



**REGULAR MEETING OF THE TOWN BOARD**

**PALMYRA TOWN HALL  
DECEMBER 30, 2008**

At 7:30 p.m., Supervisor Lyon called to order the town board meeting, scheduled for Tuesday, December 30, 2008, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York.

**CALL TO ORDER**

**LEGAL NOTICE**

**PLEASE TAKE NOTICE**

The Town Board of the Town of Palmyra will hold its December Town Board meetings on Thursday, December 4, 2008 and on Tuesday, December 30, at 7:30 p.m., at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York, instead of the regularly-scheduled Town Board meeting dates of second and fourth Thursdays.

**LEGAL NOTICE FOR MEETING DATE CHANGE**

Dated: November 20, 2008  
BY ORDER OF THE TOWN BOARD

Lyndall Ann P. Green  
Palmyra Town Clerk

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

**PLEDGE TO THE FLAG**

Upon roll call, the following board members were present:

- David C. Lyon, Supervisor
- James Welch, Councilman
- Kenneth Miller, Councilman
- Michael Lambrix, Councilman

Councilman David Nussbaumer was absent.

**ROLL CALL**

Also attending the meeting: Palmyra Highway Superintendent Mike Boesel.

**MEETING ATTENDANCE**

Motion was made by Ken Miller to approve the minutes of the December 4, 2008 budget hearing and meeting of the Town Board.

**MTN: APPRV  
12/4/2008 TOWN  
BOARD MTG  
MINUTES**

Second: Jim Welch

Vote: 3 Ayes. Carried.  
Michael Lambrix abstained.

**COMMUNICATIONS**

RECEIVED COPY OF  
ARCADIA-NEWARK  
COM-PREHENSIVE  
PLAN

- 1. Arcadia-Newark Comprehensive Plan: On December 19, the Town Clerk received a "Project Notification and SEQR Lead Agency Designation for the Arcadia-Newark Comprehensive Plan." Town of Palmyra, as a bordering town to Arcadia, and therefore an "Interested Agency," received a copy of the Comprehensive Plan Summary, required by law. It is available for review at the Town Clerk's office for anyone interested in doing so.

ALL SMSI  
AGREEMENTS FOR  
HEAVY EQUIPMENT  
HAVE BEEN  
SIGNED &  
RETURNED

- 2. SMSI Grant Agreements: The agreements for all three heavy equipment purchases have been signed by all parties of the four participating municipalities and have been returned to us. These signed agreements will be filed in the Town Clerk's office. Mike Boesel added that all equipment has been ordered, and should be here within 120 days.

**REPORTS OF STANDING COMMITTEES**

**Buildings and Grounds Committee – Kenneth Miller,  
Chairman**

BUILDINGS &  
GROUNDS  
DECEMBER  
REPORT:  
MOISTURE UNDER  
FLOOR AT TOWN  
HALL WORKED ON;  
ATTENTION TO  
DOWNSPOUTS &  
GUTTERS NEEDED

Ken Miller reported that work had begun under the Town Hall floor on the South side of the building. Brad Jacobs had found standing water at the southwest corner after the padded insulation was removed. He installed fans for a number of days and found marked improvement. He then painted three coats of waterproofing sealer on the inside of the outer wall under the floor. He is pleased with the way the moisture is now sealed out. To avoid standing water pooling there in the future, he recommends building a "crock" in the dirt floor. Ken will talk with Brad to get it done. The next step will be to scrape off the mold from underneath the floorboards and to coat them with a mold sealer paint.

In addition, the Board asked Mike Boesel if the downspouts had been plugged with debris in the gutters or with ice from the last snowstorm. Mike said he'd try to snake the downspouts to determine any blockage.

**Highway Committee – James Welch, Chairman**

- 1. Wayne County Snow/Ice Control: Three copies of the 2008-2009 Winter Season Agreement for Snow and Ice Control on County Roads was provided to Board members. Highway Superintendent Mike Boesel said this year there is a change in the payment based on time and material, rather than a lump sum as in the past. He feels the Town of Palmyra will come out about even.

**WAYNE COUNTY  
SNOW/ICE  
CONTROL  
AGREEMENT FOR  
WINTER 2008-2009**

- 2. Town/County Signage Grant: A copy of the Resolution to apply to the NYS Department of State for a Local Government Efficiency Grant for the Wayne County Signage Program was given to each Board member. Fifteen towns were part of a signage study for updated and standardized signs in Wayne County. Now, the County is applying to the State for a Local Government Efficiency Implementation Grant to replace or update signs that need to be done. Each Town must pass the resolution for the grant to be submitted.

**TOWN/COUNTY  
SIGNAGE GRANT  
APPLICATION TO  
UPDATE &  
REPLACE SIGNAGE  
AROUND WAYNE  
COUNTY**

- 3. December Highway Department Report: Mike Boesel provided Town Board members a Highway Department report:

Highway Superintendent Report  
For Town Board Meeting---12/30/08

Since the 11/20/08 meeting we have completed the following work:

- Brushmowing – Walker Road, Floodman Road
- Snowfence Installation – around most of Town
- Trucks/Equipment maintenance
- Inter-municipal Assistance  
9/5/08 – 11/19/08 Palmyra grader returned from Wayne Co. Hwy 11/19.
- Plowing/Sanding – We had one of the busiest Decembers in a long time. In the past 40 days we have made a total of 41 trips out of the barn. At this time last year we had made 31 trips.

**DECEMBER  
HIGHWAY REPORT**

Other miscellaneous items include:

- **SMSI Grant 07-08** – All equipment has been ordered and should arrive in less than 120 days.
  - **LGE Grant 08-09** –We decided against submitting a grant this time around. I'll be watching/waiting for any 2009-2010 grant opportunities under this program.
  - **Winter Preparations** – Most of our snowfence has been installed. With the number of trips we have made out of the barn, we are working on the trucks and equipment on a daily basis.
  - **Treework** – As time and weather permits throughout the winter we will be performing some treework on our roads and some brushmowing.
  - **Flooding** – With the 50+-degree temperatures we experienced over the weekend coupled with the rain and the huge snowmelt, Hogback Road between N. Creek and Galloway (Swifts Landing Park area) was flooded. I closed the road at 6:30am on Sunday 11/28 and re-opened it at 5:30am Monday 11/29. There was no apparent damage to the roadway. There were no other drainage issues in the Town.
  - **Equipment** –
    - **Loader Bid** – We budgeted for replacement of our existing loader in the 2009 budget. If we are to do this, we need to be out to bid soon in order to have a new loader before our May Auction.

**DECEMBER  
HIGHWAY REPORT**

Any questions, comments or concerns I will be glad to answer.

Jim Welch asked Mike Boesel to be sure and thank his crew for their work in December.

**PLANNING BOARD  
MEETING MINUTES**

**Planning & Economic Development Committee – Mike Lambrich,  
Chairman**

Planning Board Meeting Minutes: Minutes of the December 8th Town Planning Board meeting were provided to Town Board members. They read them without comment.

**ZONING BOARD OF  
APPEALS MEETING  
MINUTES**

**Zoning Committee – David Nussbaumer, Chairman**

- 1. Zoning Board Meeting Minutes: Minutes of the December 11th Zoning Board of Appeals meeting were provided to Town Board members. They read them without comment.

**DECEMBER CEO REPORT**

- 2. CEO Report: December's CEO Report was prepared by Denise Sellers, Code Enforcement Office Assistant, because Bob Grier is on vacation. Board members read the report over without comment.

**INFORMATIONAL ITEMS**

**DECEMBER TOWN CLERK'S REPORT**

- 1. Town Clerk's Report for December: Board members read over the Town Clerk's Report without comment.

**AFFIDAVITS OF "NO CONFLICT OF INTEREST" FOR BOND ANTICIPATION NOTE**

- 2. Affidavits of "No Conflict of Interest": Palmyra Legal Counsel Paul Rubery prepared documents for each of our Town Board members to sign, entitled "Affidavit of No Conflict of Interest" having to do with the Town's award of a \$328,000 Bond Anticipation Note to the HSBC Bank. Each affidavit has a space for a particular Board member to sign. The signed affidavits were then notarized.

- 3. Meeting of Town, Village and School Officials: At the beginning of December, Town Board members were invited to a meeting in January with Village of Palmyra, Village of Macedon, Town of Macedon and Palmyra-Macedon School officials. This is to explore ways to share such things as services, facilities, and equipment. The school district is starting the dialog and wants input from other municipalities. Dave Lyon, Ken Miller, Irene Unterborn and Lynne Green plan on attending, to represent the Town of Palmyra.

**COMBINED MUNICIPALITIES MEETING IN JANUARY**

**AGENDA ITEMS**

**MTN: APPROVE AGREEMENT FOR SNOW/ICE REMOVAL WITH WAYNE COUNTY**

- 1. Agreement for Snow & Ice Removal with Wayne County: Jim Welch made the motion to approve the Agreement for Snow and Ice Removal between the Town and Wayne County Highway Departments for the 2008-2009 Winter Season

Second: Mike Lambrix                      Vote: 4 ayes. Carried.

Supervisor David Lyon signed the agreement on behalf of the Town. It is included with these minutes as Attachment A.

2.    Year-End Budgetary Closing of 2008 Fiscal Year:

RESOLUTION: Be it resolved, that the Town Board authorizes Petra Anderson, Town of Palmyra bookkeeper, to make any necessary adjusting and budgetary journal entries in closing the 2008 fiscal year.

**MTN: APPROVE  
YEAR-END  
BUDGETARY  
CLOSING  
RESOLUTION**

Michael Lambrix made the motion to approve the Year-End Budgetary Closing Resolution.

Second: Ken Miller    Vote: 4 ayes. Carried.

3.    Resolution: Town/County Signage Grant: Mike Lambrix made the motion to authorize the Application to the NYS Department of State for a Local Government Efficiency Grant for the Wayne Consolidated Signage Program on behalf of the Town of Palmyra.

**MTN: AUTHORIZE  
APPLICATION WITH  
WAYNE CO. TO  
SIGNAGE  
PROGRAM GRANT**

Second: Jim Welch    Vote: 4 ayes. Carried.

The Resolution is attached with these minutes as Attachment B.

4.    Approve Abstracts #162 and #163: Mike Lambrix made the motion to approve the claims and expenditures shown on Abstract #162 (for vouchers already paid), which includes Voucher Numbers 9815 through 9825 for \$233,161.39; and Abstract #163, (for vouchers to be paid) which includes Voucher Numbers 9826 through 9929, for \$259,629.35.

**MTN: APPROVE  
ABSTRACTS #162 &  
#163**

Second: Ken Miller    Vote: 4 ayes. Carried.

5.    Motion to Adjourn: At 7:53 p.m., Mike Lambrix made the motion to adjourn the meeting.

**MTN: ADJOURN  
MEETING**

Second: Jim Welch    Vote: 4 Ayes. Carried.

Respectfully submitted,

Lyndall Ann P. Green  
Palmyra Town Clerk

**NEXT TOWN BOARD MEETING:  
THURSDAY, JANUARY 8, 2009, 7:30 P.M.  
PALMYRA TOWN HALL**