

**EMERGENCY TOWN BOARD MEETING
PALMYRA TOWN HALL
August 31, 2020**

At 9:06 AM, Supervisor Kenneth Miller called to order an Emergency Town Board meeting, called for Monday August 31, 2020, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

NOTICE OF EMERGENCY MEETING – (Copy as posted on website and in numerous locations as specified by law.)

**EMERGENCY TOWN BOARD MEETING
PALMYRA TOWN HALL
August 31, 2020**

NOTICE OF EMERGENCY MEETING

August 28, 2020 - Notice is hereby given that the Town Board of the Town of Palmyra will meet in emergency session on Monday, August 31, 2020, at 9:00 AM, at the Palmyra Town Hall , 1180 Canandaigua Rd, for the purpose of considering and taking possible action on the following: Capital Investments.

Irene Unterborn, Town Clerk

Supervisor Miller waved the reciting of the pledge of allegiance.

Upon roll call, the following Board members were present:

Kenneth Miller, Supervisor
James Welch, Deputy Supervisor
Todd Pipitone, Councilman
Brad Cook, Councilman

ATTENDENCE

Also in attendance were Book Keeper Petra Anderson and Highway Superintendent Mike Boesel.

AGENDA

Mr. Boesel submitted the following explanation as to why it would be necessary for the book keeper to immediately pay Beam Mack for a 2021 Mack Truck:

Meeting Purpose: *Authorize immediate payment for 2021 Mack Truck (T18) using current CHIPs funding so that I can submit for reimbursement this week.*

Current 5130.2 (Equip Acct) :

In 2020, we budgeted \$284K to replace T18 (1999 Single-axle Mack) and 2 Bobcat items.

The Truck was ordered in late 2019, but due to COVID, the new truck has not been outfitted yet and I expect delivery in January 2021.

We also purchased a new Kubota Lawn mower in 2020 and used some unplanned funding from our 5130.2 Equip Acct.

Thus, our current unexpended 5130.2 Equip Acct is \$179K instead of \$190K.

Current CHIPs Situation:

Due to COVID and state budget woes, the Gov and NYS have been warning about potential cuts in funding from various programs, including CHIPs, up to 20%.

Thus, the sooner we spend our CHIPs funding the better chance we have of not losing it.

We currently have \$263K in CHIPs funding available for our use. (\$264 - \$190 for truck = \$73 remaining for road work)

The deadline to submit for this 2nd Round of CHIPs Reimbursement was extended from 8/26 to this Friday, 9/4. The 3rd submission Round deadline is 11/12/20

I understand municipalities who submitted for CHIPs reimbursement in the 1st Round (deadline was back in June) received 100% of their CHIPs funding submissions.

But I'm being told that this 2nd Round could be small across the board cuts and that if the NYS Budget woes continue, then the 3rd and 4th Round submissions could be up to the 20% cut.

If we submit in this 2nd Round and are cut, then I understand I can attempt to recoup/re-submit in the 3rd Round for the balance.

The Truck Amount is \$190,022.98. (see attached)

5% cut	\$9,500.00
10% cut	\$19K
15% cut	\$28,500
20% cut	\$38K

2020 to 2021 Machine Reserve Acct Proposal:

With this proposal, the original \$190K budgeted this year for the truck (or the remaining \$179K at this point) would be moved into the Machine Reserve Acct for the next truck order (Tandem Axle Dump Truck).

I am in the process of getting a quote from Beam Mack for a new truck (2022 Model Year Tandem-Axle Mack Truck). If order in January, could see delivery in late Summer.

I am proposing that this truck be entirely paid for in 2021 budget (likely late Summer/early Fall delivery) from the Machine Reserve Acct.

Upon review with Petra last Friday, I understand this account currently has \$224K and the addition of the unexpended \$179 from the current budget would equate to 403K

Theoretically, I believe more that could be added later this year from various unexpended 2020 DA accounts, but we'll see how we end up (likely from unexpended fuel accounts or other snow accounts).

Additionally, I included another \$50K in my 2021 Budget Proposal to slide into Machine Reserve Account.

Thus, to start off the 2021 Year, we could have \$453K

Regarding selling our next existing 10-wheeler....I don't know if we can plan to sell in our May Auction. Possibly in Monroe County in October. We'll need to discuss that further.

Beam Mack is currently making trucks in 3-months' time. But it's the outfitters that most of the time takes longer to schedule trucks coming in to get outfitted.

At the moment, without any hiccups, I was told from order in January, we could receive the new 2022 Model Year truck by end of summer 2021.

I think this accurately and concisely portrays the individual discussions we had over the past 3-4 days about these ideas.

Let me know if you think I missed anything or have any concerns.

Thank you!!

MB

**Payment Schedule for SFY 20-21
(Applies to CHIPS, EWR & PAVE-NY)**

Payment Month				ACTIVITY
Jul	Sept	Dec	Mar	
6/15	8/26	11/5	2/8	Cut-off Expenditure Date for Reimbursement Requests
6/24	9/4	11/12	2/17	Deadline for Reimbursement Requests to NYSDOT Regions
7/17	9/30	12/18	3/15	NYS Office of State Comptroller (OSC) Payment Date

Discussion between the board members, Highway Superintendent and Book keeper ensued which included the fact that the current any current funding for roadwork can be rolled into next year, CHIPS money available may be cut by up to 20% this year by the governor (in which case the Mr. Boesel would later try to recoup, and that the book keeper will need to make budget modifications for the upcoming September board meeting, etc.

1. Approve: Book Keeper to Immediately to make Payment to Beam Mack:

Councilman Jim Welch made the motion to authorize the book keeper to make immediate payment of \$190,022.98 to Beam Mack Sales Service, Inc, for purchase of a 2021 Mack Granite 6-wheel dump truck.

Second: Brad Cook Vote: 4 Ayes. Carried

MOTION TO ADJOURN

At 9:30 AM, Jim Welch made the motion to adjourn the meeting.

Second: Todd Pipitone Vote: 4 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Palmyra Town Clerk

NEXT MEETING: THURSDAY September 24, 2020
7:00 PM – East Palmyra Fire Hall