

**MTN: APPROVE
AGREEMENT
WITH VILLAGE
OF PALMYRA
FOR
LANDSCAPING
AND
MAINTENANCE
SERVICES FOR
TOWN HALL AND
TOWN
CEMETERIES**

They prepared a document outlining the jobs and the time frames for each. Included are mowing and trimming of all turf areas on a weekly basis or as needed; Spring cleanup; Biennial trimming of shrubs; trimming and pruning of trees; weeding of gardens; Fall cleanup; as well as regular maintenance of Town cemeteries. Ken noted that Gary has a system set up with a work ticket, to keep track of the work being done. Ken recommended that the Town approve the document so the services could begin. Dave Nussbaumer made the motion to approve the agreement with the Village.

Second: Jim Welch

Vote: 4 Ayes. Carried.

Dave Lyon will sign the agreement on behalf of the Town.

Highway Committee – James Welch, Chairman

**NO HIGHWAY
DEPARTMENT
REPORT FOR
SEPTEMBER**

Highway Superintendent Mike Boesel was out of town attending a Highway Superintendents conference. He left no report before he left.

**Planning & Economic Development Committee – Mike
Lambrix, Chairman**

**PLANNING
BOARD
MEETING
MINUTES**

Mike Lambrix had requested a Planning Board Report from the Planning Board Chairman, Neil Gates. Town Board members read the report and had no further questions or comments.

The September 2007 Planning Board Report is included with these minutes as Attachment A.

Zoning Committee – David Nussbaumer, Chairman

**CEO REPORT
FOR
SEPTEMBER**

1. CEO Report: Code Enforcement Officer Bob Grier submitted his monthly report, summarizing activity through September 27. The Town Board had no questions or comments.
2. Projects Around the Town: Bob added that Garlock's major project is under way. Footers have been installed. In addition, Cross Creek Methodist Church has broken ground for its new church on Route 31 East.

East Palmyra-Port Gibson Road had two happenings this month: there was a garage fire which destroyed lots of equipment; and a resident moved that had been cited for various nuisance violations.

UPDATES ON OTHER PROJECTS AROUND TOWN

Willow Landing apartments on Division Street received a grant from the State to begin Phase II—3 more apartment buildings by Conifer Developers. Bob says he goes out at least once a week to keep an eye on things. The manager is nice to work with. His report was favorable.

Canalside Estates has requested expansion from a maximum of 99 units to 139 units. In the near future more information will be brought before the town board for approval. The facility has recently been sold back to Bob Morgan. A full-time on-site manager handles sales, as well as managing the park.

INFORMATIONAL ITEMS

- 1. Assessor's Report for September: Town Board members read the monthly assessor's report. Assessor Elaine Herman reports she has received many calls about the STAR rebates, and STAR renewal applications. While the weather has been warm and sunny this Fall, she has been able to do field review of parcels around town.

ASSESSOR'S REPORT FOR SEPTEMBER

- 2. Town Clerk's Office Report for September: The office has been extremely busy, as is normal for September. School tax collection and hunting licenses meant hundreds of people visiting the office. Irene's mother-in-law passed away adding to the stress. The rest of the office team stepped up to continue serving customers at the counter and on the phone. Celeste passed her Notary Public exam.

TOWN CLERK'S OFFICE REPORT FOR SEPTEMBER

- 3. Water/Sewer Projects Update: Dave Lyon updated the town board on the Johnson-Floodman water project. A majority of district residents have signed the petition in favor of the water project. We are awaiting figures from the Assessor to know if those in favor own property worth more than those against.

WATER/SEWER PROJECTS UPDATE

Town Clerk Lynne Green updated the board on the survey results for the Maple/Meadow sewer project. A majority of those responding are in favor of the sewer project, but a large

number of people in the sewer district have not responded. The Town Clerk was directed to re-survey those non-respondents with the wording in the letter that if there is no response to the re-survey, it will be interpreted as being in favor of the project.

AGENDA ITEMS

**MTN: RE-
APPOINT DON
SEIER TO
ZONING BOARD
OF APPEALS**

1. Re-appoint Don Seier to Zoning Board of Appeals: Don Seier's five-year term on the town's Zoning Board of Appeals expires on September 30, 2007. Don has agreed to serve on the ZBA for another five-year term, starting October 1, 2007. Dave Nussbaumer made the motion to re-appoint Don Seier to another five-year term on the town's Zoning Board of Appeals, the term to terminate September 30, 2012.

Second: Ken Miller

Vote: 4 ayes. Carried.

**MTN: RE-
APPOINT
NELSON
CLAEYSEN TO
BOARD OF
ASSESSMENT
REVIEW**

2. Re-appoint Nelson Claeysen to Board of Assessment Review: Nelson Claeysen's five-year term on the town's Board of Assessment Review expires on September 30, 2007. Nelson has agreed to serve the BAR for another five-year term, starting October 1, 2007. Dave Nussbaumer made the motion to re-appoint Nelson Claeysen to another five-year term on the town's Board of Assessment Review, the term to terminate September 30, 2012.

Second: Jim Welch

Vote: 4 ayes. Carried.

**MTN: ACCEPT
MAP, PLAN AND
REPORT FROM
ENGINEERS FOR
SW QUADRANT
SEWER
DISTRICT**

3. Southwest Quadrant Sewer District Preliminary Report: The MRB Group, town engineers for the Southwest Quadrant Sewer District Improvement Project, submitted its map, plan and engineering report to the town for review, comment and acceptance. Dave Nussbaumer made the motion to accept the map, plan and report, giving proposed district boundaries and subject to permissive referendum.

Second: Ken Miller

Vote: 4 ayes. Carried.

- 4. Schedule Public Hearing for Proposed Southwest Quadrant Sewer District: Ken Miller made the motion to schedule the Public Hearing for the proposed Southwest Quadrant Sewer District on October 18, 2007, 7:30 p.m., at the Palmyra Town Hall and to authorize the Town Clerk to publish and post the notice of this hearing in a manner as required by law.

**MTN:
SCHEDULE
PUBLIC
HEARING FOR
PROPOSED
SW QUADRANT
SEWER
DISTRICT**

Second: Jim Welch

Vote: 4 ayes. Carried.

LEGAL NOTICE

Town of Palmyra
County of Wayne
State of New York

In the matter of the creation of the Southwest Quadrant Sewer District of the Town of Palmyra, Wayne County, New York

Please take notice that a Public Hearing will be held at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York on the 18th day of October, 2007 at 7:30 p.m. to hear all parties interested in the creation of the Southwest Quadrant Sewer District pursuant to the following Resolution:

**LEGAL NOTICE
FOR PUBLIC
HEARING**

In The Matter of the Creation of
Southwest Quadrant Sewer District in the
Town of Palmyra, County of Wayne, State of New York

RESOLUTION FOR PUBLIC HEARING

WHEREAS, The Town Board of the Town of Palmyra has caused a map and plan and report to be prepared by the Town's Consulting Engineers, MRB Group, P.C., regarding the creation of the Southwest Quadrant Sewer District providing sewer collection and processing to properties south of the Village of Palmyra and outside of any sewer district and east of the New York State Route 21, and

WHEREAS, there is a need for sewer service in the proposed service district, and

WHEREAS, the boundaries of such proposed sewer district are set forth on Schedule A attached hereto and made a part hereof, and

WHEREAS, the proposed improvements to be made are as follows:

1. Construction of 4,500± lineal feet of 2" PVC forcemain,
2. Construction of 3,500± lineal feet of 1½" PVC forcemain,
3. Installation and connection of 39 grinder pumps,
4. Miscellaneous fittings and equipment and the site work incident to the preparation and completion of the proposed project map.

All in accordance with the map, plans and specifications prepared by the Town consulting engineers and filed in the Town Clerk's Office, and

WHEREAS, the maximum amount to be expended for the improvements is \$550,000.00, and

WHEREAS, the Town through the Wayne County Water and Sewer Authority has applied for and received a United States Environmental Protection Agency Grant in the amount of \$221,800.00, and

WHEREAS, the Town has applied for a loan from the United States Department of Agriculture for a Rural Development Loan in the amount of \$328,200.00 with interest of 4.5% payable over 38 years, and

WHEREAS, the cost for the average single family home would be \$800.00 per year, and

WHEREAS, the project is subject to receipt of the proposed funding and the approval that is required from the State and Federal government, and it is hereby

ORDERED, that at a meeting of the Town Board of the Town of Palmyra to be held at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York on the 18th day of October, 2007 at 7:30 o'clock in the evening of that day to consider the report and plan as filed and to hear all persons interested in the subject thereof concerning the sewer and for such other actions on the vote of the said Town Board with relation to the said map plan and report and for such proceedings as may be required by law or proper in the premises.

BE IT FURTHER RESOLVED that the Town Clerk of the Town of Palmyra is hereby authorized and directed to publish a notice of said hearing in the Palmyra *Courier-Journal* and to post a notice of this hearing on the sign board of the Town of Palmyra and such other place and in the time and manner as required by law.

Dated: September 27, 2007

Signed by: David Lyon, Supervisor
David Nussbaumer, Town Councilman
James Welch, Town Councilman
Kenneth Miller, Town Councilman

- 5. Resolution -- Budget Adjustments: Jim Welch made the motion to approve a resolution to modify the 2007 budget by increasing revenue account **DA2300 - Service Other Governments/Snow & Ice in the amount of \$26,629.68** and increasing expense account **DA5142.402 - Snow Removal/Cong Exp-Salt** to reflect the receipt of an additional Snow & Ice payment from the Wayne County Treasurer's office.

Second: Ken Miller

Vote: 4 ayes. Carried.

LEGAL NOTICE
FOR PUBLIC
HEARING

MTN: APPROVE
BUDGET
ADJUSTMENTS

- 6. Tentative 2008 Budget: Town Clerk Lynne Green presented town board members with the Tentative 2008 Town Budget, prepared by the Town Bookkeeper. Dave Nussbaumer made the motion to accept receipt of the Tentative 2008 Budget.

**MTN: ACCEPT
TENTATIVE 2008
TOWN BUDGET**

Second: Ken Miller

Vote: 4 ayes. Carried.

When the Town Board approves the Tentative Budget, it then becomes known as the Preliminary Budget.

- 7. Approve Stu Brown Agreement: Letter was received from Stuart I. Brown Associates with a proposal to prepare the necessary documentation for the Southwest Quadrant Sewer District for funding through grants and bonds. For the complete environmental reviews, his services would be \$1500. To complete the documents for the application package, including coordination with the Town Board, Town Attorney and engineering consultant, would cost the town \$2000. Dave Nussbaumer made the motion to approve the agreement with Stuart I. Brown Associates for these services associated with the Southwest Quadrant Sewer District.

**MTN: APPROVE
AGREEMENT
WITH STU
BROWN ASSOC.
FOR WORK WITH
SW QUADRANT
SEWER
DISTRICT**

Second: Jim Welch

Vote: 4 ayes. Carried.

- 8. Schedule Budget Hearing: By law, the town is required to schedule a Budget Hearing during the first half of November. Dave Nussbaumer made the motion to schedule the budget hearing for the 2008 town budget, on Thursday, November 8, 2007, at 7:30 p.m., at the Palmyra Town Hall.

**MTN:
SCHEDULE
BUDGET
HEARING**

Second: Ken Miller

Vote: 4 ayes. Carried.

Supervisor Dave Lyon then announced there would be a town budget workshop, to be held October 11, 2007 at 7:30 p.m. at the Palmyra Town Hall.

He also announced that, thanks to cooperation between town board members and department heads, the 2008 budget has no tax increase over 2007.

**MTN: APPROVE
CLAIMS &
EXPENDITURES
OF ABSTRACTS
#134 AND #135**

- 9. Approve Abstracts #134 and #135: Dave Nussbaumer made the motion to approve the claims and expenditures shown on Abstract #134 (for vouchers already paid), which includes Voucher Numbers 8526 through 8532, for \$17,944.75; and Abstract #135, (for vouchers to be paid) which includes Voucher Numbers 8533 through 8611 for \$219,584.99.

Second: Ken Miller

Vote: 4 ayes. Carried.

**MTN: ADJOURN
MEETING**

- 10. Motion to Adjourn: At 8:56 p.m., Ken Miller made the motion to adjourn the meeting.

Second: Jim Welch

Vote: 4 ayes. Carried.

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

Attachments:

Attachment A: September 2007 Planning Board Report

NEXT MEETINGS:

**THURSDAY, NOVEMBER 8, 2007, AT 7:30 P.M. -- BUDGET HEARING --
PALMYRA TOWN HALL**

**THURSDAY, NOVEMBER 29, 2007, REGULAR TOWN BOARD MEETING,
AT 7:30 P.M., PALMYRA TOWN HALL**