

**SPECIAL MEETING OF THE TOWN BOARD
PALMYRA TOWN HALL
May 1, 2018**

At 7:00 p.m., Deputy Supervisor Jim Welch called to order the Special Town Board meeting, scheduled for Tuesday, May 1, 2018, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

Deputy Supervisor Welch led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following Board members were present:

Supervisor Kenneth Miller
James Welch, Deputy Supervisor
Michael Lambrix, Councilman
Todd Pipitone, Councilman
Bradley Cook, Councilman

After the request to meet was made at the April 26, 2018 meeting, the following legal notice was run in the Wayne Times, and posted as required by law:

NOTICE OF A SPECIAL BOARD MEETING

Notice of a Special Board Meeting of the Town Board Members for the Town of Palmyra scheduled for **Tuesday, May 1, 2018 at 7:00 PM.**

This meeting of the Board will be held at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra NY for the purpose of entering into Executive Session to Discuss Employment History of a Particular Person.

As per this notice, the Board will also hear, consider and act upon, any other matter which may be brought to the Board in the same manner and to the same effect as if the Board were convened in regular session

ATTENDANCE

Also attending was: Marc Carrier

HEARING

There was no official hearing this evening.

COMMUNICATIONS / PUBLIC INPUT

There were no communications this evening.

REPORTS OF STANDING COMMITTEES

**Supervision---Animal Control, Historian, Finance: Kenneth Miller,
Chairman**

-Nothing at this time

**Human Services: Town Clerk, Archives, and Town Hall Facility -
Councilman Bradley Cook**

-Nothing at this time

**Public Works: Highway Department, Equipment and Facilities -
Councilman James Welch**

-Nothing at this time

**Town Development: IT & Phones, Fire Protection Contracts, and Strategic
Plans - Councilman Todd Pipitone**

-Nothing at this time

**Government Operations: Assessor, Youth & Aging, Code
Enforcement/Planning Board, and Justices
- Councilman Michael Lambrix**

1. Assessor's Plan for Cyclical Reassessments: In order to apply for state aid for a reassessment you must have a plan (usually for 4-5 years). This plan must be filed with the state and signed by the Chief Executive Officer as well as the assessor. The assessor's plan is on agenda for approval later.

INFORMATION

1. NYMIR Handbook: As requested by the Deputy Supervisor, a copy of the NYMIR *Requirements for Drivers of Municipal Vehicles* was included in the board packets.

2. NYMIR Driver and Fleet Safety Handbook: As requested by the Deputy Supervisor, a copy of the NYMIR *Driver and Fleet Safety Handbook* was included in the board packets.

Motion to enter into Executive Session to Discuss the Employment History of a Particular Person: At 7:02 PM, Jim Welch made the motion to enter into Executive Session to Discuss the Employment History of a Particular Person.

Second: Brad Cook

Vote: 4 Ayes. Carried

Motion to exit Executive Session: At 7:48 PM, Mike Lambrix made the motion to exit the executive session.

Second: Brad Cook

Vote: 4 Ayes. Carried

Agenda Items

1. Approve: Chief Executive Officer to Sign Plan for Cyclical Reassessment: Mike Lambrix made the motion to approve the Chief Executive Officer to sign Plan Development and Commitment for Cyclical Reassessments from 2019 thru 2023

Second: Todd Pipitone

Vote: 4 Ayes. Carried

Motion to Adjourn Meeting: At 7:51 PM, Mike Lambrix made the motion to adjourn the meeting.

Second: Brad Cook

Vote: 4 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Town Clerk

Regular Town Board Meeting
Thursday May 24, 2018
7:00 PM – Palmyra Town Hall