

REGULAR MEETING OF THE TOWN BOARD

**PALMYRA TOWN HALL
MARCH 22, 2012**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, March 22, 2012, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York.

CALL TO ORDER

As prescribed by law, a copy of tonight’s agenda was posted on the Town Hall bulletin board before the meeting, available for all to read.

**AGENDA
AVAILABLE TO
PUBLIC**

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

**PLEDGE TO THE
FLAG**

Upon roll call, the following board members were present:
Kenneth F. Miller, Supervisor
James Welch, Deputy Supervisor
Michael Lambrix, Councilman
Todd J. Pipitone, Councilman
Councilman David Nussbaumer was excused.

ROLL CALL

Also attending: Roy C. Wilck and Highway Superintendent Mike Boesel.

**MEETING
ATTENDANCE**

Motion was made by Mike Lambrix to approve the minutes of the February 23, 2012 meeting of the Town Board.

**MTN: APPROVE
MINUTES OF
2/23/2012 TOWN
BOARD MEETING**

Second: Todd Pipitone

Vote: 4 Ayes. Carried.

COMMUNICATIONS

- 1. **Community Service Available by Hill Cumorah Pageant Volunteers:** Once again, the Town received word that in July, Hill Cumorah Pageant participants will be available for work on community projects. They have done a variety of jobs around Town Hall, inside and out, in the past. Ken Miller suggested a project of cleaning, roughing and sealing the gym floor. Lynne Green is to follow up on this.

**COMMUNITY
SERVICE
AVAILABLE BY
HILL CUMORAH
PAGEANT
VOLUNTEERS**

**MUNICIPAL
ANIMAL
SHELTER
INSPECTION
REPORT**

2. **Municipal Shelter Inspection Report:** The Town Clerk received a letter stating that on February 17, 2012, the Palmyra Animal Shelter, on Kent Street, was inspected by a representative of the NY State Department of Agriculture and Markets, Division of Animal Industry. The rating of "Satisfactory" showed all categories were rated positively.

**FOLLOW-UP TO
GARLOCK
REQUEST FOR
STOP SIGN AT
DIVISION &
QUAKER**

3. **Follow-Up on Garlock Request for Stop Sign at Quaker Road and Division Street:** Kevin Rooney, Wayne County Highway Superintendent, and Palmyra Highway Superintendent Mike Boesel studied the intersection in question and determined that, due to the hill and the curve, an added stop sign would be hard to place, and could, in fact, create a driving hazard. Ken Miller will send a follow-up letter to Garlock with the findings.

**WAYNE COUNTY
RABIES
CONTROL
PROGRAM**

4. **Wayne County Rabies Control Program:** A new rabies control program was approved by the Board of Supervisors and implemented in the county, but there was a dissenting vote by Bob Plant, Walworth Town Supervisor. Although the resolution was passed, Plant's concern was the phrase about training and qualifications, since the animal in question could be a wild animal. Ken Miller added this on tonight's agenda for Board members' information only.

**"BICYCLE ART"
ON PALMYRA
RESIDENT'S
PROPERTY**

5. **Palmyra Resident's Front Lawn May Provide Hazard:** On Route 31, just East of the Galloway Bridge, a resident has taken older bicycles and bicycle parts to create "sculptures" or "welded art" on display in his front yard. Several bicycles surround his mailbox, and an even larger "mound" of bicycles are closer to his house, that some consider "junk". There have apparently been some complaints, so the Board wondered whose jurisdiction this would be to have it cleaned up. Since it's on State Route 31, would NYSDOT in Newark be the first to be contacted? Or maybe it's a zoning issue, and Dan Wooden should be contacted? This will be discussed at a future Board meeting.

REPORTS OF STANDING COMMITTEES

**Economic Development, Appeals and
Town Clerk’s Office Committee – Todd Pipitone, Chairman**

- 1. **Town Clerk’s Office Report for March:** Councilman Todd Pipitone suggested Board members read the report, which includes details about projects and tasks the Town Clerk’s office worked on in March. Each person in the office detailed the tasks accomplished during the month, to apprise the Board of the variety and quantity of work involved.

**TOWN CLERK’S
OFFICE REPORT
FOR MARCH**

- 2. **Palmyra Hosts Wayne County Clerks:** On March 14, Palmyra Town Clerk’s office hosted a meeting of the Wayne County Association of Town Clerks, Deputies and Tax Collectors, at the Alling Coverlet Museum. The group did not have a scheduled speaker this time, rather, there were several roundtable discussions allowing all to participate, in topics such as tax collection software, upcoming training sessions around the state, dog licensing issues, upcoming State Convention in April, and topics of interest for contacting speakers at future meetings. Attending were clerks, deputies, tax collectors and retirees from Marion, Sodus, Wolcott, Walworth, Galen and Palmyra. Decorations, desserts and favors were provided and paid for by each individual clerk in our office, so as not to incur departmental expense for them.

**PALMYRA
HOSTS WAYNE
COUNTY
CLERKS**

- 3. **Record of Incident:** While the Palmyra Town clerks were hosting the meeting at the Alling Coverlet Museum, an incident occurred that Board members asked to be included with these minutes:

“On 3-14-12, the Town Clerk’s office had a posting that stated: Town Hall closed on said date. The sign also stated Town Clerk’s office is closed 12:00 to 2:00. After noticing a gentleman outside the office (shortly after noon) Joan Gates offered assistance and advised that the office was closed at this time. As she offered help by the Clerk’s Office, she noticed the entrance door to the office was wide open. She advised Supervisor Miller upon his return from lunch that the door was open and asked if he would investigate.

**RECORD OF
INCIDENT AT
TOWN CLERK’S
OFFICE**

“The door was found open. It was closed and locked including the “dead bolt” about 1:30 and upon her return Town Clerk Lynne Green was advised that her office door was open and unattended for about 1½ hours that day.

“Follow-up will be managed by the Clerk’s office.”

The “Record of Incident” was signed by Joan Gates and Kenneth Miller, and dated March 22, 2012.

Highway Committee – James Welch, Chairman

1. **March Highway Report:** Highway Superintendent Mike Boesel submitted the following report From February 23 to March 22:

*Highway Superintendent Report
for Town Board Meeting
03/22/2012*

- *Plowing/Sanding – To date this winter season we have made a total of 42 trips out of the barn.
A comparison to this point of the past 4 winter seasons is below:*
 - *February 2011 - 122 trips.*
 - *February 2010 - 96 trips.*
 - *February 2009 - 92 trips.*
 - *February 2008 - 98 trips.*

Other miscellaneous items include:

- **Salt Orders** – *To date this winter season we have ordered 1812 tons of our 3300 ton allotment, which is 55% of our requested allotment. Right now our mix barn is full, but I have room for approximately 300 tons of salt, which will bring us to approx 64%. If we don't take 70% of our requested allotment by the end of August, we could be charged storage fees of \$3.50/ton. I have already begun discussions with neighboring superintendents for potential storage of salt to avoid any Cargill storage fees.*
- **Tree & brush work** – *We recently trimmed trees on Parker, LeRoy, Jeffery, Walker and Trolley Roads. We recently brushmowed roadsides on South Townline, Faas, Cornwall, Stafford, Temple, Parker, LeRoy, Hanagan and Cole Roads. Village assistance to offset the labor balance is being used when possible on these projects.*
- **Snow fence, Sweeping & Roadside Cleanup** – *We took all our snow fences down this week. We also started sweeping roads and performing general roadside cleanup with the recent stretch of warm weather. By the April TB meeting we hope to be done sweeping and cleaning up from winter snow plow damage.*
- **Town Hall work** – *Last month we completed our parking lot light pole re-painting project. This month we completed bathroom re-painting in the east corridor and kitchen/dining room re-painting.*
- **Red Barn Roof** – *I continue to review/discuss our options regarding not only the red barn roof, but also our overall building needs. This is on the agenda for additional discussion.*
- **Pothole Patching** – *Over the past month we have routinely patched potholes around the Town.*

**MARCH
HIGHWAY
REPORT**

- **Equipment** – We continue to perform routine maintenance on all trucks and equipment. We recently performed an annual service to our bucket truck, street sweeper and small roller.
- **Bobcat Purchase** – I placed our order for the new Bobcat S650 skidsteer last week and I understand it should be arriving in early April.
- **Advocacy Day** – I attended our annual Advocacy Day on March 6th and 7th in Albany. It appears that we will continue to get our usual amount of CHIPS money. We have been lobbying for a new multi-year plan, similar to the 5-year plan that preceded the 2-year plan that recently ended, plus an increase in CHIPS funding. I will continue to keep you posted regarding the future of CHIPS.
- **Palmyra Municipal Auction** – The date has been set for Saturday May 12, 2012. I will have a surplus list for approval at our April meeting.

**MARCH
HIGHWAY
REPORT**

2. **Red Barn Roof Discussion:** After looking at several options, Mike said we are “back at Square One.” With a quote to completely re-roof the barn at \$52,000, Board members wondered how much it would cost to erect a new pole barn. Another option discussed was extending the current Highway garage to include more vehicles and having a separate building for storing salt, etc. Jim Welch wondered if there was grant money available for such a project. While Mike is now prioritizing what options are available, Jim Welch reminded the Board that a new roof is needed first.

**RED BARN
ROOF
DISCUSSION**

Operations and Planning Committee

– Mike Lambrix, Chairman

1. **Planning Board Meeting:** Mike Lambrix informed Board members that the minutes to the Planning Board meeting on March 12 were in their packets. Also, an amended report of the February 13th Planning Board meeting was included. There were no comments.
2. **Nuisance Property Update:** Code Enforcement Officer Dan Wooden also included an update on the Dibert Property.

**PLANNING
BOARD
MEETING OF
3/12/2012**

**UPDATE ON
DIBERT
PROPERTY**

Zoning and Assessor's Office Committee**- David Nussbaumer, Chairman****ASSESSOR'S
COMPARISON
OF COSTS TO
ATTEND
TRAINING
SESSIONS**

1. **Assessor's Office Report for February and March:** The February and March Assessor's Reports were included in the Board packets. In February, Assessor Elaine Herman submitted a request to attend three required two-day RPS courses. The Board asked that she compare the cost of driving each day to and from Batavia versus staying overnight at a hotel there. In her March report, she included the comparison, showing that driving and returning home daily was less expensive than staying at the hotel overnight.

**CODE
ENFORCEMENT/
ZONING OFFICE
REPORTS**

2. **Code Enforcement/Zoning Office Report:** March CEO Reports were included in Board packets. There were no comments about them.

**ZONING BOARD
MEETING OF
3/8/2012**

3. **Zoning Board of Appeals Meeting in March:** Minutes of the March 8, 2012 Zoning Board meeting were included in Board members' packets. There were no comments.

INFORMATIONAL ITEMS**EAGLE SCOUT
REVIEW BOARD
AT TOWN HALL**

1. **Eagle Scouts' Board of Review:** Supervisor Ken Miller said a Board of Review for two Eagle Scout candidates will be scheduled later this month at Town Hall.

**SUPPLEMENTAL
INSURANCE
OFFERED TO
EMPLOYEES**

2. **"Benefits That Count" Booklets:** Booklets were given to each Board member showing they can buy into secondary insurance, including life, medical, catastrophic illness, cancer, etc. as a supplemental insurance program to what benefits they now have. Ken wanted to take a quick poll of employees to determine interest. A representative of the company can come and answer questions if necessary.

**ELECTRONICS
RECYCLING DAY
ON APRIL 7**

3. **Electronics Recycling Service:** Wayne Henning brought information about an Electronics Recycling Day scheduled for April 7, 9 a.m. to 1 p.m., in the Palmyra Fire Hall parking lot. No appliances are accepted here. Ken said people can also go to Goodwill in Macedon for recycling. Mike Lambrix added that K & D Disposal on Route 31 also accepts items to recycle.

4. **Palmyra Community Library Information:** Town Board members received copies of the February 16, 2012 Board meeting of the Palmyra Community Library. In addition, a copy of their 2011 Annual Report was included. **PALMYRA COMMUNITY LIBRARY INFORMATION**
5. **Spring 2012 Regional "Local Government" Workshop:** Each Spring, a Regional "Local Government" Workshop is offered to local government officials in surrounding communities. Councilman Dave Nussbaumer has attended in the past and has raved about their course offerings. A brochure listing this year's offerings was included in Board members' packets. **SPRING 2012 REGIONAL LOCAL GOVERNMENT WORKSHOP**
6. **Route 31 East Sewer District Revisited:** After several years, Ken thought it was time to revisit the need for a sewer district along the Route 31 East corridor to Hammond Road. It was looked into between 2009-2010. A survey of interest and a second survey of income eligibility had been tallied, but no action was taken at that time. After talking with MRB Group recently, Ken said several items will need to be updated to revisit this issue. A letter to determine interest among these residents and businesses, needs to be sent out first. After those results are determined, other issues such as income eligibility, environmental considerations, and needs of area businesses can be addressed. Ken asked Todd to manage the surveys. **ROUTE 31 EAST SEWER DISTRICT REVISITED**
7. **Voucher Redesign:** Ken told Board members that the voucher used by the Town has a new feature. A line has been added that asks: "Is expenditure budgeted in current year's adopted budget?" Either YES or NO must now be circled when a voucher is prepared. **VOUCHER REDESIGN**
8. **Public Input:** There were no comments from the one member of the public in attendance at the meeting. **PUBLIC INPUT**

AGENDA ITEMS

2. **Approve: Highway Department to Attend Training:** A seminar in Erosion and Sediment Control is scheduled for April 18 in Farmington. Ken gave the okay to cut the checks

"Coverage is a flat fee of \$30 per event for personal services, including mileage, to be vouchered to the Town of Palmyra within 30 days of call. Voucher will be submitted to the Town of Palmyra by the current Town Animal Control Officer."

**PAYMENT
INFORMATION
AFTER BACK-UP
ANIMAL CONTROL
OFFICER IS USED**

- 4. **Resolution #7-2012: Official Undertaking of Municipal Officers:** Each year, all Town officers who handle money, or potentially could handle money, including the Town Supervisor, Town Clerk, Tax Collector, Superintendent of Highways, Town Justices, Bookkeeper, Animal Control Officer and Court Clerk, are asked to read and sign the following resolution:

TOWN OF PALMYRA
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

WHEREAS, Kenneth F. Miller, of the Town of Palmyra, County of Wayne, New York, has been elected to the Office of Supervisor of the Town of Palmyra, and

WHEREAS, Petra I. Anderson, of the Town of Palmyra, County of Wayne, New York, has been appointed to the Office of Bookkeeper of the Town of Palmyra, and

WHEREAS, Lyndall Ann P. Green, of the Town of Palmyra, County of Wayne, New York, has been elected to the Office of Town Clerk of the Town of Palmyra, and

WHEREAS, Irene E. Unterborn, of the Town of Palmyra, County of Wayne, New York, has been appointed to the Office of Town Tax Collector of the Town of Palmyra, and

WHEREAS, William E. Abbott and Terry C. Rodman, of the Town of Palmyra, County of Wayne, New York, have been elected to the Office of Justice of the Town of Palmyra, and

WHEREAS, Patricia O. Peterson, of the Town of Palmyra, County of Wayne, New York, has been appointed to the Office of Court Clerk of the Town of Palmyra, and

WHEREAS, Michael E. Boesel, of the Town of Palmyra, County of Wayne, New York, has been elected to the Office of Superintendent of Highways of the Town of Palmyra, and

WHEREAS, Gary A. Rose, of the Town of Palmyra, County of Wayne, New York, has been appointed to the Office of Animal Control Officer and Rabies Responder of the Town of Palmyra,

NOW, THEREFORE, we, as respective officers and appointees above, do hereby undertake with the Town of Palmyra that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town officer or appointee, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special

**RESOLUTION
#7-2012: OFFICIAL
UNDERTAKING OF
MUNICIPAL
OFFICERS**

district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Bookkeeper is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Bookkeeper; and

This undertaking of the Town Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk; and

This undertaking of the Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Tax Collector; and

This undertaking of the Town Justices is further conditioned that they will well and truly keep, pay over and account for all moneys and property coming into their hands as such Town Justices; and

This undertaking of the Court Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Court Clerk; and

The Town does and shall maintain insurance coverage, presently with National Grange Insurance Company, in the sum of \$500,000 for the Tax Collector, Supervisor and Town Clerk to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all moneys or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Dated: March 22, 2012

**MTN: APPROVE
OFFICIAL
UNDERTAKING
OF MUNICIPAL
OFFICERS**

Mike Lambrix made the motion to approve Resolution #7-2012: Official Undertaking of Municipal Officers.

Second: Todd Pipitone

Vote: 4 Ayes. Carried.

- 5. **Approve: Palmyra Town Court Annual Financial Audit with Checklist:** At the February meeting, the Town Board approved having the Supervisor and Bookkeeper go to the Court Clerk’s office to inspect their 2011 financial records. On March 9, Ken and Petra audited court records with a checklist to make sure the audit is complete. Ken explained that Pat Peterson does an excellent job and that all records were in order. Tonight, the completed and signed checklists were available to Board members. Todd Pipitone made the motion to approve the 2011 Financial Audit from the Court office.

**MTN: APPROVE
TOWN COURT
2011 FINANCIAL
AUDIT**

Second: Jim Welch

Vote: 4 Ayes. Carried.

- 6. **Approve: Supervisor’s Attendance at Regional Seminar in Geneva:** Last month, the Town Board approved Irene Unterborn’s attendance at the New York State Town Clerk’s Association Regional Seminar. Since part of the presentation concerned local government, Ken Miller also wished to attend, with the Town paying the \$30 fee that includes lunch, as well as mileage reimbursement.

Todd Pipitone made the motion to approve Ken’s attendance at the seminar.

Second: Jim Welch

Discussion centered around why Ken would need to attend, since Irene would be going and reporting back to the Board.

Vote: 1 Aye. 3 Nays. Not carried.

**MTN: APPROVE
KEN MILLER TO
ATTEND
REGIONAL
SEMINAR IN
GENEVA –
DENIED**

- 7. **Approve: Grouping of Two Resolutions Between Town and Wayne County:** The Wayne County Board of Supervisors approved, as a group, two resolutions in which the county participates with all county towns for shared services. Each resolution also has its accompanying agreement, which they also approved. Ken suggested the Town of Palmyra group these together as the County has done. The two resolutions and agreements deal with giving each town and the county the legal right to request assistance when special services are needed.

Resolution #8-2012 and its corresponding agreement are concerned with planned services for cooperative projects—“Participation in Multi-Jurisdictional Municipal Shared Services.” Resolution #9-2012 and its accompanying agreement are concerned with emergency services—“Participation in Multi-Jurisdictional Municipal Mutual Aid.”

Ken Miller made the motion to group the two resolutions, and their accompanying agreements together.

Second: Mike Lambrix

Vote: 4 Ayes. Carried.

**MTN: APPROVE
GROUPING TWO
RESOLUTIONS
WITH WAYNE
COUNTY FOR
SHARED
SERVICES**

8. **Approve: Resolution #8-2012—Participation in the Multi-Jurisdictional Municipal Shared Services Agree-ment, and Resolution #9-2012—Participation in the Multi-Jurisdictional Municipal Mutual Aid Agreement:**

RESOLUTION #8-2012

AUTHORIZING PARTICIPATION IN THE WAYNE COUNTY MULTI-JURISDICTIONAL MUNICIPAL SHARED SERVICES AGREEMENT

WHEREAS, the Town of Palmyra may from time to time desire to share services, equipment, facilities, or supplies with other villages and towns within the county of Wayne, as well as with the County of Wayne itself; and

WHEREAS, the Wayne County Emergency Management Office has created a Multi-Jurisdictional Municipal Shared Services Agreement for the benefit of all the municipalities with Wayne County, whose form and content have been approved by the Wayne County Attorney; and

WHEREAS, Article 2-B of the State of New York Executive Law authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Town of Palmyra recognizes the potential for cost savings by maximizing the effective utilization of all parties' resources through shared services; and

WHEREAS, the signing of this agreement will allow all parties to share services with one another as needed or requested; and

WHEREAS, the Town of Palmyra desires to participate in the Wayne County Multi-Jurisdictional Municipal Shared Services Agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Palmyra Town Supervisor is authorized to sign the Wayne County Multi-Jurisdictional Municipal Shared Services Agreement; and

BE IT FURTHER RESOLVED, that this agreement supersedes any previous agreements currently in place.

BY ORDER OF THE TOWN BOARD

Dated: March 22, 2012

**RESOLUTION
#8-2012:
AUTHORIZING
PARTICIPATION
IN WAYNE
COUNTY MULTI-
JURISDICTIONAL
MUNICIPAL
SHARED
SERVICES
AGREEMENT**

ATTACHMENT A

A copy of the Wayne County Multi-Jurisdictional Municipal Shared Services Agreement is included with the minutes as Attachment A.

RESOLUTION #9-2012

AUTHORIZING PARTICIPATION IN THE WAYNE COUNTY MULTI-JURISDICTIONAL MUNICIPAL MUTUAL AID AGREEMENT

WHEREAS, the Town of Palmyra may during a time of crisis, emergency, or disaster, desire to receive assistance in the form of services, equipment, facilities, or supplies from other villages and towns within the county of Wayne, as well as with the County of Wayne itself; and

WHEREAS, the Wayne County Emergency Management Office has created a Multi-Jurisdictional Municipal Mutual Aid Agreement for the benefit of all the municipalities with Wayne County, whose form and content have been approved by the Wayne County Attorney; and

WHEREAS, ss25 of Article 2-B of the State of New York Executive Law provides that upon the receipt of a request for assistance made pursuant to Executive Law ss25 (2) or (3), the chief executive of any political subdivision may give, lend or lease on such terms and conditions as he may deem necessary to promote the public welfare and protect the interests of such political subdivision, any services, equipment, facilities, supplies or other resources of his political subdivision for the purpose of assisting a political subdivision in emergency relief, reconstruction, or rehabilitation made necessary by a disaster; and

WHEREAS, the Town of Palmyra recognizes the potential need for mutual aid during a time of crisis, emergency, or disaster; and

WHEREAS, the signing of this agreement will allow all parties to quickly provide mutual aid assistance when requested; and

WHEREAS, the Town of Palmyra desires to participate in the Wayne County Multi-Jurisdictional Municipal Mutual Aid Agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Palmyra Town Supervisor is authorized to sign the Wayne County Multi-Jurisdictional Municipal Mutual Aid Agreement; and

BE IT FURTHER RESOLVED, that this agreement supersedes any previous agreements currently in place.

*BY ORDER OF THE TOWN BOARD
Dated: March 22, 2012*

A copy of the Wayne County Multi-Jurisdictional Municipal Mutual Aid Agreement is included with these minutes as Attachment B.

Todd Pipitone made the motion to approve Resolution #8-2012 and Resolution #9-2012 and their accompanying agreements with Wayne County.

Second: Jim Welch

Vote: 4 Ayes. Carried.

**RESOLUTION
#9-2012:
AUTHORIZING
PARTICIPATION
IN WAYNE
COUNTY MULTI-
JURISDICTIONAL
MUNICIPAL
MUTUAL AID
AGREEMENT**

ATTACHMENT B

**MTN: APPROVE
RESOLUTIONS
#8-2012 AND
#9-2012**

9. **Approve: Registration Fees and Mileage for Wayne County Town Clerks Meetings in 2012:** Registration fees and mileage reimbursement for Palmyra clerks to attend Wayne County Town Clerks Association meetings has been included in the 2012 Town Clerk's budget. However, for mileage reimbursement, Town Board pre-approval is necessary. Rather than request reimbursement each Board meeting, one request was proposed for approval to attend meetings around the county during 2012.

Todd Pipitone made the motion to approve mileage reimbursement for these meetings for the remainder of the year.

Second: Jim Welch

Vote: 4 Ayes. Carried.

Todd added he would like a summary of each training meeting in the Town Clerk's report the following month. He also expects that clerks will carpool when traveling to the meetings, and that anticipated expenses for mileage in 2013 will be calculated out at budget time later this year.

MTN:
REGISTRATION
FEES & MILEAGE
REIMBURSE FOR
WAYNE COUNTY
TOWN CLERKS
MEETINGS IN
2012

10. **Approve: Town Clerk's Participation in 1-Day Seminar:** Town Clerk Lynne Green provided Board members with an announcement about a seminar being offered in April, titled "Ten Behaviors of Managers Who Excel," designed for Managers, Supervisors, Team Leaders, and others in Leadership Positions who work in Government Offices & Agencies. The cost of the seminar is \$140, plus lunch and mileage reimbursement. Todd Pipitone made the motion to approve this request.

Second: Jim Welch

During discussion, Board members didn't have a problem with attending the seminar, but they felt the mileage reimbursement would be excessive. Since this is not a mandated training meeting, they had the option to approve or not.

Vote: 4 Nays. Not Carried.

MTN: TOWN
CLERK TO
ATTEND
SEMINAR—
DENIED

11. **Approve: Support for Technical Assistance Grant Application:** The Village of Palmyra is applying for a Technical Assistance grant from the Preservation League. If successful, the 1906 bandstand in the village park would be considered for renovation. Mayor Vicky Daly requests a letter of support from the Town Board. Ken said this letter is just to add our

After the meeting ended, Ken asked that the minutes reflect his thanks to Deputy Town Clerk, Irene Unterborn, for the new American and the Prisoner of War flags that were recently put up on the flagpole in front of the Town Hall.

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

**RESOLUTION #6-2012: Additional Service Provider for
Animal Control in the Town of Palmyra**

RESOLUTION #7-2012: Official Undertaking of Municipal Officers

**RESOLUTION #8-2012: Authorizing Participation in the Municipal
Shared Services Agreement**

**RESOLUTION #9-2012: Authorizing Participation in the Municipal
Mutual Aid Agreement**

**ATTACHMENT A: Wayne County Multi-Jurisdictional Municipal
Shared Services Agreement**

**ATTACHMENT B: Wayne County Multi-Jurisdictional Municipal
Mutual Aid Agreement**

NEXT TOWN BOARD MEETING:

**THURSDAY, APRIL 26, 2012, 7:00 P.M.
EAST PALMYRA FIRE HALL**