

**REGULAR MEETING OF THE TOWN BOARD
MAY 24, 2007**

At 7:30 p.m., Supervisor Lyon called to order the regular town board meeting, scheduled to be held on Thursday, May 24, 2007, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY.

CALL TO ORDER

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following board members were present:

- David C. Lyon, Supervisor
- James Welch, Councilman
- David Nussbaumer, Councilman
- Kenneth Miller, Councilman

ROLL CALL

Councilman Michael Lambrix was absent

Also attending the meeting:

- Matt Levickas Michael Boesel Bailey Boesel
- Bob Grier

MEETING ATTENDANCE

Motion was made by Dave Nussbaumer to approve the minutes of the April 26, 2007 meeting of the Town Board.

**MTN: APPRV
4/26/2007 TOWN
BOARD MTG
MINUTES**

Second: Ken Miller

Vote: 4 ayes. Carried.

COMMUNICATIONS

1. Memorial Day Parade Participation Letter: Letter was received from Raymond Freyn, Second Vice Commander of the James R. Hickey American Legion Post 120, inviting town board members to participate in the annual Palmyra Memorial Day parade to be held Monday, May 28. Dave Lyon, Dave Nussbaumer and Jim Welch noted they would be in town and plan to participate.

2. NY State DEC Statement of Findings: Waste Management of New York, LLC and High Acres Landfill and Recycling Center received the findings from the State Department of Environmental Conservation (DEC) of their application to expand the landfill. The State Environmental Quality Review

INVITATION TO PARTICIPATE IN MEMORIAL DAY PARADE

STATE DEC APPROVES HIGH ACRES EXPANSION

(SEQR) shows the DEC's requirements have been met, and that they support the request. All affected municipalities and organizations have been notified of this approval, including the Town and Village of Palmyra.

**HISTORY
AFLOAT! ERIE
CANAL BOAT
TOURS IN MAY
AND JUNE**

3. Narrated Boat Rides on the Erie Canal: During May and June, the Rochester Historical Society and Corn Hill Navigation are collaborating to provide Tuesday Evenings on the Erie Canal. History Afloat! consists of boat tours with narrators explaining the historical significance of the places they visit. Fliers detailing the boat tours were distributed to board members.

**UPCOMING
RABIES CLINIC
FOR PETS**

4. Upcoming Rabies Clinic for Pets: Wayne County Public Health Department announces a Spring/Summer Rabies Clinic for Pets to be held on Saturday, June 16, from 1:00 to 3:00 p.m., at the Williamson Highway Department, State Route 104, Williamson.

REPORTS OF STANDING COMMITTEES

Buildings and Grounds Committee – Kenneth Miller, Chairman

Ken Miller reported that Town Hall is being relamped. Many fluorescent light bulbs have been replaced. He is awaiting a third quote plumbing and heating companies to replace the building furnaces. Ken spoke with Mayor Vicky Daly concerning the arrangement the town has with the village for upkeep of Town Hall grounds. He asked that a contract be drawn up detailing services provided to the town by the village Parks and Cemeteries crew.

**BUILDING AND
GROUNDS
REPORT**

Ken commented on the use of Town Hall by a group of home schooled students and their parents last weekend. Things went smoothly, but he felt there should be an amendment proposed with the policies and procedures for building usage. As it stands now, a town employee must be on site during the entire event. He will propose the revision at the next town board meeting.

The new trees, planted in front of town hall last year, are again being pampered with extra watering to ensure they will survive any dry spells this summer.

Highway Committee – James Welch, Chairman

Highway Department Monthly Report: In his report for May, Highway Superintendent Mike Boesel outlined projects his crew has worked on since the last town board meeting:

Highway Superintendent Report
For Town Board Meeting
5/24/2007

Since the 4/26/07 meeting we have completed the following work:

- Annual Equipment service to several pieces of equipment, all trucks inspected
- Prepare equipment for Auction – 1994 Ford Dump and 2006 Bobcat
- Swept all Town Roads
- Snow plow damage/cleanup around entire Town
- Ditching/drainage work – Stafford Road, Bear Hill Drive/Rolfe Drive
- Culvert replacement and ditching – Fagner Road and Shilling Road
- Sign maintenance per recent sign inventory to ‘Signs Requiring Immediate Attention”

**HIGHWAY
REPORT
FOR MAY 2007**

Other miscellaneous items include:

- Fagner Road Project – Three storm cross culverts were recently replaced and we will be continuing to ditch and cut shoulders over the next few weeks. Grinding/paving will occur later this summer.
- Shilling Road Project – One of three storm cross culverts have been replaced. We will also be ditching/grinding and repaving later this summer.
- Surface Treating – We intend to surface treat Cornwall, S.Townline, Faas and Trolley Road in mid-June and will prepping other roads for future surface treating throughout the summer.
- New 10-Wheel Truck – The new Mack dump truck was received, but sent back to Beam Mack for re-painting. There were several blemishes that were noticed upon delivery. This is all warranty work. I expect the truck to be returned late next week.
- Equipment Update – 2004 JD loader needs to have repairs made at Five Star which is all under warranty. Our 1987 Bomag roller is currently receiving repairs at SC Hansen, not under warranty. We have three truck hoists that appear to need cylinder service/re-packing which we may try to get completed next week on at least two trucks.
- Sign Inventory – There were 8 signs that were noted on our new sign inventory that required immediate replacement. All but two signs have been addressed. These two remaining signs have been ordered.

- Palmyra Municipal Auction – May 12th. The 22nd Annual Palmyra Auction was another success. Gross total sales were over \$3.6 million dollars with over \$43 K sales tax revenue for Wayne County.
- Roadside Mowing – We started roadside mowing last week. Lenny Bremis is mowing for us this year.
- AAA Driver Safety Course – Setup for Friday 6/15 8 am-2:30 pm and Saturday 6/23 9 am-3:30 pm

Any questions, comments or concerns I will be glad to answer.

NET AMOUNT TO TOWN FROM MUNICIPAL AUCTION

Several board members asked what the town netted from the auction. Mike said the figure is just under \$29,000. Both Ken Miller and Dave Nussbaumer praised the Highway Department for doing an excellent job with the auction.

LIFT & VENTILATION AT HWY. BARN

Jim Welch added that, now that the auction is over, it's time to schedule a lift demonstration. Mike agreed. The lift needs replacing. Jim asked about the town barns' ventilation system. Mike said he has received no response from the calls he made.

CARE OF TREES AT TOWN HALL

Mike's crew found the bags which allow the new saplings in front of Town Hall to have extra watering. They have been installed around the tree trunks and the highway crew is taking care of them.

TOWN CLERK TO FILE PERMITS FOR FAGNER RD. CULVERT WORK

Last month, Mike had reported that he was waiting for final permits from NYS DEC and Army Corps of Engineers for Fagner Road culvert replacement. They arrived during the month and Mike sent a copy of each to the Town Clerk's office for filing.

Planning & Economic Development Committee – Mike Lambrix, Chairman

PALMYRA REP TO BE A LIAISON WITH WAYNE CO. I.D.A.

Mike Lambrix was absent. However, Supervisor Dave Lyon announced that the Wayne County Industrial Development Agency (IDA) requested a representative to be a liaison from each town to work with local businesses and the IDA. A recent study has determined 80% of the growth in Wayne County will come from existing businesses. Dave has asked Dave Jankowski to serve as Palmyra's liaison to the IDA, and he has accepted. Jankowski and Lyon met with county people already.

Zoning Committee – David Nussbaumer, Chairman

CEO REPORT FOR MAY

CEO Report: Code Enforcement Officer Bob Grier submitted his monthly report, summarizing activity through May 24.

In addition to his printed report, Bob updated the board on the animal hospital's sewer project. There was unfinished business with the flow meter since last Fall. Heavy equipment has been on the property recently to complete the sewer project. In addition, there was extensive puddling in front of Dr. Krause's home this Spring. Replacement of tile and surface drain was necessary to solve this problem.

**ANIMAL
HOSPITAL
SEWER
PROJECT
UPDATE**

INFORMATIONAL ITEMS

1. Town Clerk's Office Report for May: May began with Celeste Finewood and Irene Unterborn attending the NY State Town Clerks' Association 2007 Annual Conference in Rochester. Irene and Celeste are involved in various projects, which can only be done during non-tax-collecting time.
2. Assessor's Report for May: The new duplex laser printer has arrived and has been installed. Grievance Day was May 22nd. About 150 notices were sent to property owners whose assessment changed due to changes made on their property. Of these, only two applied to the Board of Assessment Review. 2008 will be an update year and Assessor Elaine Herman has already started calculating land values. She attached a map of NY State showing increases in residential market value from 2000 to 2006. Most of the areas of over 100% growth is in Eastern and Southeastern portions of the state, including Long Island. Wayne County showed only a 20 to 50% increase.
3. Tribute to Former Palmyra Historian: On Friday, May 11, 2007, Bob Lowe, former Palmyra Historian passed away after an extended stay in the Wayne County Nursing Home. He spent decades as historian, and his comprehensive history of Palmyra consists of over a dozen volumes. Dave Lyon asked those present to observe a moment of silence in remembrance and appreciation of Bob Lowe.
4. Division Street Gravel Pit Payment: Each quarter, Morrison Excavating Inc. of Macedon pays the town an "escrow" payment based on the gravel removed from the gravel pit at the north end of Division Street. The first quarter of 2007 netted \$92.25 for the town.

**TOWN CLERK'S
OFFICE REPORT
FOR MAY**

**ASSESSOR'S
OFFICE REPORT
FOR MAY**

**PASSING OF
FORMER
PALMYRA
HISTORIAN,
BOB LOWE**

**MORRISON
PYMT. FOR
GRAVEL
REMOVED 1ST
QUARTER 2007**

AGENDA ITEMS**MTN: DECLARE
PLATES IN
KITCHEN AS
SURPLUS**

1. Declare plates in kitchen as surplus: When the town purchased Town Hall, many items were left by the previous owners. Among these items were kitchen equipment, including utensils and dinnerware. Over the years since 2001, things have been found missing. They had not been inventoried, as the town had no specific use for them. As part of cleaning things out at Town Hall, the board was asked to declare a cabinet full of dinner plates as surplus. Ken Miller made the motion to declare these items as surplus.

Second: Dave Nussbaumer Vote: 4 ayes. Carried.

**MTN: APPROVE
COLOR LASER
PRINTER FOR
SUPERVISOR'S
OFFICE**

2. Approve color laser printer for Supervisor's Office: Dave Lyon said Petra Anderson's printer had "died" this past week. She provided a quote from the State contract for a Lexmark C500n CDW color laser printer, at a price of \$299.99. Dave Nussbaumer made the motion to approve the purchase of a color laser printer for the Supervisor's office not to exceed \$299.99.

Second: Jim Welch Vote: 4 ayes. Carried.

**MTN: APPROVE
JOAN GATES'S
ATTENDANCE
AT ASSESSOR
TRAININGS IN
UTICA**

3. Approve Attendance at Computer Classes: Elaine Herman would like to have her assistant, Joan Gates, attend computer training on two programs used by assessors statewide. It is being offered in Utica July 30 to August 2, 2007. Elaine is planning to attend, and her expenses are paid through the State. Joan's attendance would be \$70 per day for four days. Elaine said her STAR funds would cover Joan's \$280 cost. Dave Nussbaumer made the motion for Joan to attend this training at a cost not to exceed \$280, paid for from Elaine's STAR funds.

Second: Jim Welch Vote: 4 ayes. Carried.

**MTN: APPROVE
MOBILE HOME
PARK PERMIT
RENEWALS FOR
PINE TREE,
MARQUART,
TROLLEY RD., &
VALLEY VIEW
PARKS**

4. Approve Mobile Home Park Permits: Four of the six town mobile home parks have paid the fees for renewal of their park permits to begin June 1, 2007 through May 31, 2008. They are: Pine Tree Park, Marquart Village, Trolley Road Park and Valley View Park. Bob Grier said he makes inspections of these parks from time to time and that they are currently in compliance. Ken Miller made the motion to approve the

renewal of mobile home permits for Pine Tree Park, Marquart Village, Trolley Road Park and Valley View Park.

Second: Dave Nussbaumer Vote: 4 ayes. Carried.

- 5. Change Town Board Meeting Date: Dave Lyon asked board members if the June meeting date could be changed from the fourth Thursday, June 28th, to the third Thursday, June 21st. The other board members didn't have a problem with this. Dave Nussbaumer made the motion to change the June 2007 Town Board meeting to June 21, at 7:30 p.m. at the Town Hall.

MTN: CHANGE TOWN BOARD MEETING DATE IN JUNE 2007 TO JUNE 21

Second: Jim Welch Vote: 4 ayes. Carried.

Dave Lyon noted that the Town Clerk is to make sure proper notice is given in the local newspaper and by posting. Ken Miller asked that board members be reminded of the change.

- 6. Approve Abstracts #126 and #127: Dave Nussbaumer made the motion to approve the claims and expenditures shown on Abstract #126 (for vouchers already paid), which includes Voucher Numbers 8190 through 8193, for \$21,128.57; and Abstract #127, (for vouchers to be paid), which includes Voucher Numbers 8194 through 8260 for \$174,822.58.

MTN: APPROVE ABSTRACTS 126 & 127

Second: Jim Welch Vote: 4 ayes. Carried.

- 7. Motion to Adjourn: At 7:52 p.m., Dave Nussbaumer made the motion to adjourn the meeting.

MTN: ADJOURN MEETING

Second: Ken Miller Vote: 4 ayes. Carried.

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

**NEXT MEETING: THURSDAY, JUNE 21, 2007, AT 7:30 P.M.
PALMYRA TOWN HALL**