

**TOWN OF PALMYRA  
ANNUAL ORGANIZATIONAL MEETING  
JANUARY 15, 2004**

The Organizational Meeting scheduled to be held on Thursday, January 15, 2004 at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, Wayne County, New York, 14522, was called to order at 7:30 p.m. by Town Supervisor David C. Lyon.

**CALL TO ORDER**

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

**PLEDGE OF ALLEGIANCE**

Upon roll call, the following Town Board members were present:

**ROLL CALL**

- Town Supervisor - David C. Lyon
- Town Board Members - Michael Lambrix
- James Welch
- David Nussbaumer
- Kenneth Miller

Others present at this organizational meeting included:

- Nelson F. Cook – Highway Superintendent
- David Pinckney – Palmyra resident
- Daniel Gottermeier and 2 daughters – SUA requestor

Minutes from the December 29, 2003 meeting were presented to the Board members. Dave Nussbaumer made the motion to approve the minutes. Mike Lambrix seconded the motion. Vote: 5 ayes

**MTN: APPRV  
MINUTES OF  
12/29/2003  
TOWN BD.  
MTG.**

The following appointments were made by Town Supervisor David C. Lyon:

- |   |                  |
|---|------------------|
| Deputy Supervisor -                         | David Nussbaumer |
| Clerk to the Supervisor -                   | Petra Anderson   |
| Town Historian -                            | Beth Hoad        |
| Committee Appointments -                    |                  |
| <del>/s/</del> Highway Committee Chairman   | Michael Lambrix  |
| <del>/s/</del> Planning Committee Chairman  | James Welch      |
| <del>/s/</del> Zoning Committee Chairman    | David Nussbaumer |
| <del>/s/</del> Buildings & Grounds chairman | Kenneth Miller   |

**APPOINT-  
MENTS  
MADE BY  
THE  
SUPERVISOR**

**APPOINTMENTS AND SALARIES**

The following appointments and salaries were moved by Michael Lambrix:

**MTN: APPRV.  
APPOINT-  
MENTS AND  
SALARIES FOR  
2004**

**APPOINTMENTS AND SALARIES:**

<u>TITLE</u>	<u>NAME</u>	<u>SALARY</u>
Deputy Supervisor:	David Nussbaumer	NONE
Budget Officer:	David C. Lyon	\$604/yr
Town Historian:	Beth Hoad	\$750/yr
Town Constable:	Gary Rose	NONE
Zoning Enforcement Officer & Blding Insp:	Robert Grier	\$42,400/yr
Deputy Zoning Enforcement Officer & Bldg Insp:	Dan Wooden	\$17,000/yr
Animal Control Officer & Rabies Responder:	Gary Rose	\$7,650/yr
Deputy ACO & Rabies Resp:	Michelle Rose	NONE
Deputy Town Clerk:	Elizabeth A Lewis	\$11.30/hr
Office Clerk:	Joan Gates	\$10.50/hr
Office Clerk (part time):	Celeste Finewood	\$10.00/hr
Records Management Officer:	Lyndall Ann P. Green	NONE
Records Mgmt Coordinator:	Elizabeth A. Lewis	NONE
Clerk to the Supervisor:	Petra Anderson	\$17,500/yr
Registrar (4 yrs-thru 2004):	Lyndall Ann P. Green	Fee Reimbursement
Deputy Registrar:	Elizabeth A. Lewis	Fee Reimbursement
Deputy Highway Supt:	Fred Lawson	\$18.50/hr
Bingo Inspector:	Elmer VerPlank	\$10.00/occasion
Health Officer (4 yrs-2004):	John Wehrle, MD	Per Statute
Voting Machine Custodian:	County Appointed	\$175/occasion
Voting Machine Custodian:	County Appointed	\$175/occasion
Election Inspectors (each):	County Appointed	\$6.50/hr

Court Clerk:	Helga Haak	\$10,050/yr
Secretary to Zoning Bd, Planning Board & Code Enforcement Officer:	Petra Anderson	\$11,550/yr
Clerk to Highway Supt:	Karen Yantz	\$10.63/hr
Hourly rate for Town Highway Crew		
	Deputy Superintendent	\$18.50/hr
	Equipment Operator	\$17.34/hr
		\$14.81/hr---01/01/04-06/30/04
		\$15.61/hr---07/01/04-12/31/04
		\$17.34/hr
		\$17.34/hr
		\$15.61/hr
		\$14.81/hr---01/01/04-06/30/04
		\$15.61/hr---07/01/03-12/31/03
	Mower Operator	\$10.00/hr
	Seasonal Help	\$15.00/hr

- Approve payment to Betsy Lewis in the amount of \$1,700 per year to maintain the town/village Web site on her own time. The cost is to be shared equally with the Village of Palmyra.
- Emergency Services Advisory Comm.  
Palmyra Fire Dept. Rep. Kevin Bruening NONE
- All appointments and salaries are retroactive to January 1, 2004.

Second by: David Nussbaumer

Vote: 5 ayes

**OTHER ACTION ITEMS**

1. Motion by Michael Lambrix to authorize petty cash funds and custodians for:  
  
 Town Clerk (\$200.00)  
 Code Enforcement Office, (\$50.00)  
 Water/Sewer Collection (\$100.00)  
 Tax Collector (School & Town/County - \$100.00 each)

**MTN TO AUTH  
PETTY CASH  
FUNDS AND  
CUSTODIANS**

Second by: James Welch

Vote: 5 ayes

2. Motion by Mike Lambrix to set the rate for mileage at \$.30 per mile for the calendar year 2004.

**MTN TO SET  
RATE FOR  
MILEAGE**

Second by: Kenneth Miller

Vote: 5 ayes

**MTN TO APPT.  
REPS. TO  
WAYNE  
COUNTY  
CABLE TV  
COUNCIL**

- 3. Motion by Michael Lambrix to appoint David Nussbaumer as Representative to the Wayne County Cable TV Council for 2004. Dave Lyon said Ed Wheeler was also interested in this. Mike Lambrix added Ed's name to the motion.

Second: Ken Miller

Vote: 5 ayes

**MTN TO NAME  
COURIER-  
JOURNAL  
OFFICIAL  
TOWN  
NEWSPAPER**

- 4. Motion by Mike Lambrix to designate the *Courier-Journal* as the Town's official newspaper for the calendar year 2004.

Second by: Dave Nussbaumer

Vote: 5 ayes

**MTN TO  
DESIGNATE  
MEETING  
NIGHTS FOR  
2004**

- 5. Motion by Michael Lambrix to designate the following dates as meeting nights for the Palmyra Town Board for the calendar year 2004:

2nd Thursday of month - Workshop and/or business meeting as needed

4th Thursday of month - Regular business meeting with the following exceptions:

Regular business meeting in April & October to be held in East Palmyra

January 2004 meetings will be the 15<sup>th</sup> and the 29<sup>th</sup>

November 2004 meetings will be the 4<sup>th</sup> and 18<sup>th</sup>

Second by: Ken Miller

Vote: 5 ayes

**MTN TO  
DESIGNATE  
OFFICIAL  
DEPOSITORIES**

- 6. Motion by Mike Lambrix to designate the following as Official Town Depositories:

- HSBC Bank
- JP Morgan Chase Bank
- M & T Trust Company
- Key Bank
- Fleet Bank
- Chemical Bank
- Ontario National Bank
- Charter One Bank

Second by: Dave Nussbaumer

Vote: 5 ayes



- 6. Columbus Day – Monday, October 11<sup>th</sup>
- 7. Veteran’s Day – Thursday, November 11<sup>th</sup>
- 8. Thanksgiving Day – Thursday, November 25<sup>th</sup>
- 9. Christmas Day – Friday, December 24<sup>th</sup>

Ken Miller seconded the motion. Discussion centered around whether New Year's Day 2005 holiday, on a Saturday, should be taken Friday, December 31, 2004 or Monday, January 3, 2005. It was decided to set the New Year's holiday in 2005.

Vote: 5 ayes.

**MTN TO  
AUTHORIZE  
CHECK  
SIGNATURES**

14. Motion by Ken Miller to authorize the following people to sign checks for the Town of Palmyra:

David C. Lyon – OR – David Nussbaumer  
AND  
Lyndall Ann P. Green – OR – Elizabeth A. Lewis

Second by: Michael Lambrix                      Vote: 5 ayes

**MTN TO SET  
01/29/2004 TO  
AUDIT BOOKS  
FOR – JUDGES,  
TOWN CLERK &  
SUPERVISOR**

15. Motion by Ken Miller to set January 29, 2004 as the date for auditing the 2003 books of Justice Abbott, Justice Rodman, the Town Clerk, and the Supervisor.

Second by: James Welch                                      Vote: 5 ayes

16. Revisit Daniel Gottermeier's tabled request for Special Use Authorization to operate Liberty Auto Service:

Dan Gottermeier and his two daughters attended the meeting. Board member James Welch began the questions which explored how many registered and unregistered cars Dan could "live with" on the property. Other board members asked about his plan for car sales, parking of cars on the property, proposed sign to advertise his business, privacy fencing, letter of intent from those who will pick up old tires and waste oil, and bonding—for failure to comply issues.

It was determined that the issuance of a Special Use Permit would again be tabled. Jim Welch, Dave Nussbaumer and Bob Grier will meet with Dan Gottermeier before the next board meeting on January 29 to go over each issue and to

come to some sort of agreement. This will allow the board to review the conditions before the final vote.

Ken Miller made the motion to table the issue to review the conditions, bond and deposit by January 29.

**MTN: TABLE  
SUA TO  
1/29/2004**

Second: Dave Nussbaumer

Vote: 5 ayes

- 17. Town Hall Building Usage: Both Palmyra Community Center and Impact Theater, users of the Town Hall on a regular and recurring basis, asked the board to waive the \$10 per hour custodial fee by approving a "recurring unsupervised event" listed in the new Building Usage Policy. Both organizations have turned in their keys and have paid their \$100 deposit, as well as \$20 per event/classes which they are sponsoring.

**MTN: APPRV  
PCC, IMPACT  
THEATER  
FOR  
RECURRING  
UNSUPER-  
VISED  
EVENTS**

Ken Miller made the motion to approve these two organizations' use of the building on a "recurring unsupervised event" status. There was no further discussion by board members at this meeting.

Second: Dave Nussbaumer

Vote: 5 ayes

**INFORMATIONAL ITEM**

Report to the Board, a 2003 statistical overview from the Town Clerk's office was distributed to board members.

**CLERK'S  
OFC.REPORT**

Motion by Michael Lambrix to adjourn this Organizational Meeting of the Town Board.

**MTN: TO  
ADJOURN  
BOARD MTG**

Second by: Dave Nussbaumer

Vote: 5 ayes

Meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Lyndall Ann P. Green  
Palmyra Town Clerk

Attachments: A, B, C