

GUEST SPEAKER FROM BLUE ROCK ENERGY

**GUEST SPEAKER
FROM BLUE ROCK
ENERGY DID NOT
ATTEND**

Brian Gates from Blue Rock Energy was expected to come address the board regarding quotes previously received regarding both the Town Hall and Highway facility. Mr. Gates did not attend, and Supervisor Miller offered to contact him to set up a new meeting time.

REPORTS OF STANDING COMMITTEES

Supervisor Miller asked that the order of reports be changed since Councilman Pipitone was not present, and Mr. John Fredericks was in attendance to answer any questions regarding the town hall repairs.

Economic Development/Planning—Grounds, IT, Strategic Plans: Todd Pipitone, Chairman- ABSENT- (Supervisor Miller will report in his absence)

**TOWN HALL
REPAIRS – JFB
CONSTRUCTION**

1. Town Hall Items: Supervisor Miller shared with the board the quote from JBF Construction (John Frederick was in attendance to answer any questions) with regards to repairs at the Town Hall needed after receiving ice damage this winter. Repairs are needed in Archive Room A, town clerks main office, town clerk records room, kitchen, exterior gutters, front closet and information room, exterior front entry way, and the historian’s office. The estimate received was for \$8,675.87, which was acceptable from NYMIR, but the policy does have a \$2500.00 deductible. Discussion ensued and Councilman Welch asked if the quote included addressing the gutter situation (serious ice damming in the rear of the building), but Mr. Frederick explained that it did not. Mr. Frederick thanked the board for their time this evening and offered that he would be happy to address any further questions that arise in the future. Supervisor Miller added that he had spoken to Hwy. Superintendent Mike Boesel (who was absent this evening) about replacing the front entrance sidewalk and perhaps adding a convenience ramp at that time. Approval for a deposit will be asked for later in the meeting for a 50% deposit of \$3100.00.

Supervision---Animal Control, Historian, Finance: Kenneth Miller, Chairman

1. Wayne County Broadband Leader Update: Supervisor Miller attended a meeting thru Wayne County with the Cable Commission and Time Warner. He explained that they are basically at an impasse with Time Warner so the old franchise agreement will basically roll over. It was also noted that Time Warner does not have competition so they can be terrible.

**WAYNE COUNTY
BROADBAND
LEADER UPDATE**

2. Property Tax Freeze: The property tax freeze certification was completed on line and submitted, however the two year projection still needs to be completed. A copy of what was submitted was shared with the board members.

**PROPERTY TAX
FREEZE**

3. Budget Adjustments and Modifications: Copies of the midyear budget adjustments were supplied to the board, and an approval for a budget modification will be asked for later in the meeting as Resolution #9-2015. Adjustments are as follows:

**BUDGET
ADJUSTMENTS
AND
MODIFICATIONS**

TOWN OF PALMYRA
Budget Adjustments
July 23, 2015

GENERAL FUND

➤ **Town Clerk Budget**

Increase: Acct# 14104.01.000.00 Town Clerk – Contractual Exp Amt: \$ 525.00

Decrease: Acct# 19904.01.000.00 Contingency Account Amt: \$ 525.00

➤ Purchase of EZ-passes

➤ **Data Processing Budget**

Increase: Acct# 16804.01.000.00 Data Processing – Cont Exp Amt: \$4,250.00

Decrease: Acct# 19904.01.000.00 Contingency Account Amt: \$4,250.00

➤ Purchase of IT hours through Integrated Systems

➤ **Animal Control Budget**

Increase: Acct# 35102.01.000.00 Animal Control – Equipment Amt: \$ 409.15

Decrease: Acct# 35104.01.000.00 Animal Control – Contractual Exp Amt: \$ 409.15

➤ Purchase of a cage

➤ **General Highway Budget**

Increase: Acct# 50104.01.000.00 Supt of Hwy – Contractual Exp Amt: \$3,545.00

Decrease: Acct# 50101.01.000.03 Supt of Hwy Pers Svcs-Clerk/PT Amt: \$3,545.00

➤ Clerical work for Jan - July

TOWN CLERK
REPORT**Human Services—Town Clerk, Archives, and Justices: Michael Lambrix,
Chairman****1. Town Clerk Office Report for July:****TOWN CLERK OFFICE REPORT TO THE BOARD**
JULY 2015

Business is as usual, and running smoothly in the Town Clerk's office, therefore there is not much to report for this month.

The Hill Cumorah Pageant cast visited the Town Hall on July 15th, and did an amazing job once again cleaning and weeding around the property. Thank you again to them...hope to see them again next year. Also, you might notice the change in landscaping at the front doors. Gary Hopkins and his crew removed the large overgrown bushes, so we are now ready to address paving the front walk.

Through dog licensing in June, we sold 105 licenses totaling \$876.00, misc sales, EZ Passes, marriage licenses, hunting/fishing, vital record requests, etc- added an additional \$2541.53. Total check disbursements for the month of June were \$3417.53.

**Public Works—Highway Department, Equipment, Facilities: James
Welch, Chairman**

- 1. Highway Department report for May:** Highway Superintendent Mike Boesel submitted the following report from April 23th, 2015 through May 28, 2015.

HIGHWAY REPORT

Highway Superintendent Report
For
Town Board Meeting
7/23/15

Since the 6/25/15 Town Board meeting we have completed the following work:

- Drainage work – Garnsey Rd, Walker Rd, Old Rt. 31
- Brush mowing - Division St, Quaker Rd, Walker Rd, Hogback Hill Rd
- Inter-municipal Assistance
 - 6/25/15 & 6/26/15 - Entire crew assist Village with Park Drive Boat Launch parking lot
 - 6/30/15 - Exc operator and laborer assist Village with RAW Water Repair
 - 7/8/15 - 1 Pal truck assist Walworth Hwy with hot asphalt paving at Tops
 - 7/10/15 - 2 Pal trucks assist Williamson Hwy with chipsealing
 - 7/17/15 - 3 Pal trucks & 2 addnl guys assist Walworth Hwy with chipsealing

- **Rainy Weather Continued** – Similar to my TB report last month we continued to have some heavy rain events thru the end of June that caused us to patrol and repair various areas of the Town. In 2 separate rain events on 6/30/15 we recorded over 3" of rain in about a 3-4 hour period causing me to call the entire Village/Town hwy crews into work from 630pm - 830pm to patrol and clear/sweep/temp repair various areas of the Town/Village and keep ditches, catchbasins, creeks flowing. We spent the next few days cleaning up, sweeping, re-ditching, fixing washouts, and re-opening pipe inverts.
- **Mowing/Brushmowing** - Our 2002 Ford/New Holland roadside mowing tractor has required numerous repairs over the past 1.5 months causing us to be a little behind on our mowing program. We may want to consider replacing this tractor/mowing equipment in the upcoming budget. However, our new Diamond brushmowing attachment for the rubber-tire excavator is working great. Thank you again for this new item. With all the rain we have needed to keep pace with quick-growing vegetation this year.
- **Surface Treating/Upcoming Roadwork** - From 6/25/15 - 6/29/15 I had Suit-Kote slurry sealing many of our subdivision areas including Clover, Meadow, Wheel-in-Circle, Betty, Bonnie, Arthurton, Bear Hill, Rolfe, East and West Streets. Next month we are also looking at more roadwork for Temple, Division, Walker, Hogback, Galloway, and Hazen.
- **Garnsey Road Landfill** - On 7/9/15 we rehabilitated the driveway entrance to the old town landfill on the south side of Garnsey Road. We can access the property with our equipment and as time permits throughout the remainder of the year we intend to next start removing any woody vegetation and eventually brush mow the property.
- **Highway Department Improvements** - At our last TB meeting, after several months of evaluating some optional design concepts and layouts, Scott Bova and Dave Doyle presented 3 optional layouts of some potential highway department improvements. Over the past month, Dave and I have kept in contact about potential funding options and Dave has a meeting coming up next week with Stu Brown who is an extremely reputable local grant writer with likely the best knowledge of various potential funding sources. Upon Dave/Stu's meeting, I am hoping we can get together in August to continue moving forward on this issue.

**HIGHWAY REPORT
CONTINUED**

**GARNSEY RD
LANDFILL BRUSH
REMOVAL**

**EVALUATION OF
HWY DEPARTMENT
IMPROVEMENTS**

Any questions, comments or concerns I will be glad to answer.

Highway Superintendent, Mike Boesel, was unable to attend the meeting but forwarded information regarding the two companies that he contacted regarding surveying to be completed of the old landfill on Garnsey Rd. After some discussion it was asked of the clerk to contact both companies and ask for formal proposals to be sure we are comparing "apples to apples" before deciding whom to hire.

Councilman Welch also spoke with Mr. Boesel earlier in the day and went over his report. There were two questions. First, had anyone contact "Oaks and Nazzolio" regarding any grant funding available for the possible

**GRANT FUNDING
FOR HIGHWAY
FACILITY?**

**HIGHWAY FACILITY
DISCUSSION
CONTINUED**

new highway facility? Supervisor Miller said he did need to call Bob Oaks back, but he did speak to Senator Nazzolio's office. As it was explained to Miller, there may be \$30-\$40,000 available for such a project, but as the Supervisor pointed out this project is project at \$1.5- \$2.5 million. There is a possibility for low interest loans, and will be contacting Stu Brown to ask about those opportunities. Councilman Nussbaumer asked if there might be Federal funding available, and Supervisor Miller agreed to contact Representative John Katko. Councilman Welch added that he, as well as the Hwy. Superintendent and the MRB group, would hate to see these plans slip away. The Supervisor insured that they will try to exhaust all opportunities.

The second question was in regards to the surveyors contacted in regards to the property on Garnsey Rd. The formal proposals will be forthcoming, and surveying will not be done until fall when the leaves have fallen.

2. Amount to be Paid by the Village for Month of June: Discussion ensued regarding the "Amendment to the Intermunicipal Agreement for Administration, Maintenance, and Repair of the Village Highway System" which was approved by the Town Board on June 25th, 2015 to begin on July 1st, 2015, and end May 31st, 2017.

Mayor Chris Piccola, asked if the Town would be willing to accept the June payment for repairs in the amount of \$675.00. Councilman Welch explained that the previous amount as contracted was \$1250.00 paid to the Town monthly. Without formal vote until later in the evening, the general consensus of the board was to abide by the contract as it was for the month of June and have the Village pay the \$1250.00.

Government Operations—Assessor, Youth & Aging, Code Enforcement, Fire Protection Contracts: David Nussbaumer, Chairman

1. **Assessor's Office Report for June:** Assessor Elaine Herman submitted the following report:

**REPORT TO THE TOWN BOARD
FROM THE ASSESSOR'S OFFICE
JULY 23, 2015**

Grievance day went well this year, we only had ten (10) property owners file a petition this year, so they were able to hear the petitioner's issues with their assessments as well as make their decisions all the same day. We only had three (3) members of the BAR participate this year as Derry Jackson was out of town and Rob Magde did not get his training as required by law, so he could not sit on the board this year. He will have to take the class next year in order to be able to sit on the board for the rest of his term.

**ASSESSOR'S OFFICE
REPORT**

The Final Roll was filed with the Town Clerk by July 1st as required by law. Taxpayers who filed a grievance form with the Board of Review now have until the end of the month to file a small claims petition with the County Clerk if they feel that their assessment is still not correct. So far I have two filings, both are in the manufactured home park on Route 31, Canalside Side Estates. I am not anticipating any more, but we still have a little more than a week to go.

**FINAL ROLL FILED
WITH CLERK**

I have started to take photos of all the properties in the Village of Palmyra. I did let the local police department know that I would be out taking photos and told them what I am driving so if a concerned property owner calls them, they will have the answer to who I am and what I am doing. Most people just yell at me from across their lawns and ask "What are you doing?", "Why are you taking a photo of my house?" or "Who are you?" and I answer their questions right then and there. A lot of people know who I am after all the time I have worked here and just ignore me. I have a long way to go to get this project done. I figure it will take well into September to finish the project as I also have about 500 parcels to photograph in the Town, Route 31 and south of Route 31.

As always, if anyone has any concerns or questions, you can contact me at any time.

2. Code Enforcement/Zoning Office Report- June: Code Enforcement Officer Dan DelPriore submitted a report to the Board Members including a list of building permits and certificates of compliance for Jan. 1 through July 23rd, 2015. Councilman Nussbaumer made sure that all board members had met the new CEO Dan Delpriore.

CEO REPORT

3. Zoning Board Meetings in June: The minutes for the June 11, 18, and 25th meetings are very lengthy and available for review in the clerk's office. The Zoning Board meeting minutes for June 16th were included in the board's packets.

4. Planning Board Meeting on July 13th: Minutes from the July 13th Planning Board meeting were shared with the board.

5. Valuation Factor Files: As requested at the last board meeting, Assessor Elaine Herman provided a count of at least 8 other towns that will help offset the cost of the Valuation Factor Files which are necessary for evaluating properties. As it stands now, the cost will be no more than \$199.00, and will not need board approval.

**VALUATION
FACTOR FILES**

6. Purchase of Dell Inspiron Small Desktop Computer for Code Office: The specifications for a Dell Inspiron Small Desktop Computer (3646, 64 Bit) was supplied to the board, as they will be asked to approve this budgeted purchase for the Code Enforcement Office later this evening. Councilman Nussbaumer asked Code Enforcement officer Bob Grier how their "hand held" computers were holding up. Mr. Grier stated that he would like to address that issue soon as there are more up to date versions that would allow them to complete information on the road. The Town Clerk offered, if they were interested, information that she received at a meeting regarding programs from Williamson Law Book about that subject. Councilman

**PURCHASE OF
DELL COMPUTER
FOR CEO OFFICE**

Nussbaumer stated that he would like to discuss this further with Supervisor Miller and the Code Enforcement Officers.

INFORMATIONAL ITEMS

EMS REPORT

1. **EMS Advisory Board:** Mr. Catalano, the representative to the EMS Board, informed the Town Clerk that there was no report this evening as the meeting had been cancelled.

SHERIFF'S REPORT

2. **Wayne County Sherriff's Office:** There were no reports from Sherriff Virts to be shared this evening.

STATE OF TELECOMMUNICATI ONS

3. **Study of the State of Telecommunications:** Included in the board packets was a communication from the Department of Public Service. It is asked of all municipalities to invite the public to the various forums around NYS, and participate in the study of the future of telecommunications.

NYMIRE ANNUAL REPORT

4. **NYMIR Annual Report:** Copies of the NYMIR Annual report were included in the board packets.

UNFUNDED MANDATES

5. **Sun & Record Newspaper:** Supervisor Miller provided a copy of the guest editorial found in the newspaper that list the top ten New York State, unfunded, mandates that will cost local taxpayers over \$39,490,211.00 in 2015!

PUBLIC HEALTH- DEATH OF HORSE IN CLYDE DUE TO EEE

6. **Health Department Report of Death of Horse in Clyde:** Health department has been testing mosquitoes since there was another EEE death on an Amish farm (they do not vaccinate their animals).

AGENDA ITEMS

MTN: APPROVE ANNUAL HEALTH INSURANCE RESOLUTION #8- 2015

1. **Approve: Resolution #8-2015: Annual Health Insurance Benefits:** Mike Lambrix made the motion to approve the Annual Health Insurance Benefits Resolution.

Second: Jim Welch

Vote: 3 Ayes. Carried.

**Resolution #8-2015
Health Insurance Benefits Resolution**

WHEREAS, the Town has completed its open enrollment, and

WHEREAS, the Town has reviewed the health insurance benefits, and has balanced this with the needs of its employees,

NOW, THEREFORE, BE IT RESOLVED, *the Health Insurance Benefits for Current Employees for Enrollment period of July 1, 2015 thru June 30, 2016, are as follows:*

**Resolution #8-
2015
Health Insurance
Benefits
Resolution**

1. *Effective July 1, 2015, the Town of Palmyra will make available to its full-time salaried employees, its full-time hourly employees and its full-time elected officials the following health insurance benefits.*

A. *The Town will furnish health insurance at no cost to the employee for a single participant in the "SimplyBlue Plus-Platinum 3 Plan" and a single participant in the "Excellus Blue Options Dental Plan".*

OR

B. *The Town will pay a sum equal to seventy percent (70%) of the cost of the "SimplyBlue Plus-Gold 4 Plans" or the "SimplyBlue Plus-Platinum 3 Plans" and the "Excellus Blue Options Dental Plan". The employee will pay the balance of thirty percent (30%) through payroll deductions. The deductions will start when the insurance is effective.*

OR

C. *For those eligible employees who elect not to in any of the Town of Palmyra's health insurance plans during the calendar year; the Town will give the employee a credit of Five hundred Dollars (\$500.00) per calendar year for any employee that has been employed the entire calendar year. The sum credited will be paid to the eligible employee with the last payroll of the calendar year.*

2. *Effective July 1, 20015, the Town of Palmyra will make available to eligible part-time elected officials the following health insurance benefit.*

A. *The Town of Palmyra will pay Three Hundred Sixty Dollars (\$360.00) per month of any health insurance plan available through the Town for each full month the employee works. Any amounts due over and above the Three hundred Sixty (\$360.00) will be taken through a payroll deduction. The deductions will start when the insurance is effective.*

OR

B. *For those eligible employees who elect not to participate in any of the Town of Palmyra's health insurance plans during the calendar year; the Town will give the employee a credit of Five Hundred Dollars (\$500.00) per calendar year for any employee that has been employed the entire calendar year. The sum credited will be paid to the eligible employee with the last payroll of the calendar year.*

- 3. **Health Insurance Benefits for Employees who Retire:** *Employees hired after January 1, 1987, who retire with 15 years of service and attain the age of 55 will be entitled to participate in the medical and dental plan as a single member subject to the cap imposed by the Town at the time of retirement. The current cap is Two Hundred Fifty Five Dollars (\$255.00) per month. The retiree’s spouse is entitled to participate in the Town medical and dental plan by paying the cost of coverage.*

The Town will permit (preapproved) retirees who are entitled to receive contributions from the Town toward their health insurance to elect plans not sponsored by the Town. The Town upon proof of payment of the coverage for one year (1) will reimburse the retiree for the cost of the coverage up to the annual reimbursement cap, which the Town had adopted at the time of their retirement.

BY ORDER OF THE TOWN BOARD - July 23, 2015

**MTN: APPROVE
RESOLUTION #7-
2015 – OFFICIAL
UNDERTAKING OF
OFFICERS**

Mr. Miller further then explained that not all dentists will participate in this new plan, and that you may have to submit the claim yourself.

- 2. **Approve: Resolution #7-2015: Official Undertaking of Municipal Officers:** Mike Lambrich made the motion to approve the Official Undertaking of Municipal officers. Each year, those Town officers and appointees who handle money are named and asked to sign the following resolution so there is evidence of them being bonded and insured.

Second: Jim Welch

Vote: 3 Ayes. Carried.

**RESOLUTION #7-2015 - TOWN OF PALMYRA
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

WHEREAS, Kenneth F. Miller, of the Town of Palmyra, County of Wayne, New York, has been elected to the Office of Supervisor of the Town of Palmyra, and

WHEREAS, Petra I. Anderson, of the Town of Palmyra, County of Wayne, New York, has been appointed to the Office of Bookkeeper of the Town of Palmyra, and

WHEREAS, Irene E. Unterborn, of the Town of Palmyra, County of Wayne, New York, has been elected to the Office of Town Clerk of the Town of Palmyra, and

WHEREAS, Irene E. Unterborn, of the Town of Palmyra, County of Wayne, New York, has been appointed to the Office of Town Tax Collector of the Town of Palmyra, and

WHEREAS, William E. Abbott and Terry C. Rodman, of the Town of Palmyra, County of Wayne, New York, have been elected to the Office of Town Justice of the Town of Palmyra, and

WHEREAS, Patricia O. Peterson, of the Town of Palmyra, County of Wayne, New York, has been appointed to the Office of Court Clerk of the Town of Palmyra, and

WHEREAS, Gary A. Rose, of the Town of Palmyra, County of Wayne, New York, has been appointed as Animal Control Officer, Constable and Rabies Responder for the Town of Palmyra, and

WHEREAS, Michael E. Boesel, of the Town of Palmyra, County of Wayne, New York, has been elected to the Office of Superintendent of Highways of the Town of Palmyra, and

NOW, THEREFORE, we, as respective officers and appointees above, do hereby undertake with the Town of Palmyra that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer or appointee, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Bookkeeper is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Bookkeeper; and

This undertaking of the Town Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk; and

This undertaking of the Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Tax Collector; and

This undertaking of the Town Justices is further conditioned that they will well and truly keep, pay over and account for all moneys and property coming into their hands as such Town Justices; and

This undertaking of the Court Clerk is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Court Clerk; and

The Town does and shall maintain insurance coverage, presently with National Grange Insurance Company, (Policy # F01415412Y), in the sum of \$2,000,000.00 each for the Supervisor and Book Keeper, and \$1,000,000.00 for the Town Clerk, to indemnify against losses through the failure of the officers, clerks and employees covered there under faithfully to perform their duties or to account properly for all moneys or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered there under.

BY ORDER OF THE TOWN BOARD - July 23, 2015

3. Approve: Amount to be Paid by the Village for Month of June:
Jim Welch made the motion to have the Village of Palmyra pay \$1250.00 for the month of June, as contracted in the Intermunicipal Agreement.

MTN: APPROVE
AMOUNT TO BE
PAID TO VILLAGE
FOR MONTH OF
JUNE

Supervisor Miller clarified the vote; the Village is to pay the contracted amount of \$1250.00 for the month of June 2015.

A roll call vote was requested.

Councilman Nussbaumer	Aye
Councilman Lambrix	Aye
Councilman Welch	Aye
Councilman Pipitone	Absent
	3 Ayes. Carried.

4. Approve: Resolution #9-2015: To Authorize Budget Modifications:
Jim Welch made the motion to authorize budget modification DA Highway Fund and DB Highway Fund as specified.

MTN: APPROVE
BUDGET
MODIFICATIONS

Second: Dave Nussbaumer Vote: 3 Ayes. Carried

RESOLUTION #9-2015
AUTHORIZE BUDGETARY MODIFICATION
TOWN OF PALMYRA
WAYNE COUNTY, NEW YORK STATE

BE IT RESOLVED, that the Town Board of the Town of Palmyra authorizes the Town Bookkeeper to make the following necessary budgetary modifications in the DA Highway and DB Highway Funds:

DA HIGHWAY FUND

Decrease Revenues: Acct# 2300.03.000.35 Transportation Svcs-Other Govts/Village Cont.
Amt: \$7,500.00

Decrease Expenditures: Acct# 51304.03.000.00 Machinery-Contractual Exp.

Amt: \$7,500.00

- To reflect decrease of revenues per amendment to Intermunicipal Highway Contract with the Village of Palmyra (July through December) and budgeted expenditures for village equipment repairs

DB HIGHWAY FUND

Increase Revenues: Acct# 3501.04.000.00 State Aid – CHIPS Amt: \$17,172.00

Increase Expenditures: Acct# 51122.04.000.00 Improvements Capital Layout

Amt: \$17,172.00

- To reflect an increase in CHIPS funding for Extreme Winter Recovery approved by New York State

Adopted this 23th day of JULY, 2015, at the meeting of the Palmyra Town Board

**MTN: APPROVE
BOOKKEEPER TO
ISSUE CHECK
FOR REPAIRS**

5. Approve: Book Keeper to issue Check for Repairs to Town Hall: Mike Lambrich made the motion to allow the book keeper to issue a check to JB Construction for up to \$3100.00, or 50%, of building repairs, contingent upon the Code Enforcement Officers review and approval of the plan and quote.

Second: Dave Nussbaumer Vote: 3 Ayes. Carried.

**MTN: APPROVE
PURCHASE OF
COMPUTER FOR
CEO OFFICE**

6. Approve the Purchase of Computer in Code Enforcement Office: Dave Nussbaumer made the motion to approve the purchase of a Dell Inspiron Small Desktop Computer for the Code Enforcement office, not to exceed \$620.00 including shipping. This is a budgeted expense.

Second: Mike Lambrich Vote: 3 Ayes. Carried.

**MTN: APPROVE
CLAIMS AND
EXPENDITURES
FOR JUNE**

Motion to Approve Claims and Expenditures: Dave Nussbaumer made the motion to approve claims and expenditures in the June 2015 abstract, voucher #4270 thru #4371, totaling \$134,560.47.

Second: Mike Lambrich Vote: 3 Ayes. Carried.

Motion to Enter into Executive Session: At 7:31 PM, Councilman Lambrix made the motion to enter into executive session to discuss a particular matter of personnel, and invited Assessor Elaine Herman to join the session.

MTN: ENTER INTO EXECUTIVE SESSION

Second: Dave Nussbaumer Vote: 3 Ayes. Carried

At this time Councilman Lambrix asked that the Code Enforcement Officer initial the plans for repair of the Town Hall building once approved.

Motion to Return from Executive Session: At 7:45 PM, Councilman Nussbaumer made the motion to return from executive session.

MTN: RETURN FROM EXECUTIVE SESSION

Second: Jim Welch Vote: 3 Ayes. Carried.

7. Approve: Change in Hours for Clerk to the Assessor: Dave Nussbaumer made the motion to increase the hours for the clerk to the assessor from four (4) to six (6) hours per day, with legally established breaks, to be re-assessed bi-monthly.

MTN: APPROVE CHANGE IN HOURS FOR CLERK TO THE ASSESSOR

Second: Mike Lambrix Vote: 3 Ayes. Carried.

Adjourn Meeting: At 7:52 PM, Dave Nussbaumer made the motion to adjourn the meeting.

MTN: ADJOURN MEETING

Second: Mike Lambrix Vote: 4 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Town Clerk

NEXT MEETING
Thursday August 27, 2015, 7:00 PM
PALMYRA TOWN HALL