

**REGULAR MEETING OF THE TOWN BOARD****PALMYRA TOWN HALL****JULY 26, 2012**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, July 26, 2012, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York.

**CALL TO ORDER**

As prescribed by law, a copy of tonight's agenda was posted on the Town Hall bulletin board before the meeting, available for all to read.

**AGENDA  
AVAILABLE TO  
PUBLIC**

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

**PLEDGE TO THE  
FLAG**

Upon roll call, the following board members were present:

Kenneth F. Miller, Supervisor  
James Welch, Deputy Supervisor  
David Nussbaumer, Councilman  
Michael Lambrix, Councilman

**ROLL CALL**

Councilman Todd J. Pipitone was excused.

Also attending: Dave F. O'Hare, of *Integrated Systems*, Betsy Pray —reporter, *The Times of Wayne County*, Highway Superintendent Mike Boesel, Code Enforcement Officer Dan Wooden, and Kathryn O'Connell.

**MEETING  
ATTENDANCE**

Motion was made by Dave Nussbaumer to approve the minutes of the June 28, 2012 meeting of the Town Board.

Second: Jim Welch

Vote: 3 Ayes. Carried.

Mike Lambrix abstained as he was excused that evening.

**MTN: APPROVE  
MINUTES OF  
6/28/2012 TOWN  
BOARD MEETING****SPECIAL PRESENTATION**

Integrated Systems' representative, Dave O'Hare, presented information and quotes for backup of our server. He stressed the importance of retaining data, should we experience any sort of server failure. Now, we rotate tape cassettes for daily backup, which have been used for over a year. Petra Anderson is currently charged with manually taking the tapes and changing them on the server. The Town is required by law to access information which may be FOILable, and backup of the server helps to "maintain the

**SPECIAL  
PRESENTATION  
BY INTEGRATED  
SYSTEMS ON  
BACK-UP OF  
SERVER**

integrity of our data," said Ken Miller. Information for backup would be encrypted, then sent to a remote location.

Ken asked Petra for her personal recommendations. She cites many benefits for choosing remote data backup service: not having to worry about backups being done, completely automated, data stored at a "secure offsite" location, daily checks to verify that backup is completed, quarterly verification by restoring selected files, no need to purchase costly backup tapes that have up to 6-month recommended shelf life, only modified or new files are backed up to avoid duplication, Integrated Systems would document what files are backed up. Mike Lambrix wanted to know if we would get a discount if we pay annually. O'Hare said he'd check that out.

Ken thanked Dave O'Hare for his presentation and for answering questions. He said the Board would discuss it, and asked Dave to come back to next month's Board meeting for the decision.

**SPECIAL  
PRESENTATION  
BY  
INTEGRATED  
SYSTEMS ON  
BACK-UP OF  
SERVER**

**COMMUNICATIONS**

1. **Wayne County Multi-Jurisdictional Hazard Mitigation Plan Update:** The Wayne County Emergency Management Office hosted a meeting of the Genesee/Finger Lakes Regional Planning Council's Hazard Planning Committee. This meeting was to prepare municipalities "to be eligible for FEMA Mitigation Grants" and other emergencies. Each municipality is to complete forms available to the Town.
  
2. **Notice of Canal Bridge Closures:** Merton Edwards, Regional Structures Management Engineer for the New York State Department of Transportation, Region Four, sent a letter to Palmyra officials stating that the Division Street Bridge over the Erie Canal has been closed since June 29. A recent bridge inspection showed "serious deterioration of major elements of the steel truss" and weakening of the bridge to necessitate closure. "The bridge will remain open to bicyclists and pedestrians" states the letter, allowing the Canalway Trail to remain continuous for non-vehicular traffic.

**WAYNE COUNTY  
MULTI-  
JURISDICTIONAL  
HAZARD  
MITIGATION  
PLAN UPDATE**

**NOTICE OF  
CANAL BRIDGE  
CLOSURES**

Highway Superintendent Mike Boesel added that just this morning, word reached him that the Galloway Road bridge over the Canal has also been deemed unsafe for traffic and has now been barricaded.

the discussion then turned to the possibility of the Port Gibson Road Bridge being downgraded soon, creating difficulties for emergency vehicles who need to cross the Canal. We are awaiting a report from the engineer.

**NOTICE OF CANAL BRIDGE CLOSURES**

**REPORTS OF STANDING COMMITTEES**

**Economic Development, Appeals and Town Clerk’s Office Committee – Todd Pipitone, Chairman**

- 1. **Town Clerk’s Office Report for July:** In the absence of Councillman Todd Pipitone, Ken Miller encouraged Board members to read the report, with highlights of the tasks and projects the Town Clerk’s office worked on during July. In addition, Town Clerk Lynne Green included a summary of the one-day Cornell Municipal Clerks Community and Leadership Development Institute that the Board had approved last month. Several reports on topics relating to Town governance were included with her Office Report.

**JULY TOWN CLERK’S OFFICE REPORT**

- 2. **Request for More Hours for Deputy Clerk Celeste Finewood:** As the Town Clerk’s office readies for adequate coverage during the last two weeks of August and the month of September, Celeste needs Board approval for working more than her scheduled hours during the busiest times in the office. Her hours were cut from last year, but the need for adequate help collecting school taxes, issuing hunting/fishing licenses, water payments, dog licensing and the increased phone calls at that time, remains strong. Board members had indicated that her hours may be increased during times of very heavy volume, but Mike Lambrix was opposed to any increase and let Board members know his view.

**REQUEST FOR MORE HOURS FOR DEPUTY CLERK FINEWOOD**

**Highway Committee – James Welch, Chairman**

- 1. **July Highway Report:** Highway Superintendent Mike Boesel submitted the following report From June 28 to July 26, 2012:

*Highway Superintendent Report  
for Town Board Meeting  
07/26/2012*

**JULY HIGHWAY REPORT**

*Since the 6/28/12 meeting we have completed the following work:*

- *Brushmowing – Maple/Quaker Rd, Port Gibson, Hogback, Galloway, S.Creek*
- *Inter-municipal Assistance*
  - *7/10/12 & 7/11/12 - 2 Palmyra trucks to Macedon for surface treating*
  - *7/13/12- 3 Palmyra trucks and 3 ground guys to Walworth for stn/oil*
  - *7/17/12 - 1 Palmyra Bobcat/Mill/operator assisting with milling*

*Other miscellaneous items include:*

- ***Division Street Bridge*** – *As you know, the Division Street Bridge over the Canal was closed by NYS DOT on 6/29/12. I understand the bridge to have a singular issue that is 'fixable' but exactly when is the question. I am hoping for more information from NYS DOT in the coming weeks.*
- ***Galloway Road Bridge*** – *Earlier this month, the Galloway Road Bridge was downgraded from Unrestricted to 5 Tons. About mid-morning today we received a call from NYS DOT that they completed their load rating calculations for the Galloway Rd Bridge and have decided to close the bridge immediately. Barricades were installed by NYS DOT this afternoon. I understand the bridge has multiple issues and will be closed indefinitely. I am hoping for more information from NYS DOT in the coming weeks. Something the TB may consider is eliminating the 3-Way Stop signs at this intersection.*
- ***Port Gibson Road Bridge*** – *As predicted, the Port Gibson Road Bridge is next on the NYS DOT inspection list. It is my understanding that inspectors will be looking at all bridges between Port Gibson to Lyons throughout the month of August. I have spoken with NYS DOT about the Port Gibson Road Bridge and have been told that they are not aware of any past or current issues with this bridge.*
- ***Brush Mowing/Mowing*** – *We have been brush mowing and trimming the backside of all our guiderails the past couple weeks as time permits with our excavator. Our roadside mowing tractor was recently in for repairs. We waited over a week for parts, thus we did not complete any mowing at all last week.*
- ***Surface Treating/Wedging*** – *Over the next 30 days, we intend to surface treat and/or wedge the following roadways; Harris, Garnsey, Port Gibson, Floodman, Leroy, Hanagan, Cole, Palmer.*
- ***Fall Highway Conference*** – *Our 83<sup>rd</sup> Annual Fall Highway Conference and Expo is scheduled for September 25-28 at The Hyatt Regency Hotel and Rochester Riverside Convention Center. I am requesting permission to attend at a cost not to exceed*

**JULY HIGHWAY  
REPORT**

*\$538.29. This includes three nights and all meals. This is budgeted annually. I would be sharing a room with Town of Sodus Hwy Supt – Bill Dubois.*

**JULY HIGHWAY REPORT**

- 2. **Request to Attend Fall Highway Conference:** Highway Superintendent Mike Boesel requested permission to attend the Fall Highway Conference in Rochester on September 25 – 28, at a cost of \$538.29. When asked why he is requesting this so early, Mike said he wishes to send in registration and voucher early to avoid late charges.
  
- 3. **Letter of Thanks to Thomas Fraser:** To follow up on the Town Board’s request at the meeting in June, Town Clerk Lynne Green composed a letter of thanks on behalf of the Town Board to Tom Fraser, longtime Highway Department worker, in appreciation for the many years he worked for the Town, and wishing him well in his retirement. Board members signed the letter so Lynne could mail it to him.

**REQUEST TO ATTEND FALL HIGHWAY CONFERENCE**

**LETTER OF THANKS TO THOMAS FRASER AT HIS RETIRING**

**Operations and Planning Committee**

**– Mike Lambrix, Chairman**

- 1. **July Planning Board Meeting:** Minutes of the Town Planning Board meeting on July 9<sup>th</sup> were available for Town Board members to read.
  
- 2. **Planning Board Replacements:** To follow up on the Town Board’s request at the meeting in June, Town Clerk Lynne Green composed a letter of thanks on behalf of the Town Board to Steve Landgrebe, an eight-year member of the Town Planning Board, in appreciation for the years he worked on it. Board members signed the letter so Lynne could mail it to him.

**JULY PLANNING BOARD MTG.**

**PLANNING BOARD REPLACEMENTS**

Board members also asked that a resolution be prepared, also a way to thank Steve for his service on the Planning Board:

**RESOLUTION #17-2012  
RECOGNITION OF SERVICE BY STEPHEN M. LANDGREBE**

**RESOLUTION #17-2012  
RECOGNITION OF SERVICE BY STEPHEN LANDGREBE**

WHEREAS, the Town Board of the Town of Palmyra, County of Wayne, State of New York, has noted the eight years of service to the Town by Stephen M. Landgrebe, member of the Palmyra Town Planning Board; and

*WHEREAS, these years of service have benefited the Town and its residents in many ways; and*

*WHEREAS, the Town Board of the Town of Palmyra recognizes the work accomplished by Steve and the Palmyra Town Planning Board as a whole;*

*NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Palmyra wishes to express its appreciation and gratitude to Steve Landgrebe for the time and effort as a member of the Planning Board; and*

*BE IT FURTHER RESOLVED, that the Town Board of the Town of Palmyra wishes to let Steve know that his resignation from the Planning Board is accepted with regret, wishing Steve well in his future ventures.*

*Dated: July 26, 2012*

With Steve Landgrebe’s resignation from the Town Planning Board, the name of Luke Freling was proposed to join the Town Planning Board. Code Enforcement Officer Dan Wooden suggested he sit in on the next Planning Board meeting August 13<sup>th</sup>. Ken Miller asked Lynne Green to compose a letter of invitation to Luke, to observe the August 13<sup>th</sup> meeting while he considers making his decision. The term for this position expires on December 31, 2016.

No Palmyra replacement has yet been named to the Wayne County Planning Board following Nelson Cook’s resignation.

- 3. **Furnace Replacement Discussion:** At the June Town Board meeting, discussion was tabled. Lang Heating and Cooling repairmen were scheduled to work in July on the furnaces at Town Hall. The gym was also experiencing a problem with air conditioning, so there was an urgent need to have them here these hot Summer days. Ken announced the furnace work has now been done, except for the furnace on the main floor by the Code Enforcement office. The air conditioner in the gym was also fixed—the problem caused by a wire overheating.

**Zoning and Assessor’s Office Committee  
– David Nussbaumer, Chairman**

- 1. **Assessor’s Office Report for July:** The final Assessment Roll for 2012 was filed in the Town Clerk’s office by July 1, as prescribed by law. This month, Assessor Elaine Herman attended the third and last class in a series this year. It dealt with how to value commercial properties.

**RESOLUTION  
#17-2012  
RECOGNITION OF  
SERVICE BY  
STEPHEN  
LANDGREBE**

**POSSIBLE  
PLANNING  
BOARD  
REPLACEMENT  
INVITED TO  
AUGUST  
PLANNING  
BOARD  
MEETING**

**FURNACE  
REPLACEMENT  
DISCUSSION  
AND UPDATE**

**ASSESSOR’S  
OFFICE REPORT  
FOR JULY**

- 2. **Purchase Request of Cabinets for the Assessor’s Office:**  
 Assessor Elaine Herman requests permission to purchase three legal-size file cabinets with locks for her office. She provided quotes from 3 vendors. Her recommendation was for a quote from Caitlin at \$344.43 each, plus \$185.99 for inside delivery and installation, for a total of \$1,219.18. She has money in her STAR fund to cover the purchase.

**PURCHASE REQUEST BY ASSESSOR FOR 3 NEW FILE CABINETS**
  
- 3. **July Code Enforcement/Zoning Office Report:** The July CEO Report was included in Board packets. There were no comments from the Board.

**CODE/ZONING OFFICE REPORT FOR JULY**
  
- 4. **Update on Leased Copier in Zoning office:** Code Enforcement Officer Dan Wooden reports the leased copier from KopyKat—has now been installed. Lease cost arrangement with KopyKat is the same as the last machine, although the new machine can scan and email. Dan is pleased with the upgrade.

**UPDATE ON LEASED COPIER IN ZONING OFFICE**
  
- 5. **Zoning Board of Appeals Meeting in July:** Minutes of the July 12, 2012 Zoning Board meeting were included in Board members’ packets. A resident in attendance this evening commented that the Zoning Board did a great job at their July 12<sup>th</sup> meeting.

**MINUTES OF ZONING BOARD MEETING OF 7/12/2012**

**EXECUTIVE SESSION:** At 7:45 p.m., Mike Lambrix made the motion for the Board to enter Executive Session, to discuss matters of personnel and possible negotiations. Highway Superintendent Mike Boesel was invited to attend.

**MTN: ENTER EXECUTIVE SESSION**

Second: Dave Nussbaumer                      Vote: 4 Ayes. Carried.

At 8:22 p.m., Board members returned from the Supervisor’s office and Mike Lambrix made a motion to exit Executive Session.

**MTN: EXIT EXECUTIVE SESSION**

Second: Dave Nussbaumer                      Vote: 4 Ayes. Carried.

**INFORMATIONAL ITEMS**

CONTRACTS  
DISCUSSION:CT  
TOWN WITH 3  
FIRE  
DISTRICTS,  
CODE OFFICE,  
HIGHWAY  
DEPT.

1. **Contracts Discussion:** Current contracts between the Town and all three fire districts, between the Town and the Village about the Code Enforcement Office, and with the Village about the Highway Department have all been distributed to the appropriate Board members. They are now in the process of negotiating with the parties involved. All these contracts are up for renewal within the next few months.

ROUTE 31 E.  
SEWER  
SURVEY ON  
HOLD

2. **Route 31 East Sewer District Resident Survey:** Information about this project is still on hold, so this item was tabled again.

MTN:  
RESOLUTION  
#15-2012  
"POLICY  
CHANGE FOR  
SICK LEAVE"

3. **Resolution #15-2012: "Policy Change for Sick Leave"** was discussed. It had been tabled at the June meeting. Instead of waiting to make the motion during the usual Agenda Items, Mike Lambrix made the motion to put the resolution back on the floor for discussion.

Second: Dave Nussbaumer

Vote: 4 Ayes. Carried.

Ken Miller said several changes needed to be made: The sixth paragraph should be corrected to read: "*BE IT ALSO RESOLVED that sick leave will be calculated based on a standard workday every month of work completed, accruing to a maximum of 12 days per calendar year, to be used in a minimum of one (1) hour increments; and*"

CHANGES TO  
RESOLUTION  
#15-2012

Mike Lambrix then made a second motion to accept these changes to Resolution #15-2012.

MTN: ACCEPT  
CHANGES TO  
RESOLUTION  
#15-2012

Second: Dave Nussbaumer

Vote: 4 Ayes. Carried.

WAYNE  
COUNTY EMS  
ADVISORY  
BOARD  
UPDATE

4. **Wayne County EMS Advisory Board:** Palmyra's representative to the EMS Advisory Board, John Rush, called the Town Clerk's office during the past week and said "nothing was really happening" at the meetings, so he has no new news to report to the Board.

PALMYRA  
COMMUNITY  
LIBRARY  
INFORMATION

5. **Palmyra Community Library Information:** Town Board members received copies of the July Library Board meeting minutes of the Palmyra Community Library. These are for Town Board members' reading, and no further action is needed.



- 6. **Letter of Thanks to Hill Cumorah Pageant Cast Team:** On July 17, a cast team of about 20 college-age youths came to Town Hall to do whatever was needed around the building and grounds. They willingly cleaned windows; polished brass plates on older doors; swept and wet-mopped the gym floor, stage, kitchen and dining room; pulled weeds; swept the front portico, steps and sidewalks; cleaned windows and other "spruce up" jobs. In about three hours, they were done, and their bus picked them up. Temperatures that day were in the upper 90s, but they didn't complain. In Ken's absence, Lynne Green composed the following letter, on behalf of the Board:

**LETTER OF THANKS TO HILL CUMORAH PAGEANT CAST TEAM**

*"To the Hill Cumorah Pageant Cast Team that worked at the Palmyra Town Hall:*

*"What great work you all did when you visited the Palmyra Town Hall this past Tuesday!*

*"On behalf of the Town Supervisor, the Town Board and the employees who work at Town Hall, we sincerely thank you for donating your time and efforts in cleaning up the Town Hall—inside and out.*

*"Considering what a blisteringly-hot day it was, no grumbling or complaining was heard. The community service program at the Hill Cumorah Pageant is a wonderful way for you to learn a bit about Palmyra and for Palmyrans to learn a bit about you.*

*"Thanks again for your hard work at Town Hall. Best wishes for a successful Pageant season and for safe travels back to your homes."*

Lynne then took the letter to the Hill Cumorah Pageant office, and asked that it be delivered to the cast team leaders before the end of Pageant, so it could be read to their cast team members, and know of our appreciation, before they head home.

- 7. **Out-of-District Water Hook-Up Request:** A resident who lives on the Manchester side of South Townline Road wishes to tie into the recently-installed Johnson Road water district. While others have done this in the past, agreements between the Town and Wayne County Water and Sewer Authority, between the Town and the resident, and between the Town of Palmyra and the Town of Manchester, all need to be approved and signed before hook-up. When the paperwork is ready, this can be brought before the Board again.

**OUT-OF-DISTRICT WATER HOOK-UP REQUEST STILL NEEDS AGREEMENT**

- 8. **Wayne County Fair Parade:** The Wayne County Fair Parade this year will be held on August 17. Town Officials plan to participate. Arrangements were discussed by Board members.

**WAYNE CO. FAIR PARADE**

NO PUBLIC INPUT

- 9. **Public Input:** There were no comments from the public at this time, Councilman Dave Nussbaumer asked Ken Miller to contact NY State Assemblyman Bob Oaks and NY State Senator Mike Nozzolio if the Port Gibson Road Bridge is closed by DOT.

**AGENDA ITEMS**

- 1. **Approve: Resolution #15-2012: Revised Employee Benefits—Sick Days:** Mike Lambrix made the motion to approve Resolution #15-2012 as amended in the final draft earlier this evening:

RESOLUTION #15-2012  
POLICY CHANGE FOR SICK LEAVE

*WHEREAS full-time employees of the Town of Palmyra are eligible, upon hire, for twelve sick days per year, one per month as earned; and*

*WHEREAS exempt employees have received sick pay in compliance with state and federal wage and hour laws; and*

*WHEREAS an employee may use accrued sick time to care for a sick family member; and*

*WHEREAS Town employees have heretofore not been paid for any unused sick days; however, if sick days are unused during the year, they have been carried into the following year, up to a maximum of 120 sick days for full-time employees;*

*NOW, THEREFORE, BE IT RESOLVED that the Town of Palmyra will henceforth issue sick leave benefits to full-time employees, whether hourly or salaried; and*

*BE IT ALSO RESOLVED that sick leave will be calculated based on a standard workday every month of work completed, accruing to a maximum of 12 days per calendar year, to be used in a minimum of one (1) hour increments; and*

*BE IT FURTHER RESOLVED that the Town Bookkeeper will calculate at the end of each calendar year any unused sick leave hours at the employee’s hourly rate for that calendar year. The result of unused sick leave hours will be available for future use or possible pay-out at time of retirement; and*

*BE IT FURTHER RESOLVED that a maximum of 960 hours can be accumulated by an employee, and a maximum of 640 accumulated hours can be requested at employee’s time of retirement (must be 55 or older) for payout; and*

*BE IT FURTHER RESOLVED that if accumulated sick leave hours must be used, the most recent number of sick leave hours will be removed first, in the reverse order that they were saved; and*

**RESOLUTION  
#15-2012:  
POLICY CHANGE  
FOR SICK LEAVE**

*BE IT FURTHER RESOLVED that this does not imply that the Town of Palmyra is holding a monetary reserve in any one employee's name/number for future payout.; and that the total value of accumulated hours will be calculated on an annual basis; and*

**RESOLUTION  
#15-2012:  
POLICY CHANGE  
FOR SICK LEAVE**

*BE IT FURTHER RESOLVED that the terms of this resolution will take effect as of August 1, 2012, and on December 31, 2012 any accumulated sick leave will be recorded at the employee's 2012 hourly rate of employment.*

*BY ORDER OF THE TOWN BOARD  
July 26, 2012*

**MTN: APPROVE  
RESOLUTION  
#15-2012**

Second: Dave Nussbaumer                      Vote: 3 Ayes. Carried.

Ken Miller called for a roll call vote:

Supervisor Kenneth Miller                      Yes  
Deputy Supervisor James Welch                      No  
Councilman David Nussbaumer                      Yes  
Councilman Michael Lambrix                      Yes

**ROLL CALL  
VOTE**

Councilman Todd Pipitone was excused.

Board members signed the resolution at this time.

- 2. **Resolution #17-2012:** The following resolution was requested by Board members to thank recently-resigned member of the Town's Planning Board, Steve Landgrebe:

**RESOLUTION #17-2012  
RECOGNITION OF SERVICE BY STEPHEN M. LANDGREBE**

*WHEREAS, the Town Board of the Town of Palmyra, County of Wayne, State of New York, has noted the eight years of service to the Town by Stephen M. Landgrebe, member of the Palmyra Town Planning Board; and*

**RESOLUTION  
#17-2012:  
RECOGNITION  
OF SERVICE BY  
STEPHEN M.  
LANDGREBE**

*WHEREAS, these years of service have benefited the Town and its residents in many ways; and*

*WHEREAS, the Town Board of the Town of Palmyra recognizes the work accomplished by Steve and the Palmyra Town Planning Board as a whole;*

*NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Palmyra wishes to express its appreciation and gratitude to Steve Landgrebe for the time and effort as a member of the Planning Board; and*

*BE IT FURTHER RESOLVED, that the Town Board of the Town of Palmyra wishes to let Steve know that his resignation from the Planning Board is accepted with regret, wishing Steve well in his future ventures.*

*Dated: July 26, 2012*

Councilman Dave Nussbaumer made the motion to approve this resolution.

**MTN: APPROVE RESOLUTION #17, 2012**

Second: Mike Lambrix                      Vote: 4 Ayes. Carried.

All Board members signed the resolution at this time, as well as a letter of thanks to Steve that they had requested at the last Board meeting.

- 3. **Approve Extending Hours for Town Clerk’s Office:** Part-time Deputy Clerk Celeste Finewood was assured that she could work extra hours during times when the Town Clerk’s office is especially busy. August and September are the times school taxes are collected, as well as sales of hunting/fishing licenses for the new Sportsman year, in addition to the usual customers at the counter with dog license renewals and heavy water/sewer payments. Telephone requests for tax bills increase to over 40 calls a day—usually asking to fax a copy of the bill—by banks, attorneys and realtors. New this year is the requirement to come to the Town Board to increase Celeste’s hours above her normal 34 bi-weekly hours.

**EXTENDING HOURS FOR TOWN CLERK’S OFFICE**

Ken Miller said he wishes to have the approval request split into two motions:

Dave Nussbaumer made the motion to extend Celeste’s part-time hours during August, and called for a roll call vote.

**MTN: EXTEND PART-TIME HOURS IN CLERK’S OFFICE DURING AUGUST**

Second: Jim Welch                      Vote: 2 Ayes. 2 Nays. Failed.

Supervisor Kenneth Miller	No
Deputy Supervisor James Welch	Yes
Councilman David Nussbaumer	Yes
Councilman Michael Lambrix	No

Councilman Todd Pipitone was excused.

**MOTION FAILED**

Dave Nussbaumer made a second motion to extend Celeste’s part-time hours during September, and called for a roll call vote.

**MTN: EXTEND PART-TIME HOURS IN CLERK’S OFFICE DURING SEPTEMBER**

Second: Jim Welch                      Vote: 3 Ayes. 1 Nay. Carried.

Supervisor Kenneth Miller	Yes
Deputy Supervisor James Welch	Yes
Councilman David Nussbaumer	Yes
Councilman Michael Lambrix	No

Councilman Todd Pipitone was excused.

4. **Approve Request for New File Cabinets in Assessor's Office:** Dave Nussbaumer made the motion to approve the requested purchase and installation of three file cabinets in the Assessor's office, not to exceed \$1219.28. Funds would come from the Assessor's STAR funds.

MTN: PURCHASE  
FILE CABINETS  
IN ASSESSOR'S  
OFFICE

Second: Mike Lambrix                      Vote: 4 Ayes. Carried.
  
5. **Approve Town Planning Board Replacement:** This item on the agenda this evening was pulled by Supervisor Ken Miller, saying any motion now is premature.

NO PLANNING  
BOARD  
REPLACEMENT
  
6. **Approve Fall Highway Conference Attendance:** Dave Nussbaumer made the motion to approve Mike Boesel's attendance at the NYS Fall Highway Conference, held in Rochester on September 25-28, not to exceed \$538.29, including meals and lodging.

MTN: APPROVE  
FALL HIGHWAY  
CONFERENCE  
ATTENDANCE

Second: Jim Welch                      Vote: 4 Ayes. Carried.
  
7. **Acknowledgement of Correspondence:** Supervisor Miller asked the Board for a motion to recognize receipt of a letter by Teamsters Local Union No. 118, dated June 26, 2012. Mike Lambrix made that motion.

MTN:  
ACKNOWLEDGE  
RECEIPT OF  
LETTER FROM  
TEAMSTERS

Second: Jim Welch                      Vote: 4 Ayes. Carried.
  
8. **Approve: Claims & Expenditures Included in Abstract of Vouchers for 6/28/2012 through 7/26/2012:** Dave Nussbaumer made the motion to approve the claims and expenditures included in the Abstract of Vouchers for 6/26/2012 through 7/26/2012, totaling \$92,794.33.

MTN: APPROVE  
ABSTRACT FOR  
6/28/2012 THRU  
7/26/2012

Second: Mike Lambrix                      Vote: 4 Ayes. Carried.
  
9. **Motion to Adjourn:** At 8:42 p.m., Dave Nussbaumer made the motion to adjourn the meeting.

MTN: ADJOURN  
MEETING

Second: Mike Lambrix                      Vote: 4 Ayes. Carried.

Respectfully submitted,

Lyndall Ann P. Green  
Palmyra Town Clerk

**RESOLUTION #15-2012: Policy Change for Sick Leave (Revised)**

**RESOLUTION #17-2012: Recognition of Service by  
Stephen M. Landgrebe**

**NEXT TOWN BOARD MEETING:**

**THURSDAY, AUGUST 23, 2012, 7:00 P.M.  
PALMYRA TOWN HALL**