

**PALMYRA TOWN WORKSHOP
TUESDAY MAY 16, 2017
6:00 PM – PALMYRA TOWN HALL**

At 6:03 p.m., Supervisor Kenneth Miller called to order the Town Workshop, scheduled for Tuesday May 16, 2017, at the Palmyra Town Hall, located on 1180 Canandaigua Rd, Palmyra, New York.

CALL TO ORDER

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following Board members were present:

- Kenneth Miller, Supervisor
- James Welch, Deputy Supervisor
- Michael Lambrix, Councilman
- Todd Pipitone, Councilman
- Bradley Cook, Councilman

ROLL CALL

The following legal notice was run in the Wayne Times and posted as required by law:

***LEGAL NOTICE
TOWN OF PALMYRA
NOTICE OF WORKSHOP***

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Palmyra will conduct a Workshop on the evening of Tuesday May 16, 2017, 6 PM, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

FURTHER NOTICE IS HEREBY GIVEN, that this workshop is called to discuss the proposed Highway Truck Barn and its budget, to brief the board members of direction from NYS Comptrollers for possible way to fund such project, as well as any other business that may come before the Town Board.

*Dated: May 12, 2017
Irene E. Unterborn
Palmyra Town Clerk*

ATTENDANCE

ATTENDANCE

Also attending was: Attorney Paul Rubery, Book Keeper Petra Anderson, and Highway Superintendent Mike Boesel.

TOPICS OF WORKSHOP

- **Financing options for truck barn project:** Book keeper Petra Anderson provided those in attendance with detailed reports showing the towns 2016 fund balances & budgeted appropriations, and stated that they would be discussing the General, DA Highway,

WORKSHOP DISCUSSION

DB Highway and Part Town Funds only. It was stated by the Town Supervisor that the town finances are in “good shape” at this time. Ms. Anderson also shared the information and financing options she had learned about while meeting with members of the NYS Comptrollers office earlier. It was recommended (as a guideline only) by the Comptrollers that a calculation of 15% of operating expenditures could be used as a reasonable amount of fund balance to be used. She did point out that this balance would be a very low amount that the board is not used to working with. Discussion ensued regarding the different options that were available to finance for the project. Finally, after explaining the different reserve funds, Ms. Anderson reminded the board that they will need to pay closer attention to the different reserves looked at during the budget process over the next few years.

- **Budget for truck barn project:** Mr. Rubery provided a beginning draft only of the resolutions needed to proceed with the project. After much discussion, it was decided that a turn-key budget proposal from Bluescope, along with engineers plan, was necessary to move forward, get bids, or to make any further decisions about financing.

Motion to Adjourn: At 7:13 PM, Todd Pipitone made the motion to adjourn the meeting.

Second: Brad Cook

Vote: 4 Ayes. Carried.

Respectfully submitted,

Irene Unterborn
Palmyra Town Clerk

NEXT REGULAR MEETING: THURSDAY May 25, 2017
7:00 PM – Palmyra Town Hall