

**REGULAR MEETING OF THE TOWN BOARD
PALMYRA TOWN HALL
June 24, 2021**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, June 24, 2021, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

Supervisor Miller announced that we no longer needed to sign the health attestation, and then led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following Board members were present:

Kenneth Miller, Supervisor
James Welch, Deputy Supervisor
Todd Pipitone, Councilman
Doug DeRue, Councilman

Councilman Brad Cook was absent.

Motion was made by Todd Pipitone to approve the minutes of the Town Board meeting which took place on May 27, 2021.

Second: Doug De Rue

Vote: 3 Ayes. Carried

ATTENDANCE

Also attending was: Marc Carrier, WC EMS Representative Mike Catalano, Highway Superintendent Mike Boesel, Casey Carpenter (WC Times), and Palmyra Assessor Joan Gates.

HEARING

There was no official hearing this evening.

GUEST SPEAKER

Mike Catalano, our representative from the Wayne County EMS Advisory board, told the board that there was no report available from Finger Lakes Ambulance this month. Supervisor Miller reported that the AED batteries were out of date, and that he ordered new ones along with 2 adult pads and 2 children's pads. He told Mr. Catalano that the batteries were still on back order, and asked if he could obtain some for the town and highway department. Mr. Catalano will see what he can do for us.

COMMUNICATIONS RECEIVED

There were no communications received for the board members prior to the meeting, but a letter was sent to the CEO commending Julie Hartman for her performance in the Code office. This will be put in her HR file.

PUBLIC INPUT

The was no public input this evening.

NOTE:

The following statement is now be included on all public agendas:

**If you are attending a Town Board Meeting have not signed up for Public Participation Section of the Town Board Meeting pursuant to the rules which have been established (24 hrs prior to start of meeting), then you will not be able to express your opinion. As a courtesy to those who attend the Board Meeting, you are requested not to interrupt the meeting, and refrain from conversation that would interfere with those attending being able to hear the Board transact its business. If in fact someone interferes with the meeting or the conversation with other spectators should require a warning and it is ignored, the person could be charged with Disorderly Conduct. For public hearings, speaking will be limited to topics on the agenda.*

REPORTS OF STANDING COMMITTEES

Supervision: Animal Control, Historian, Justices, and Finance:

-Kenneth Miller, Chairman

1. Letter of support to the Wayne County Economic Development and Planning: Supervisor Miller, on behalf of the Town Board, wrote a letter of support to the Wayne County Economic Development and Planning

Department regarding the application to the NYS Department of State Local Government Efficiency Program. This is a county geospatial efficiency collaboration project. A copy of this letter was mailed to them.

2. Letter from Canal Corp: A letter was received from the Canal Corporation regarding the Earthen Embankment Integrity Program, giving notice of release of the draft Generic Environmental Impact Statement. Mr. Miller explained that this is so they can start trimming along the canal once again.

Human Services: Town Clerk, Archives, and Town Hall Facility
-Councilman Bradley Cook

Councilman Cook was absent, so Supervisor Miller reported in his place.

1. Town Clerk Report for June: The town clerk is out on a short medical leave, so the June board report will be combined with the July report.

2. Building Update: The A/C unit in Archive Room B is no longer working (it was original from 2003), and the computer on the clerk counter that was dedicated to DECALS (hunting and fishing) also stopped working (was purchased in 2013!) Approval for emergency purchases for both are on the agenda for later this meeting.

3. Town Hall Outdoor Clean-up: Jim & Josh Helfer have started to do the weeding, tree trimming, gutter cleaning, washing of sidewalks, and general clean-up and sprucing up around the town hall grounds. They will be working on this over the next couple of weeks. The yellow safety stripes were repainted on the stairs at the front entrance.

4. Marathon Electric: This was originally known as Blue Rock but is now Marathon Electric. Mr. Miller explained that Councilman Cook had researched numerous companies, and they seem to be the best. The contract was not yet sent, so Mr. Miller will be asking permission to sign the contract once it is complete.

Public Works: Highway Department, Equipment and Facilities**- Councilman James Welch**

1. Highway Department report for June: Highway Superintendent Mike Boesel was unable to print on his computer, so there will be only the verbal report this evening.

Mr. Boesel explained the Vienna St “project”, which entails a possible “out of district hookup” with the apartments that are being developed in the old Sinclair Funeral Home. Discussion ensued, and Mr. Boesel expressed his concerns with the possibility of having a 200-foot open cut in the road to install pipe, as well as the need to have some sort of maintenance agreement in place before projects such as this.

Lastly, Mr. Boesel informed the board that the truck that has been on order since COVID, should be received by August, and that the last storm required a lot of clean-ups, including 16 loads of brush off Quaker Road alone.

Town Development: IT & Phones, Fire Protection Contracts, and Strategic Plans**- Councilman Doug DeRue**

1. Fire Contracts Are Under Review: Councilman DeRue has now also contacted the East Palmyra Fire Department with a proposal that they will review at their next meeting. He also reported that he and Mr. Miller met with WC Economic Planning where they were given some parameters as to what the town might do to attract new business into Palmyra.

Government Operations: Assessor, Youth & Aging, and Code**Enforcement / Planning Board****- Councilman Todd Pipitone****1. Assessor’s Office Report for June:****REPORT TO THE TOWN BOARD
FROM THE ASSESSOR’S OFFICE
JUNE 14, 2021**

Grievance Day is over. We had four (4) grievances for this year. There were three (3) stipulations and there were two (2) corrections. The board did make three (3) Changes. The minutes have been transcribed and all the determination notices have been mailed to the complainants. The backup for the final roll has been submitted to the County for printing.

The State has determined our final equalization rate for 2021 to be 89% as reported last month.

Once the Final Roll is printed at the county we will file it with the Town Clerk's office. The Roll will be filed on or before July 1st.

As always, if you have any questions or concerns, I can be contacted in my office most days.

Palmyra Assessor Joan Gates was in attendance and explained why it will be necessary to do a town wide revaluation next year instead of waiting and doing it every four years as planned. She remarked that the state says we are currently only at 89% due to the market being "crazy" and selling so high right now, thus making houses assessed unfairly across the state. Discussion ensued, and she finally stated, to clarify for those in attendance, that the state dictates what the assessor does, and not the town board! Mr. Miller and Mrs. Gates will further discuss any further options.

2. Code Enforcement/Zoning Office Report - June: Code Enforcement Officer Pat Sheridan submitted a report to the Board Members that included a list of building permits and certificates of compliance for May 25, 2021 thru June 22, 2021.

3. Minutes from Zoning Board Meeting from June 10, 2021: Minutes from the Zoning Board meeting from June 10, 2021 were shared with the board.

4. Minutes from Planning Board Meeting for June: There was no Planning Board meeting in the month of June.

INFORMATION

None for this month

AGENDA ITEMS

1. Approve: Resolution #12-2021 Health Insurance Benefits for Town of Palmyra Employees: Todd Pipitone made the motion to approve Resolution #12-2021 Health Insurance Benefits for Town of Palmyra Employees, as written below.

Second: Jim Welch

Vote: 3 Ayes. Carried

RESOLUTION #12-2021 HEALTH INSURANCE BENEFITS RESOLUTION

Effective July 1, 2021, the Town of Palmyra will make available to its full-time salaried employees, full-time hourly employees, and full-time elected officials the following health insurance benefits.

- a) The Town will furnish health insurance at no cost to the employee for a single participant in the "*SimplyBlue Plus-Platinum 3 Plan*" and/or for a single participant in the "*Dental Blue Options Plan*".

OR

- b) The Town will pay a sum equal to seventy percent (70%) of the cost of the "*SimplyBlue Plus-Platinum 3 Plans*" or the "*SimplyBlue Plus-Gold 5 Plans*" and the "*Dental Blue Options Plan*". The employee will pay the balance of thirty percent (30%) through payroll deductions. The deductions will start when the insurance is effective.

OR

- c) For those eligible employees who elect not to participate in either of the above plans and elect not to participate in any of the Town of Palmyra's health insurance plans during the calendar year, the Town will give the employee a credit of One Thousand Dollars (\$1,000.00) per calendar year for any employee that has been employed the entire calendar year. The sum credited will be paid to the eligible employee with the last payroll of the calendar year.

The Town of Palmyra will make available to part-time elected officials, hired before January 1, 2008, the following health insurance benefits.

- a) The Town of Palmyra will pay Three Hundred Sixty Dollars (\$360.00) per month of any health insurance plan available through the Town for each full month the employee works. Any amounts due over and above the Three

hundred Sixty (\$360.00) will be taken through a payroll deduction. The deductions will start when the insurance is effective.

OR

- b) For those eligible employees who elect not to participate in the above health insurance plan; the Town will give the employee a credit of One Thousand Dollars (\$1,000.00) per calendar year for any employee that has been employed the entire calendar year. The sum credited will be paid to the eligible employee with the last payroll of the calendar year.

HEALTH INSURANCE BENEFITS RESOLUTION

Health Insurance Benefits for part-time employees hired after January 1, 2008:

After January 1, 2008, all new part-time employees: salary, hourly and elected will not be eligible to receive health insurance benefits from the Town of Palmyra. These employees will not be allowed to participate in the Town's health insurance program.

Health Insurance Benefits for employees who retire:

Employees hired after January 1, 1987, who retire with 15 years of service and attain the age of 55 will be entitled to participate in the medical and/or dental plan as a single member subject to the cap imposed by the Town at the time of retirement. The current cap is Two Hundred Fifty-Five Dollars (\$255.00) per month. The retiree's spouse is entitled to participate in the Town medical and/or dental plan by paying the full cost of coverage.

The Town will permit retired employees who chose not to continue to participate in the Town's health insurance plan to receive contributions from the Town toward their health insurance. The Town upon proof of payment of the coverage will reimburse the retiree for the cost of coverage up to the reimbursement cap, which the Town had adopted at the time of their retirement.

2. Approve: Emergency Purchase of Computer for Book Keeper: Todd Pipitone made the motion to approve the book keeper to purchase a new “bank” computer to replace the old one that stop working, not to exceed \$819.00.

Second: Jim Welch Vote: 3 Ayes. Carried

3. Approve: Emergency Purchase of Computer for Town Clerk Office: Todd Pipitone made the motion to approve the Town Clerk to purchase a new Dell computer to replace the old one that stop working, not to exceed \$819.00.

Second: Doug De Rue Vote: 3 Ayes. Carried

4. Approve: Emergency Purchase of Air Conditioning Unit for Archive Room B: Todd Pipitone made the motion to approve the Emergency Purchase of Mitsubishi MUY-GL Ductless 1 Ton A/C Unit for Archive Room B, not to exceed \$5,170.00, including installation and removal of old equipment.

Second: Jim Welch Vote: 3 Ayes. Carried

5. Approve: Renewal of Contract with Marathon Electric: Todd Pipitone made the motion to approve the Supervisor 24-month agreement with Marathon Electric when it is complete.

Second: Doug DeRue Vote: 3 Ayes. Carried

MOTION TO APPROVE CLAIMS AND EXPENDITURES

Todd Pipitone made the motion to approve claims and expenditures for the month of June 2021, Vouchers #587 thru #665, totaling \$130,647.81.

Second: Jim Welch Vote: 3 Ayes. Carried

ENTER INTO EXECUTIVE SESSION

At 7:45 PM, Councilman Welch made the motion to enter into executive session to discuss pending litigation.

Second: Todd Pipitone Vote: 3 Ayes. Carried

EXIT EXECUTIVE SESSION

At 8:14 PM, Councilman De Rue made the motion to return from executive session.

Second: Jim Welch

Vote: 3 Ayes. Carried

MOTION TO ADJOURN

At 8:15 PM, Todd Pipitone made the motion to adjourn the meeting.

Second: Jim Welch

Vote: 3 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Town Clerk
(as reported to by Deputy Town Clerk, Heidi Jarvis)

REGULAR TOWN BOARD MEETING
THURSDAY JULY 22, 2021
AT THE PALMYRA TOWN HALL