

PUBLIC INFORMATIONAL MEETING

PALMYRA TOWN HALL AUGUST 23, 2007

At 7:30 p.m., Supervisor David C. Lyon welcomed those in attendance to the Public Informational Meeting for the proposed Southwest Quadrant Sewer District, which encompasses Bear Hill Drive, Rolfe Street, Crestwood Drive, and includes sewer service to the Palmyra Town Hall.

In attendance were many residents of the proposed district, including Sue McGovern, Holly Jankowski, Jim and Barb Witt, Cheryl Deys, Marie Curran, Gloria Wales, Donna Crouse, Barbara and Eugene Bucknam, Shelagh Maxwell, Dick and Marian Kirchhoff, David Peck, Martin and Kim Williams, Frank Hasseltine, Michelle Schute, Joyce MacDuff, Peter Nolan, Frank Nau, John and Cindy Mullin, as well as East Palmyra residents Charles Wirth, Rick Walton, Allen Deppen, and Code Enforcement/Zoning Officer Bob Grier, Highway Superintendent Mike Boesel, and *Courier-Journal* reporter Todd Pipitone.

**PUBLIC
INFORMATIONAL
MEETING FOR
RESIDENTS OF
PROPOSED
SOUTHWEST
QUADRANT
SEWER
DISTRICT**

Presenting the information to the residents on behalf of the Town, were David Doyle, P.E., and Martin Mrozak from MRB Engineering Group in Rochester, and Kevin Ryan from Siewert Equipment Co., Inc. They had prepared maps and a handout describing the proposed project, with cost estimates. They explained the basics of the project--scope, affected properties, cost, etc.-- and answered questions by residents. Topics of discussion included the rationale for the district, where the pipe would be laid and cost to the residents. New to this project was the discussion of grinder pumps, which would be part of each home's installation. The grinder pump station unit includes grinding of waste into fine particles, a holding tank, and propulsion system which discharges waste into the main sanitary sewer line.

At 8:17 p.m. the informational meeting ended, with Supervisor Lyon, Dave Doyle, Marty Mrozak and Kevin Ryan answering individual questions after that.

REGULAR TOWN BOARD MEETING

At 8:31 p.m., Supervisor David C. Lyon called to order the regular town board meeting, scheduled to be held on Thursday, August 23, 2007, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY.

CALL TO ORDER

PLEDGE TO THE FLAG

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following board members were present:

ROLL CALL

- David C. Lyon, Supervisor
- James Welch, Councilman
- David Nussbaumer, Councilman
- Michael Lambrix, Councilman
- Kenneth Miller, Councilman

MTN: APPROVE MINUTES OF 7/26/2007 MEETING

Motion was made by Dave Nussbaumer to approve the minutes of the July 26, 2007 meeting of the Town Board.

Second: Mike Lambrix

Vote: 5 ayes. Carried.

COMMUNICATIONS

Communications received were action items and are listed in the Agenda Section below.

REPORTS OF STANDING COMMITTEES

Buildings and Grounds Committee – Ken Miller, Chairman

BUILDINGS AND GROUNDS REPORT FOR AUGUST

Ken Miller reported that the HVAC project for the Large Meeting Room was completed yesterday. The air conditioner was working during the meeting and all the people at the meeting were comfortable. Lang Heating and Cooling did the installation, and informed Ken that the new boiler and air conditioning units have a 5-year payback time, as they are more efficient than the old units.

Ken will be including an HVAC project for the gym in the 2008 budget, as Phase 2 of the building temperature control equipment project.

Highway Committee – James Welch, Chairman

AUGUST HIGHWAY REPORT

1. Highway Department's Monthly Report: Mike Boesel, Palmyra Highway Superintendent, provided board members information about happenings in the Highway Department during the month of August:

Highway Superintendent Report
For Town Board Meeting
8/23/07

Since the 7/26/07 meeting we have completed the following work:

- Wedging – Vienna St
- Sweeping – Trolley, Cornwall, South Townline, Faas Roads
- Brush mowing – Cornwall Road
- Patching – Crestwood Drive, Bear Hill Dr., Rolfe Drive
- Hauling – We have been hauling various stone from Dolomite on several occasions for our road projects
- Mutual Aid –
 - WC Highway assisted us with survey/stakeout on Schilling Road on 7/27
 - We assisted the Village of Palmyra, Macedon Highway on 8/8 with two trucks for their paving efforts on Burnham Hts.
 - We assisted Macedon Highway on 8/13-14 with two trucks for their paving efforts on Victor Rd
 - We received assistance on 8/23 from Lyons Highway, Arcadia Highway, Walworth Highway and Marion Highway for our Fagner Road paving project.
- Schilling Road project –
 - 7/16-7/20 -We completed the 48” storm culvert replacement in the wetland.
 - 8/7-8/10 - We completed cuts/fills for the new road profile.
 - 8/14-8/15 – We re-profiled (grinding and re-grading) the entire 1.2 mile section of road.
 - 8/28-8/30 – Paving is scheduled for this time period. This section of road remains closed and will re-open after paving is complete.
- Fagner Road project – Paving was scheduled for 8/22 however was pushed to 8/23. We got rained out at 2pm this afternoon and are hoping to finish up tomorrow.
- Shop Hoist update – We had a demo with Patriot Lifts from 8/1 to 8/8. We are planning to visit Victor Highway Dept in the near future to see their Patriot Lift setup.
- Mowing update – We started a second trip around the Town on July 10th. Lenny Bremis’s last day was 8/2. Since then we have had the steering repaired at DJM Equipment and limited mowing by other Town employees. We have interviewed a mowing replacement and hope to start Chris Bratt next week.
- Equipment Update –
 - T18 – oil pan replacement, T24 – Muffler & U-joint replacements, T22 – rear brakes/slack adjusters, T16 and C3 – new tires
 - E62 JD loader – Five Star Eqp replaced the hydraulic valve body on 8/21 and 8/22. This is the second time lately that our extended warranty coverage has paid for costly repairs. Thank you.

**AUGUST 2007
HIGHWAY
DEPARTMENT
REPORT**

- o T28 (2000 Mack) blew the turbo booster this afternoon and is headed to Beam Mack tomorrow for repairs via the Wayne County Hwy low boy trailer.
- o SMSI Grant – I am keeping a watchful eye on the NYS Dept of State website for the issuance of the Shared Municipal Service grant for an opportunity for some equipment purchases. Interested parties include Town of Macedon, Town of Palmyra, Village of Palmyra, and Town of Walworth.

Any questions, comments or concerns I will be glad to answer.

SHARED SERVICES GRANT UPDATE

2. Shared Services Grant: Mike Boesel said he is still pursuing a shared services grant with Macedon and Walworth Highway Departments, in hopes of sharing the purchase of expensive equipment. The grant would provide 90% of the cost, with 10% from local municipalities.

OFFICE EQUIPMENT PURCHASE

3. Office Equipment Purchase: The printer in the office of the Highway Superintendent died last week. He is requesting purchase of a HP 1022N printer from CDWG.

NEW HIRE IN HIGHWAY DEPARTMENT

4. Employee Hiring: Mike said he has hired Chris Bratt as a temporary seasonal employee to replace Lenny Bremis for mowing work.

Planning and Economic Development Committee – Michael Lambrix, Chairman

PLANNING BOARD REPORT

Mike Lambrix provided Town Board members with the August 2007 Planning Board Report prepared by Planning Board Chairman Neil Gates. Town Board members read the report without comment or questions.

Zoning Committee – David Nussbaumer, Chairman

CEO REPORT FOR AUGUST 2007

CEO Report for August: Bob Grier prepared his August CEO Report for board members. He added that ground has been broken for the new Garlock building this month.

INFORMATIONAL ITEMS

1. Assessor's August Report: The Assessor's report focused on STAR rebates and how the new program works. Although the entire process is being handled by the NY State Department of Taxation and Finance, the Assessor's office is receiving many calls about the program. The final equalization rate for the coming year is 93%, as set by the NY State Board of Real Property Services. **ASSESSOR'S REPORT FOR AUGUST 2007**

2. Town Clerk's Office Report for August: Town Clerk Lynne Green reports that sporting licenses went on sale last week and the pace of activity has increased. Joan, Celeste and Irene have adjusted their part-time hours to handle this activity. School tax bills have been printed and our office will be sorting and organizing them for an August 31 mailing. We have been asked to dispose of CDs and DVDs that need to be shredded. Only special shredders can handle them, and the request is being made to purchase one. **TOWN CLERK'S OFFICE REPORT FOR AUGUST 2007**

3. Escrow Payment from Gravel Pit: Board members have asked that they be notified when escrow payments are received by the Town from Morrison Excavating Inc. for gravel removed from the Division Street gravel pit. The second quarter of 2007 payment was \$165.75. **ESCROW PAYMENT FROM MORRISON EXCAVATING**

4. Maple Avenue Sewer Project Update: In addition to the other water and sewer projects currently in various stages of progress, Maple Avenue/ Meadow Drive/Bonnie Lane/Betty Brae Way residents have been calling to know when they can expect sewer lines to be installed for hookup. **MAPLE AVENUE/ MEADOW DRIVE SEWER PROJECT UPDATE**

MRB Engineering Group has been contacted and they have given the town a quote of about \$7,500 for preliminary engineering costs. Supervisor Lyon asked board members if they'd be willing to approve the preliminary costs so the project could move forward.

Although a majority of residents in the original survey were in favor of municipal sanitary sewer service, it is necessary to know if the majority of current resident property owners still want sewer service before spending the funds for engineering work. Since it has been at least 3 years since our survey was taken, and since there have been a substantial number of home sales in that area since that time, it was the consensus of the board that the town should re-survey the residents. No motion was offered.

AGENDA ITEMS

**MTN: APPROVE
\$3500 FOR STU
BROWN ASSOC.
ENVIRON-
MENTAL
DOCUMENTS
FOR JOHNSON-
FLOODMAN
WATER
PROJECT**

- 1. Approve additional funds for Stu Brown Proposal: At the July meeting, town board members approved up to \$8,500 for Grant Assistance Services and Project Management Services to Stuart I. Brown Associates, Inc. for the Johnson-Floodman Water District. After the board meeting, it was discovered that the proposal also included the request of \$3,500 for completion of the required environmental documents to comply with SEQR and NEPA. Dave Nussbaumer made the motion to approve the additional \$3,500 for these essential documents.

Second: Mike Lambrix Vote: 5 ayes. Carried.

**MTN: APPROVE
FULL EAF FORM
FOR JOHNSON-
FLOODMAN
WATER
PROJECT**

- 2. Approve Full Environmental Assessment Form for Johnson-Floodman Water District: Stuart I. Brown Associates had already prepared the full Environmental Assessment Form for the Johnson-Floodman Water District project, and presented it to the town board for acceptance and signature. Mike Lambrix made the motion to accept the full EAF for this water district.

Second: Dave Nussbaumer	Vote: Roll call vote: Carried
David Lyon - Aye	Kenneth Miller - Aye
David Nussbaumer - Aye	Michael Lambrix - Aye
James Welch - Aye	

- 3. Resolution: Town of Palmyra Lead Agency: The next step in coordinating the environmental review for the Johnson-Floodman Water District was to have the Town of Palmyra declare its intent to serve as Lead Agency. The following resolution was read by Town Clerk Lynne Green:

**RESOLUTION:
DECLARE TOWN
OF PALMYRA AS
LEAD AGENCY
FOR JOHNSON-
FLOODMAN
WATER
PROJECT**

**TOWN OF PALMYRA
JOHNSON-FLOODMAN WATER DISTRICT**

SEQR RESOLUTION – INTENT TO DECLARE LEAD AGENCY STATUS

“RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Town Board of the Town of Palmyra hereby announces its intent to serve as lead agency to conduct an environmental review of a project to construct public water supply improvements to serve the Town of Palmyra Johnson-Floodman Water District service area. The improvements include the installation of 29,800 linear feet of watermain along portions of South Creek, Floodman, Parker, Johnson, and South Townline Roads.

FURTHER RESOLVED, the Town Board has determined that, as a portion of the project is located within a Wayne County Agricultural District, the proposed action is a Type I action as defined under SEQR; and, be it

FURTHER RESOLVED, that The Town Board hereby accepts the Environmental Assessment of this project, prepared by Stuart I. Brown Associates, Inc., and be it

FURTHER RESOLVED, the Town Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of the full Environmental Assessment Form. The Town Board further declares that, based on the Environmental Assessment which has been prepared, it finds that the project will result in no significant damage to the environment. Therefore, the Town Board does not anticipate the preparation of an Environmental Impact Statement for the project. Further, the Town Board herewith states its intent to issue a Negative Declaration under SEQR for the project, pending review by Involved Agencies.

**MTN: APPROVE
RESOLUTION
DECLARING
TOWN OF
PALMYRA AS
LEAD AGENCY
FOR JOHNSON-
FLOODMAN
WATER
PROJECT**

Mike Lambrix made the motion to approve the resolution declaring Town of Palmyra's intent to serve as lead agency to conduct an environmental review for the Johnson-Floodman water district.

Second: Ken Miller

Vote: 5 ayes. Carried.

4. Purchase Shredder for Town Clerk's Office: Town Clerk Lynne Green provided town board members a printout of a Fellowes Powershred PS-77Cs confetti-cut shredder, which can handle CDs and DVDs, and includes a 5-year warranty on the cutter. These CDs and DVDs have been given to the Town Clerk's office to dispose of, as we do other confidential items and items which are past their legal archival length. Conventional paper shredders cannot handle the brittle plastic, but this model can. Mike Lambrix made the motion to purchase a Fellowes Powershred PS-77Cs Confetti-Cut Shredder not to exceed \$98.99.

**MTN:
PURCHASE
POWERSHRED
SHREDDER**

Second: Dave Nussbaumer

Vote: 5 ayes. Carried.

5. Schedule 2008 budget work session: Requests for departmental budgets have been turned in for 2008. Supervisor Lyon asked board members to meet in a budget work session on Thursday, September 6, at 7:30 p.m., at Town Hall to look at preliminary numbers. Board members agreed. No motion was necessary.

**BUDGET WORK
SESSION
SCHEDULED
FOR SEPT. 6**

