the claims and expenditures shown on Abstract #194, that includes Voucher Numbers 11276 through 11281 for \$24,471.43, and Abstract #195, that includes Voucher Numbers 11282 through 11368 for \$644,255.89.

Second: Jim Welch

Vote: 4 Ayes. Carried.

**MTN: ADJOURN
MEETING**

16. **Adjourn Meeting:** At 7:53 p.m., Dave Nussbaumer made the motion to adjourn the meeting.

Second: Todd Pipitone

Vote: 4 Ayes. Carried.

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

ATTACHMENT A: Fleet Assessment Study Agreement between JustSolutions, Inc. and Town of Palmyra to "provide decision support in the area of document management."

ATTACHMENT B: Mowing Contract for 2010 between Wayne County Highway Department and Town of Palmyra, entitled "Mowing on County Roads."

NEXT TOWN BOARD MEETING

**THURSDAY, JUNE 24, 2010, 7:00 P.M.
PALMYRA TOWN HALL**