

**REGULAR MEETING OF THE TOWN BOARD
PALMYRA TOWN HALL
September 22, 2022**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, September 22nd, 2022, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following Board members were present:

Kenneth Miller, Supervisor
James Welch, Deputy Supervisor
Brad Cook, Councilman
Doug DeRue, Councilman

Councilman Todd Pipitone was absent.

Motion was made by Brad Cook to group approvals for the August 25th, September 6th, and September 13th meetings together.

Second: Doug DeRue Vote: 3 Ayes. Carried

Motion was made by Jim Welch to approve the minutes of the above mentioned three meetings.

Second: Doug DeRue Vote: 3 Ayes. Carried

ATTENDANCE

Also in attendance: Pat Sheridan (Palmyra CEO), Marty Aman (WCWSA), Chuck & Julie Hartman, Dean Heckman, Jeremy Bedette, Mike Catalano (WC EMS Representative), Jeff Cook (Owner of Marquart Mobile Home Park), and Glenn Thorton (Attorney).

HEARING

There was no official hearing this evening.

GUEST SPEAKERS**Marquart Mobile Home Park:**

Glenn Thorton, who represents Cook Properties (Marquart Mobile home Park), gave an overview of what the owners hope to accomplish at the park with regards to connecting into the surrounding sewers, and provided the board with a copy of the proposed expansion map. **(ATTACHMENT A)** He included such points as that they wish to amalgamate the 26 and 22 parcels into one large 48-acre mobile home park, that they would like to connect all to the new sanitary sewer, that they hope to fill 20 homes at a time, that there would be no crossover from existing park, and that they were looking at a higher quality property than were currently there. There was further discussion with CEO Pat Sheridan, as to what approvals might be needed not only with the planning board, but with the code office as well.

Mr. Aman answered questions regarding the proposed 4" sewer line for the forced main, and stated that he felt that this would be adequate and provide the same pumping rate.

Supervisor Miller spoke to our attorney, and added that the town can require additional berms, plantings, trees or fences as a requirement for the use permit, and that the planning board would make sure it meets all requirements. There will also need to be conversation with the school district to be sure that additional students and bussing would not be a problem, and fire departments for safety.

Also included in the discussion was the fact that a park with greater than 50 units would require more than one entrance. Mr. Cook stated that he expected this would probably be a 2-3 yr. project with all the approvals that were needed.

WC EMS Board Representative Report:

WC EMS Board Representative Mike Catalano reported that the county will be getting into the ambulance business! This county project will likely not be in affect until the end of 2023 as the wait for the 4 ambulances will take at least that long. After discussion between the Supervisor and Mr. Catalano, Palmyra has decided to continue using Fingerlakes Ambulance as well as the county when it is ready.

COMMUNICATIONS RECEIVED

None at this time

PUBLIC INPUT

None this evening.

NOTE:

The following statement is now to be included on all public agendas and minutes:

**If you are attending a Town Board Meeting have not signed up for Public Participation Section of the Town Board Meeting pursuant to the rules which have been established (24 hrs prior to start of meeting), then you will not be able to express your opinion. As a courtesy to those who attend the Board Meeting, you are requested not to interrupt the meeting, and refrain from conversation that would interfere with those attending being able to hear the Board transact its business. If in fact someone interferes with the meeting or the conversation with other spectators should require a warning and it is ignored, the person could be charged with Disorderly Conduct. For public hearings, speaking will be limited to topics on the agenda.*

REPORTS OF STANDING COMMITTEES

Supervision---Animal Control, Historian, Justices, and Finance:

-Kenneth Miller, Chairman

1. Update on "Pilot" Agreement for Vienna Place: Supervisor Miller stated that we are still waiting for a draft agreement from their attorney.

2. Discussion of Wayne County Multi-Jurisdictional Hazard Mitigation Plan: George Bastido said that this plan does not put our town or village in a different insurance category, it is for obtaining grants when necessary. Approval later this evening.

3. NYSEG Rates: The supervisor distributed information via email to the board previous to the meeting. He said he is not sure what or if the board is able to do anything for the public with NYSEG rates expected to jump this winter, but that this Green Energy has some good ideas and concepts. He will keep the board posted with any new rate information.

Human Services: Town Clerk, Archives, and Town Hall Facility**-Councilman Bradley Cook**

1. Town Clerk Report September: The town clerk will combine the September and October board report.

2. Building Update: Bathroom fan motor in the west side ladies' room is on order, and will be fixed as soon as it is received by Pal-Mac Plumbing.

3. Sick Leave Policy: Councilman Cook said that any change in the sick leave policy will be discussed at a later date.

Public Works: Highway Department, Equipment and Facilities**- Councilman James Welch**

1. Highway Department report for September: Highway Superintendent Mike Boesel was away at a highway conference, but forwarded his report to share.

**Highway Superintendent Report
For Town Board Meeting
09/22/22**

Since the 8/25/22 Town Board meeting we have completed the following work:

- Brush Mowing – Jagger Road
- Chip Sealing – Eckert Rd and Hazen Lane
- Inter-municipal Assistance
 - 9/1/22 1 Palmyra Bobcat skidsteer/mill assist Macedon Hwy with pavement rebate work
- **Summer Road Work** – Major summer roadwork is coming to a close. We may still perform a couple pipe replacements projects and will perform cleanup work on Bear Hill and Rolfe Drive. We recently chipsealed Eckert Rd, Hazen Lane. We intend to continue brush mowing roadsides and performing tree work as time and weather permit throughout the Fall/Winter months.
- **Striping** - WC Highway will soon finish up striping on our roads.
- **Winter Prep** – We recently filled both barns with sand/salt as well as the salt barn. Thru the next month, we will begin to review our

snowplows/wings, sanders and tire situations and get trucks serviced and prepared for the winter season.

- **Salt Contract** – The new NYS OGS Salt Contract was issued recently and there was an 11% increase in price from \$55.98/ton to \$63/ton.

Any questions, comments or concerns I will be glad to answer

Town Development: IT & Phones, Fire Protection Contracts, and Strategic Plans - Councilman Doug DeRue

1. Update on East Palmyra Fire Contract: Councilman DeRue reported that the we are now set with a 2-year contract, and that the 4% increase with a 2% increase the second year was acceptable to them.

2. Update on Marquart Sewer Project: This topic was covered earlier in the meeting.

Government Operations: Assessor, Youth & Aging, and Code Enforcement/Planning Board - Councilman Todd Pipitone ABSENT

1. Normally in the month of September we would appoint a member to the Board of Assessment Review, but we are still in need of two members.

2. Assessor's Office Report for September: The Assessor will combine the September and October board report.

3. CEO Report for September: Code Enforcement Officer Pat Sheridan submitted a report to the Board Members that includes a list of building permits and certificates of compliance for August 23rd, 2022 thru September 20th, 2022.

Code Enforcement Officer Pat Sheridan commented that he appreciates the time, money and effort that Cook Enterprises has put into the Marquart project and existing park. He feels they definitely have the manpower to get things done, and you can see the results in the existing park.

4. Minutes from Zoning Board Meeting from September: None for this month

5. Minutes from Planning Board Meeting from September 12, 2022:
Minutes from the Planning Board meeting were distributed to the Town Board members.

INFORMATION

The town clerk reminded the board that employee Jimmy Eckert’s retirement gathering on September 30, 2022, from noon until 1 PM at the highway barn.

REGULAR AGENDA ITEMS

1. Approve: RESOLUTION #13-2022 AUTHORIZATION TO ADOPT WAYNE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN: Jim Welch made the motion to adopt the Wayne County Multi-Jurisdictional Hazard Mitigation Plan, and to agree to update it at least every five years, as written:

Second: Doug DeRue Vote: 3 Ayes. Carried.

RESOLUTION #13-2022
AUTHORIZATION TO ADOPT WAYNE COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN

(Name of Jurisdiction) Town of Palmyra, New York
(Governing Body) Palmyra Town Board
(Address) 1180 Canandaigua Rd., Palmyra NY 14522

RESOLUTION

WHEREAS, the Town of Palmyra, with the assistance from Bold Planning, has gathered information and prepared the Wayne County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the Wayne County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Palmyra is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Palmyra Town Board has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Town Board that the Town of Palmyra adopts the Wayne County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction’s Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Duly moved and carried by the Town Board of the Town of Palmyra on September 22nd, 2022

2. Approve: Approve Agreement with Wayne County for Mowing on County Roads: Jim Welch made the motion to approve the Supervisor to sign agreement with Wayne County for Mowing on County Roads commencing on April 1st, 2022 and ending on December 31st, 2022.

Second: Brad Cook Vote: 3 Ayes. Carried.

3. Approve: An addendum to letter of services dated July 24, 2019: BPD File #2276: Doug DeRue made the motion to approve Supervisor to sign an addendum to letter of services dated July 24, 2019: BPD File #2276.

Second: Jim Welch Vote: 3 Ayes. Carried.

MOTION TO APPROVE CLAIMS AND EXPENDITURES

Brad Cook made the motion to approve claims and expenditures for September 2022 – Vouchers #2022- 961 thru #2022- 1073 totaling \$167,008.16.

Second: Doug DeRue Vote: 3 Ayes. Carried.

MOTION TO ENTER INTO EXECUTIVE SESSION

At 7:42 PM, Brad Cook made the motion to enter executive session to discuss particular personnel.

Second: Doug DeRue Vote: 3 Ayes. Carried.

MOTION TO EXIT EXECUTIVE SESSION

At 8:17 PM, Doug DeRue made the motion to exit executive session.

Second: Jim Welch Vote: 3 Ayes. Carried.

MOTION TO ADJOURN

At 7:20 PM, Jim Welch made the motion to adjourn the meeting.

Second: Todd Pipitone

Vote: 3 Ayes. Carried.

Respectfully submitted,

Irene Unterborn
Town Clerk

ATTACHMENT A

**PROPOSED EXPANSION MAP OF
MARQUART MOBILE HOME PARK**

****Special Board Meeting to Approve Tentative Budget – Sept 27th, 2022**

Palmyra Town Hall

7:00 PM - Palmyra Town Hall

Regular Town Board Meeting

Thursday October 27th, 2022

7:00 PM – East Palmyra Fire Hall