

REGULAR MEETING OF THE TOWN BOARD

The regular meeting of the Town Board, Town of Palmyra, scheduled to be held on Thursday, May 23, 2002, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY, was called to order at 8:00 PM by Town Supervisor David C. Lyon.

CALL TO ORDER

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following board members were present:

ROLL CALL

- Town Supervisor - David C. Lyon
- Town Board Members - David Nussbaumer
- Lynne Green
- James Welch
- Michael Lambrix

Also present at this meeting:

- Nelson F. Cook – Highway Superintendent
- Robert A. Grier – Code Enforcement Officer
- Betsy Lewis – Courier-Journal

Supervisor Lyon asked all present to join him in observing a moment of silence in memory of former Town Clerk Beverly E. Hickman, who passed away May 22, 2002.

COMMUNICATIONS

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1. 2002 Cropwalk for the Hungry - results
Letter of thanks from R. Andrew Sloan, Chairman. Over 187 participants raised over \$10,000, \$2500 of which will remain in the Palmyra-Macedon-Farmington area.
2. Governor George Pataki – modifications of NYS Codes
In effect July 2002, with 180-day transition period.
3. Finger Lakes Workforce Investment Board – employer services
No cost to employer workforce system services.
4. VFW Invitation – Memorial Day Parade
Monday, May 27; 9:00 AM. Line-up at Palmyra Elementary School.
5. DECALS – Automated Sporting License program

Expected in-place by July 2002. NYS will provide equipment or software as needed to completely automate sporting license issuance.

6. Resignation – V. Shear, Deputy Town Clerk
Effective June 21, 2002; accepted with regret by Town Clerk Cathy Contant.

7. Resignation – S. Shear, Board of Assessment Review
Effective June 21, 2002; accepted with regret by Town Board.

**MTN: APRV.
MINUTES OF
APRIL 25, 2002**

Motion by David Nussbaumer to approve the minutes of the April 25, 2002 Town Board meeting.

Second: Michael Lambrix

Carried: Unanimously

REPORTS OF STANDING COMMITTEES

Tourism and Development Committee – Lynne Green, Chair

Councilmember Lynne Green advised the Board the Tourism Group is working on a Palmyra brochure and Wayne County brochure.

Highway Committee – Michael Lambrix, Chair

1. Superintendent of Highways Nelson F. Cook reported the preliminary auction results look positive; he will provide a full report when available. The Division Street Gutter project will begin on Tuesday, May 28, and expect to begin roadside mowing the end of next week.

Planning Committee – James Welch, Chair

1. CEO Robert Grier's monthly schedule for April was distributed to the Board, and will be on file at the Clerk's office.

Zoning Committee – David Nussbaumer, Chair

1. Councilmember David Nussbaumer reported the Master Plan Committee had reconvened for its first meeting since re-establishment of the Committee. They are identifying steps to complete the Master Plan.

AGENDA ITEMS

1. Set Public Hearing date – M. Schroeder
 Motion by Michael Lambrix to set June 27 at 8:00 PM at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY as the time and place to hear all persons for or against the application of Murray Schroeder, 2847 Quaker Road, Palmyra to replace existing mobile home with a double-wide mobile home.
 Second: David Nussbaumer Carried: Unanimously

MTN: SET PUBLIC HRG DATE – M. SCHROEDER

2. Annual Audit Report
 Supervisor Lyon announced the Town’s Audit Report for fiscal year 2001 has been filed with the Office of the State Comptroller, and with the Office of the Town Clerk. Said report is available for review by any interested party. Legal Notice has been published in the Town’s legal newspaper advertising same.

2001 AUDIT REPORT FILED

3. Appoint Temporary Assessor
 Motion by David Nussbaumer to appoint Ann Vingee Taber as Temporary Assessor for the Town of Palmyra, New York.
 Second: Lynne Green Carried: Unanimously

MTN: APPT. TEMP ASSESSOR

4. Assessor’s Report
 The Assessor’s Report for April 2002 has been received and is on file in the Office of the Town Clerk. Grievance Day hearings will be held on Wednesday, May 29, 2002, 3:00 PM-5:00PM and 6:30PM-8:30 PM at the Town Office, 1180 Canandaigua Road. Forms and appointments are being taken by the Assessor’s Office.

REC'D ASSESSOR'S REPORT

5. 2004 Reassessment
 Michael Lambrix made a motion to adopt the following resolution:

RESOL: 2004 REASSESSMENT

WHEREAS, Section 305 of the New York State Real Property Tax Law mandates uniform and equitable assessments; and
 WHEREAS, computer-assisted mass appraisal systems, technical advice, and financial assistance are available by cooperative agreement with the New York State Office of Real Property Tax and the Wayne County Real Property Tax Services Agency; and
 WHEREAS, the last town-wide reassessment of our real property took place in 1998, and
 WHEREAS, the Town Board is convinced that a reassessment is necessary to comply with Section 305 of the New York State Real Property Tax Law;
 NOW, THEREFORE, BE IT RESOLVED by the Town Board of Palmyra, New York as follows:

SECTION 1. That the Assessor of the Town of Palmyra is hereby authorized to undertake and implement a revaluation/update for the 2004 Assessment Roll.

SECTION 2. That the Town Board does hereby agree, in conjunction with the New York State Office of Real Property Tax Services Agency, to support the Town’s Assessment Staff in this reassessment.

This resolution shall take effect immediately.

Second: David Nussbaumer Carried: Unanimously

**MTN:
HISTORIAN –
COLLECTIONS
SEMINAR**

6. Historian – Collections Management Seminar
Motion by David Nussbaumer to approve payment of registration fee not to exceed \$10 and mileage expense at the request of Historian Beth Hoad to attend a Collections Management Seminar sponsored by the Wayne County Historical Society on Tuesday, June 18, 10:00 AM – 3:00 PM at the Society’s Museum in Lyons.

Second: Michael Lambrix Carried: Unanimously

**MTN –
APPROVE
ABSTRACT 38**

Motion by Michael Lambrix to approve payment of vouchers and claims as shown on Abstract 38 as follows:

Voucher #'s	Total
2847 - 2929	\$58,783.88

Second: David Nussbaumer Carried: Unanimously

**MTN: GO INTO
EXEC.
SESSION**

Motion by David Nussbaumer to go into Executive Session to discuss personnel matters at 8:16 PM.

Second: Michael Lambrix Carried: Unanimously

**DECL: OUT OF
EXEC.
SESSION**

Declaration out of Executive Session by Supervisor Lyon at 8:40 PM.

**MTN: M. PAUL
TITLE AND
RATE CHANGE**

Motion by Michael Lambrix to change title of Highway Equipment Operator Michael Paul to temporary Assistant Deputy Highway Superintendent and change his pay rate to \$17.18 per hour.

Second: James Welch Carried: Unanimously

**MTN: HIRE
TEMP CLERK –
CLERK’S
OFFICE**

Motion by David Nussbaumer to hire a temporary clerk in the Town Clerk’s Office at a rate of \$10.00 per hour.

Second: Michael Lambrix Carried: Unanimously

**MTN:
ADJOURN**

Motion by Michael Lambrix to adjourn this meeting of the Town Board at 8:43 PM.

Second by: David Nussbaumer Carried: Unanimously

Respectfully submitted,

Catherine C. Contant
Town Clerk