

**REGULAR MEETING OF THE TOWN BOARD
PALMYRA TOWN HALL
September 26, 2019**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, September 26th, 2019, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following Board members were present:

Kenneth Miller, Supervisor
James Welch, Deputy Supervisor
Michael Lambrix, Councilman
Brad Cook, Councilman
Todd Pipitone, Councilman

Motion was made by Mike Lambrix to approve the minutes of the regular Town Board meeting which took place on August 22, 2019.

Second: Jim Welch Vote: 4 Ayes. Carried

Motion was made by Jim Welch to group together, and approve, the Budget Workshop Minutes from August 27th, September 10th, and September 17th, 2019.

Second: Jim Welch Vote: 4 Ayes. Carried

Mike Lambrix abstained from voting on the September 17th, 2019 minutes as he had been absent from that meeting.

ATTENDANCE

Also attending was: Mike Catalano, Marc Carrier, Kevin & Kathy Hill, Casey Carpenter (Times), Richard and Nancy Hagar, Frank Vascukynas and Robert Kelsch (Sun& Record).

COMMUNICATIONS RECEIVED

None at this time

GUEST SPEAKERS

1. Chuck Bastian from Bernard P. Donegan, Inc: Mr. Bastian spoke to the town board with regards to refinancing the outstanding town loans. When speaking of refinancing, he was referring to the loans on the 3 water districts that are still outstanding. He further explained that this would be like refinancing a house for a lower rate. The board is looking for a way to save taxpayers money, and once a resolution is approved (probably at next meeting as there was no resolution introduced before this meeting) the rates would then be locked in. Councilman Cook questioned the refund analysis that was provided, and asked for a comparison if the terms were for a shorter period. The complete refunding analysis will be **ATTACHMENT A**, and Bernard Donegan, Inc. will be providing a resolution and legal schedule to follow for our legal counsel to approve before the next meeting.

2. Bruce Cranston from P2 Business: Bruce Cranston from P2 Business Solutions LLC attended the meeting to discuss a telephone system for the Town Hall. Mr. Cranston invited in via conference call his representative to explain the cost and how the phone system would work. This system would work thru the actual computers on each desk, and be a 60 month agreement. The Town Clerk requested that there still be one land line fax machine at the Town Hall. For Example, last week when none of the email worked, we were still able to send resolutions and other legal documents via fax. Councilman Pipitone will be speaking further to the representatives and report to the board. The entire proposal will be **ATTACHMENT B**.

3. Mike Catalano: The EMS Advisory Board met on September 25th, and Mr. Catalano reported that there was not much to report other than the county has deployed a status board that shows who has a crew that can be toned out. FLA has not been able to use it yet as they did not have the password. This will be remedied in the next week.

PUBLIC INPUT

Richard Hagar, resident from 915 Garnsey Rd., asked to address the board regarding the amount of his assessment. Supervisor Miller asked him to please contact the assessor as they do not have the answers to those type questions.

Frank Vascukynas, resident from 910 Garnsey Rd., asked to address the board regarding statements made by Supervisor Miller at the August meeting, and seepage from a culvert in Faas and South Town Line Road.

The photo and letter submitted will be **ATTACHMENT C**, as well as the letter included in the minutes below.

To: Town Board of Palmyra
From: Frank Vascukynas

9-26-19

Mr. Miller,

Your statement in the open Aug. 2019 Palmyra town meeting, which was also quoted in Wayne Times newspaper is completely misleading when you stated in regards to responsibility and administrative duties have been taken "out of your hands". We have been told by NYSDEC that they are waiting on you to submit a characterization plan and that you have been given until Nov. 5th to do so.

Our understanding is the owner of this property you in this case remains in control.

Frank P. Vascukynas
Frank Vascukynas

REPORTS OF STANDING COMMITTEES**Supervision---Animal Control, Historian, Finance: Kenneth Miller,
Chairman**

1. Any Update regarding Old Garnsey Rd Landfill: Supervisor Miller stated that there were no updates from the DEC regarding the Old Landfill.

2. Further Discussion Regarding Replacement of Town Historian: As discussed at the last Town Board Meeting, the Town Historian, Beth Hoad, will be retiring at the end of 2019, and the Town Supervisor recommended Betsy Lewis as replacement. There will be a vote to appoint later this evening.

3. Genesee Land Trust: The Genesee Land Trust was awarded \$1,124,759.00 through the Department's Dairy Transitions Farmland Protection Initiative. This funding is to assist the land trust in a Purchase of Development Rights Project to permanently protect the viable agriculture lands associated with Koeberle Farms.

**Human Services: Town Clerk, Archives, and Town Hall Facility -
Councilman Bradley Cook****1. Town Clerk Report for September:****TOWN CLERK OFFICE REPORT TO THE BOARD****SEPTEMBER 2019**

September is as usual; very busy with hunting & fishing licenses and school taxes! So far, as of September 24th, we have collected \$6,381,082.85 (2016 properties paid, and entered so far) of the \$16,490,920.74 total warrant. We anticipate almost twice that before the beginning of next week as we will receive the larger number of payments from the larger mortgage brokers. Once again, Heidi and Julie have done a fantastic job keeping up with sending out the tax receipts after I have entered the payments.

An informal poll regarding municipal water was sent to residents of Cambier, Sandhill and Sheridan Roads in Palmyra. Surveys are due back to the Town Clerk's office by October 1st to see if there is enough interest to pursue the cost of municipal water in that area.

The critter living in the ceiling in the Town Clerk's office appears to be "gone", and the parking lot has been sealed and striped.

Through dog licensing in August, we sold 100 licenses totaling \$840.00, misc sales, EZ Passes marriage licenses, hunting/fishing, vital record requests, zoning etc- added an additional \$7,720.29. Total check disbursements for the month of August were \$8,560.29.

Irene Unterborn
Palmyra Town Clerk

Supervisor Miller added that Dave Doyle from MRB stopped by and told him that it looks like the Arcadia water line is the way to go. He also said that the MRB group would be willing to take a preliminary look at the project for no charge.

2. Building Update: Parking lot has been sealed and striping for parking spaces is complete.

**Public Works: Highway Department, Equipment and Facilities -
Councilman James Welch**

1. Highway Department report for September:

**Highway Superintendent Report
For Town Board Meeting
9/26/19**

Since the 8/22/19 Town Board meeting we have completed the following work:

- Brushmowing/Tree work –
- Hauling – stone, sand and spoil material from shop
- Chipseal/Paving – Walker Road, Kent Street
- Inter-municipal Assistance
 - 8/22/19 1 Palmyra loader/widener to assist Walworth Hwy with shoulder work
 - 8/23/19 2 Williamson trucks to assist Pal Hwy with shoulders on Walker
 - 8/27-29/19 1 Palmyra truck to assist V/Newark Hwy with paving
 - 9/11/19 1 Palmyra milling machine to assist Macedon Hwy with rebate work
 - 9/13/19 4 Williamson trucks to assist Pal Hwy with chip seal work on Walker
- **Summer Road Work** – on 9/13 we completed chip sealing on Walker Road and WC Hwy will soon be striping the road. This will essentially complete our summer roadwork program. However, over the next couple weeks we will finish paving the asphalt top course around the

shop with the Village crew on Kent Street, including around the front and side of the Office, Fuel Island and Access Road.

- **Striping** - All of our roads have been striped now apart from the recent work above. Additionally, on 8/29, we also completed re-striping of the Town Hall Parking lots after recent parking lot re-sealing.
- **Winter Prep** – On 8/30/19 I ordered 450 tons of salt and we hauled over 750 tons of sand this month. Our salt barn and salt/sand barns are now mostly full. Thru the next couple months, we will begin to review our snowplows/wings, sanders and tire situations and get trucks serviced and prepared for the winter season.
- **Fall Highway Conference** - Last week, Sept 17-20th, I attended our 90th Annual Fall Highway Conference and Education Symposium held at the Villa Roma Resort and Conference Center. As you know, since 2007 I have been one of 20 members of the NYS Association of Town Superintendents of Highway representing all 932 Town Highway Supts across NYS. Our Association keeps Presidents on the Executive Committee for 2 years upon completion of the Presidency. Last week I completed my 2nd year as immediate Past President of the Association. I have been honored to represent Palmyra and all of Wayne County as the Past President of the Association these past 2 years. Thank you again for your support.
- **Hogback Hill Drainage Issue** – At the July TB meeting I updated the TB regarding an ongoing drainage issue on Hogback Hill Road involving several properties. In August, WC Hwy assisted in preparing and submitting a Joint Permit application to DEC. We had hoped to hear something back by this Sept TB meeting but have not. We are not going to proceed any further until we have additional DEC input on the proposal.

Any questions, comments or concerns I will be glad to answer.

Town Development: IT & Phones, Fire Protection Contracts, and Strategic Plans - Councilman Todd Pipitone

1. Email and telephone update: Discussion regarding telephone system was earlier in the evening with nothing more to add until next meeting.

Government Operations: Assessor, Youth & Aging, Code Enforcement/Planning Board, and Justices
- Councilman Michael Lambrix

1. Assessor's Office Report for September:

**REPORT TO THE TOWN BOARD
FROM THE ASSESSOR'S OFFICE
SEPTEMBER 23, 2019**

This year we did not need to send out Enhanced (Senior) STAR renewal applications. Anyone that signed up or renewed last year is automatically renewed unless they move or they State has questions. We have had quite a few people stopping in to make sure they are set for the STAR, as they are so used to us sending renewals. Anyone that is 65 by the end of 2020 and currently has basic will need to sign up for the enhance STAR. We have signs outside our office, the Town Clerk's office and in the entryway with information about who to contact about the Enhanced STAR. Pal-Mac School covers several towns.

Today (September 23, 2019) I have three (3) small claims hearings in Macedon, all three are set for this afternoon. I also have one (1) hearing tomorrow here at the Town Hall. I will attach a copy of the decisions to my next Board report (as long as I have them by then).

As always, if you have any questions or concerns, please don't hesitate to contact me.

2. Code Enforcement/Zoning Office Report- September: Code Enforcement Officer Pat Sheridan submitted a report to the Board Members that included a list of building permits and certificates of compliance for August 20, 2019 thru September 24, 2019. Councilman Lambrix invited all to read it at their leisure.

Also, the code office is hoping to purchase a Dell Optiplex 5060 not to exceed \$900.00. This is a budgeted purchase for approval this evening, and is the same model approved a couple months ago for the Town Clerks office.

3. Minutes from Zoning Board Meeting for September, 2019: None for this month

4. Minutes from Planning Board Meeting for September, 2019: None for this month

INFORMATIONAL ITEMS

1. Press Release from Wayne County Sheriff Barry Virts: WC Sheriff Barry Virts announced the release of Innovative Mobile App for iPhone and Android phones. This is a free app that will help the public safety tuned to important information from the Wayne County Sheriff office. After downloading, you can receive alerts, news, and resources.

2. Wayne County 911 Announces Dispatcher Assisted Delivery: On September 14, 2019, at 12:40 AM the 911 Center received a call that an individual was in labor. The WC 911 Center is honored to report that Dispatcher Paul Fera assisted the caller and mother with delivering the baby!

3. Palmyra Community Library Budget Vote: The Palmyra Community Library will be having their Budget vote (possible increase to \$321,000 from \$285,000) and Trustee Election, on Tuesday October 15, 2019, from noon until 9 PM.

AGENDA ITEMS

1. Approve: Tentative Budget for 2020: Todd Pipitone made the motion to approve the 2020 Tentative budget. Jim Welch seconded the motion, and a roll call vote was requested.

Councilman Nussbaumer	Aye
Councilman Lambrix	Aye
Councilman Welch	Aye
Councilman Pipitone	Aye
Supervisor Miller	Aye

Vote: 5 Ayes. Carried.

The 2020 Tentative Budget becomes the 2020 Preliminary Budget after approval and will be available in the Town Clerk's office.

2. Approve: Member of Board of Assessment Review: Mike Lambrix made the motion to approve Mitchell Murray to continue serving on Board of Assessment Review for a term beginning October 1, 2019 and ending September 30, 2024. Todd Pipitone seconded the motion, and a roll call vote was requested.

Councilman Nussbaumer	Aye
Councilman Lambrix	Aye
Councilman Welch	Aye
Councilman Pipitone	Aye
Supervisor Miller	Aye

Vote: 5 Ayes. Carried

3. Approve: Purchase of Dell Optiplex 5060 for Code Office: Mike Lambrix made the motion to approve budgeted purchase of Dell Optiplex 5060, not to exceed \$900.00, for the Code Enforcement Office.

Second: Brad Cook Vote: 4 Ayes. Carried

4. Approve: Appointment of Town Historian: Todd Pipitone made the motion to approve Betsy Lewis to take over as Town Historian when the current Historian, Beth Hoad retires after December, and to work with Ms. Hoad in the meantime to learn what is expected of the position. Her permanent position will begin January 1, 2020.

Second: Jim Welch Vote: 4 Ayes. Carried

5. Approve: Resignation Letter from Clerk to the Assessor: Jim Welch made the motion to accept the resignation letter from Christopher Scott Comegys, Clerk to the Assessor, with his last working day being October 18, 2019.

Second: Todd Pipitone Vote: 4 Ayes. Carried

6. Approve: Budget Workshop on October 15th, 2019: Jim Welch made the motion to have a Budget Workshop on October 15th, 2019, 7 pm, at the Town Hall.

Second: Brad Cook Vote: 4 Ayes. Carried

Motion to approve claims and expenditures: Todd Pipitone made the motion to approve claims and expenditures for the month of September 2019, Vouchers #831 thru #924 totaling \$448,876.07.

Second: Brad Cook

Vote: 4 Ayes. Carried

Motion to Adjourn: At 8:17 PM, Mike Lambrix made the motion to adjourn the meeting.

Second: Todd Pipitone

Vote: 4 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Town Clerk

**ATTACHMENT A REFUNDING ANALYSIS PROVIDED BY
 BERNARD P. DONEGAN, INC**

ATTACHMENT B TPX PHONE SYSTEM PROPOSED AGREEMENT

**ATTACHMENT C LETTER FROM GARNSEY RD RESIDENT FRANK
 VASCUKYNAS**

BUDGET WORKSHOP MEETING
TUESDAY October 15, 2019
7:00 PM – PALMYRA TOWN HALL

REGULAR TOWN BOARD MEETING
THURSDAY October 24, 2019
7:00 PM – EAST PALMYRA FIRE HALL