

**REGULAR MEETING OF THE TOWN BOARD
NOVEMBER 28, 2005**

The regular meeting of the Town Board, Town of Palmyra, scheduled to be held on Monday, November 28, 2005, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY, was called to order at 7:30 p.m. by Town Supervisor David C. Lyon.

CALL TO ORDER

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following board members were present:

- David C. Lyon, Supervisor
- Kenneth Miller, Councilman
- Dave Nussbaumer, Councilman
- James Welch, Councilman

ROLL CALL

Councilman Michael Lambrix was absent

Also attending the meeting:

- Todd Pipitone Palmyra *Courier-Journal* reporter
- Bob Grier Palmyra Code/Zoning Officer
- Michael Boesel Palmyra Highway Superintendent

MEETING ATTENDANCE

Motion was made by Dave Nussbaumer to approve the minutes of the November 10, 2005 meeting of the Town Board.

**MTN: APPRV
11/10/2005 MTG
MINUTES**

Second: Ken Miller

Vote: 4 ayes. Carried.

COMMUNICATIONS

Association of Towns Upcoming Training Sessions: A packet of information was received for each elected official, telling of training sessions the Association of Towns is sponsoring during 2006. A teleconference at the Cornell Cooperative Extension office in Newark on December 12 is the first session entitled "Just Elected--What Do You Do Now?" Several board members indicated an interest in attending. Supervisors, town board members, fiscal personnel and town clerks are encouraged to attend a Training School offered on January 9, 10 and 11, 2006 at the Rochester Marriott Airport Hotel.

UPCOMING TRAINING SESSIONS FOR TOWN OFFICIALS

REPORTS OF STANDING COMMITTEES

Buildings and Grounds Committee – Kenneth Miller, Chairman

Ken Miller reported that the ceiling in the Historian's/Animal Control Officer's office has been drywalled and painted to repair the damage done when the Town Hall roof leaked last winter.

Ken also met with Woody Seufert, Wayne County Red Cross Disaster Coordinator, to show him around Town Hall. This building has been considered as a short-term evacuation center for emergency situations. The tour went well and Woody was very impressed with the building. Ken will fill out the necessary paperwork if board members agree, with the three required building contacts being Supervisor Dave Lyon, Ken Miller and the Palmyra Fire Department.

Ken has purchased a special lock for the Town Clerk's office door. It has 6 buttons and must be opened by punching in a special code. This should enhance security for the office.

Lang Heating is scheduled to come to Town Hall in January to clean the furnaces and ducts, to increase heating efficiency.

Brad Jacobs had agreed to work on the chimney at Town Hall. Ken hoped it would be done before winter, but Brad has not done the work as of the board meeting. Ken said he'd follow up on this.

Highway Committee – Michael Lambrix, Chairman

Highway Department Monthly Report: In his report for November, Highway Superintendent Mike Boesel outlined projects his crew has worked on during the month. Plows started their work of scraping, sanding and salting on November 23, 24, 25 and 26—for the snow that fell during the Thanksgiving weekend. The northern-most barn at the Highway Department will need to have some roof leaks repaired soon. The crew honored George Kachel at his retirement on November 25.

**VARIOUS
PROJECTS
UNDER WAY
AND
COMPLETED**

**HIGHWAY
DEPARTMENT
REPORT FOR
NOVEMBER**

Planning Committee – James Welch, Chairman

Construction on Division Street: Councilman Jim Welch asked Bob Grier for an update on the construction of the apartment complex on Division Street. Bob said the framers have been working hard, a lot of preliminary work has been done, and an assembly area prepares sections to be erected. Things should go up quickly now, depending on the weather.

**UPDATE ON
DIVISION ST.
CONSTRUCTION**

Zoning Committee – David Nussbaumer, Chairman

1. CEO Report: Code Enforcement Office Bob Grier submitted his report which summarizes activity through November 28, 2005.
2. Current litigation with zoning violators: Bob Grier was asked if there had been any progress in the litigation process with persistent zoning violators. Bob said the town executed a search warrant and the defendant was brought into court. Another two or three are in the works.

**CEO REPORT
FOR NOVEMBER**

**STATUS OF
LITIGATION WITH
ZONING
VIOLATORS**

INFORMATIONAL ITEMS

1. Assessor's Report for November: Palmyra Assessor Elaine Herman has taken more photos as the warm weather permits. Her office is in the midst of a grant-funded records-scanning project, in which all of her files are prepared, boxed and sent to a company which scans every item in each file folder. Folders are then returned for re-filing. This is a huge undertaking, and is expected to be in process for several months to come. The Town has contracted with the Workforce Development agency of the county to have a worker here, preparing files for up to 25 hours per week, paid for by the county. This is a tremendous help to Elaine, and doesn't create a financial burden for the town.

**ASSESSOR'S
REPORT FOR
NOVEMBER**

Elaine and Joan attended a training class for the software that is used by assessors across the state.

**TOWN CLERK'S
REPORT FOR
NOVEMBER**

- 2. Town Clerk's Office Report for November: Archives Room A had a large wooden desk for a workspace. Since wood furniture gives off destructive gasses over time that can harm documents, it was removed and replaced by a metal desk. Power Personnel is now using the large wooden desk at the other end of the building. Fran Ziegler, from the county's Workforce Development will be working in the Town Clerk's office, preparing documents to be scanned, once she finishes her work in the Assessor's office. Irene Unterborn and Celeste Finewood are also helping the Assessor on an as-needed basis.

AGENDA ITEMS

**MTN: PUBLIC
HEARING
SCHEDULED--
SPECIAL USE
AUTHORIZA-
TION FOR
HAMMOND
ROAD KENNELS**

- 1. Schedule a Public Hearing for Hammond Road Kennels: Raymond and Judy Tuuri are in the process of purchasing 1400 Hammond Road, which has had a kennel and dog grooming business by its current owners. The new owners would like to continue the business and need to apply for their own Special Use Authorization to do so. Board members received copies of the Tuuris' application. Dave Nussbaumer made a motion to schedule the public hearing at the next town board meeting, December 22, at 7:30 p.m.

Second: Ken Miller

Vote: 4 ayes. Carried.

**MTN: APPROVE
SIGN REQUEST
BY POWER
PERSONNEL**

- 2. Sign Request for Power Personnel revisited: After tabling the request by Power Personnel at the last town board meeting, Bob Grier assured board members that the request for a sign by Power Personnel, to be placed at the front of Town Hall, would conform to all size requirements. The dimensions are "well within the sign size limits." Dave Nussbaumer made the motion to approve a sign for Power Personnel to be placed on the front lawn, subject to the building officer's approval of the sign, and that if Power Personnel leaves the facility at any time in the future, they will take their sign down.

Second: Ken Miller

Vote: 4 ayes. Carried.

After the vote, Bob Grier asked the board to consider a permanent sign near the main driveway, listing the various occupants/offices in the building. If the sign were segmented, segments could be removed or added to keep the sign current. Supervisor Lyon added that he had been thinking about such a sign for some time, but voiced a note of caution that it should not detract from our new "Palmyra Town Hall" sign.

3. Approve Abstracts #92 and #93: Dave Nussbaumer made the motion to approve the claims and expenditures shown on Abstract #92 (for vouchers already paid), which includes Voucher Numbers 6641 through 6646, for \$21,571.64 and Abstract #93, (for vouchers to be paid) which includes Voucher Numbers 6647 through 6746 for \$55,311.79.

**MTN: APPROVE
ABSTRACTS 92
AND 93**

Second: Jim Welch

Vote: 4 ayes. Carried.

4. Motion to Adjourn: At 7:46 p.m., Dave Nussbaumer made the motion to adjourn the meeting.

Second: Ken Miller

Vote: 4 ayes. Carried.

**MTN: ADJOURN
MEETING**

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

**NEXT MEETING:
THURSDAY, DECEMBER 22, 2005, AT 7:30 P.M.
PALMYRA TOWN HALL**