

**REGULAR MEETING OF THE TOWN BOARD
PALMYRA TOWN HALL
March 26, 2015**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, March 26, 2015, at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

CALL TO ORDER

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following Board members were present:

- Kenneth Miller, Supervisor
- David Nussbaumer, Councilman
- James Welch, Deputy Supervisor
- Todd Pipitone, Councilman
- Councilman Michael Lambrix was absent.

ROLL CALL

Motion was made by Todd Pipitone to approve the minutes of the Town Board meeting on February 26, 2015.

**MTN:
APPROVE
PREVIOUS
TOWN BOARD
MINUTES**

Second: Jim Welch Vote: 3 Ayes. Carried

Councilman Nussbaumer abstained as he was absent from the February meeting.

ATTENDANCE

Also attending was: Richard Hagar, Marc Carrier, Frank Vascukynas, Mike Catalano, John Rush, Joe Loyzella, Dawn Everett, Mike Woodard, Matt LaMora Code Enforcement Officer Dan Wooden, and Highway Superintendent Mike Boesel.

HEARING

HEARING

There was no official hearing this evening.

COMMUNICATIONS

**COMMUNICA-
TIONS**

Letters from Marc Carrier, Frank Vascukynas, and Richard Hagar were received and put in the board members mailboxes on March 16, 2015. The

Town Supervisor asked to table this information until the April 23rd, 2015 meeting, so that the board members would have ample time to review the materials.

**PUBLIC INPUT-
MARC CARRIER
REGARDING
GARNSEY RD
LANDFILL**

PUBLIC INPUT

Marc Carrier contacted the Town Clerk earlier in the week and asked to be included on the agenda. At this time, Supervisor Miller asked Mr. Carrier if he would like to speak. Mr. Carrier presented the board with a photograph taken near 803 Garnsey Rd., adjacent to the closed landfill. He asked that it be noted that this was the "same location NYDEC Engineer Mark Aman made the statement to me Spring '14 *"when I return to my office I'm going to submit a request for a spill team"* ". – **Marc Carrier**

**DISCUSSION
TABLED UNTIL
APRIL MEETING**

The town clerk also wanted it noted that she did forward a verbal invitation to Councilman Pipitone (he was unavailable that particular day) from Mr. Vascukynas to visit Garnsey Rd. during the short spell of nice weather, even though the e-mail was never received from Mr. Vascukynas. Mr. Vascukynas stated that the site changes with the weather, depending on the run off water, freezing and thawing.

**ATTACHMENT A –
PHOTO OF
GARNSEY RD**

This photo will be ATTACHMENT A

REPORTS OF STANDING COMMITTEES

**SUPERVISOR
REPORTS**

**Supervision---Animal Control, Historian, Finance: Kenneth Miller,
Chairman**

SICK DAY POLICY

1. Sick Day Policy: Supervisor Miller met with the Town Clerk to discuss a resolution that would clarify our current sick day policy as found in the employee handbook. After much discussion and a rough draft, it was realized that it is not "quite as simple as it seems". The clerk explained that this was more of a clarification and tool perhaps for the department heads, rather than a resolution as nothing was being changed. Supervisor Miller asked the board to take a look at the handbook, as well as the notes that were provided, and reminded them that the intention is not to take anything away from employees, but to just clarify how sick time is utilized. He asked that this topic be revisited in April.

**DISCUSSION
TABLED UNTIL
APRIL MEETING**

**POSSIBLE NEW
HIGHWAY BARN**

2. Possible New Highway Barn: Hwy. Superintendent Mike Boesel, Supervisor Miller and Dave Doyle from MRB Group met to discuss the possibility of a new highway barn. Mr. Doyle supplied the town with three examples of a fire house that they designed showing 3 possible scenarios, with three different costs, layouts, square footage, etc. Mr. Boesel made some measurements (though not exact) and provided these to MRB group.

Discussion ensued. Mr. Miller stated that there were basically two scenarios to be looked at; demolishing the building and starting over, or leaving that portion up to be used as cold storage (would not be heated) and adding on. He also informed the board that Mr. Doyle contacted Rural Development and there does seem to be some grant monies available for these projects - not for "brick and mortar", but rather for things like lifts, etc. He informed the board that he will be asking for approval later this evening to hire the MRB group to begin engineering for this project.

3. Shilling/ Desmith/ Newark-Marion Road Possible Water Project:

Supervisor Miller again spoke with Dave Doyle from the MRB group regarding the positive feedback received from the possible district's survey. Mr. Doyle is drafting a letter for those residents that will include a more accurate cost range for this project. After this letter is sent out, and comments are received, we can perhaps move forward and announce a public hearing. Mr. Miller finished with "We may have opportunity for a new water district!"

**POSSIBLE SHILLING
/DESMITH/
NEWARK-MARION
RDS WATER
DISTRICT**

4. Inter-municipal Agreement for Administration, Maintenance and Repair of Village Highway System:

The Village Board has approached the Town of Palmyra, and asked for a change in the way that they fund repairs of their vehicles. Currently the agreement allows \$15,000.00 annually for repairs, and with the purchase of new vehicles (expecting repairs to be less), they are investigating what is the most economical way of doing this. The Village would like to change Section 1 (c) to read:

**INTERMUNICIPAL
AGREEMENT WITH
VILLIAGE**

"The Town Highway Superintendent shall be responsible for overseeing that the Village vehicles and equipment remain in good operational order. All invoices for repairs and maintenance shall be submitted to the Village Clerk Treasurer for payment." (The rest of the paragraph to be stricken) Additionally, Section 4 (a) shall read "The Village hereby agrees to pay the Town for services provided for under section 1 (a) & (b) of this agreement the sum of \$24,000 for each year this contract is in effect, in equal monthly installments of \$2000." (The rest of the paragraph to be stricken)

Mr. Boesel is currently looking at cost summaries over the past 9yrs. So far, it appears that this has been averaging \$16-18,000 k. At this time, the Village budget has been finalized and Supervisor Miller asked for a motion to table this matter until the next meeting. James Welch made the motion to table the discussion regarding this Inter-Municipal Agreement until the April 2015 meeting.

**DISCUSSION
TABLED UNTIL
APRIL MEETING**

Second: Dave Nussbaumer

Vote: 3 Ayes. Carried

**RED CROSS
SHELTER
AGREEMENT**

5. Red Cross Shelter Agreement: Supervisor Miller explained to the board that the attached American Red Cross Disaster Sheltering Program Agreement was approved years ago to use the Town Hall as an emergency shelter, and that they are simply validating and updating the current contracts. Miller will be asking for approval later to update information and sign agreement o behalf of the Town.

**NYMIR SAFETY
PLAYBOOK**

6. NYMIR Safety Committee Playbook: Our insurance representative, Jackie Shaffer, supplied the board with a “Playbook” containing suggestions to make our facility safer. Supervisor Miller pointed out that they recommended a Safety Committee be formed, but that we are too small a venue to warrant that to be done. He did invite the board to read thru the safety recommendations as found in the guide.

**INTRASTATE
MUTUAL AID
PROGRAM**

7. Intrastate Mutual Aid Program (IMAP): Supervisor Miller shared with the board a letter he received from Homeland Security and Emergency Services highlighting a mechanism created in NYS Law that allows local governments to share resources during a declared disaster emergency. The major benefit of the program is that “it allows for mutual aid during a locally declared disaster without the need to enter into individual intergovernmental agreements or memoranda of understanding prior to, or during an event.” The IMAP is an “opt out” program, and Mr. Miller asked the board members to read the information carefully (further information found at www.dhSES.ny.gov/oem/imap) and let him know if they thought we should opt out (we are automatically members).

**PROPERTY TAX
FREEZE GUIDE**

8. Property Tax Freeze Guidance: Governor Cuomo has endorsed an idea to “freeze property taxes for two years”. Supervisor Miller shared summary of information received, and offered additional if requested. He also asked each board member to share examples on how they thought we could save money here at the town hall. One example the Supervisor and Town Clerk discussed was the saving of money by properly archiving records. The county charges per square foot of storage, but the town currently does not need to pay to store, nor will we if the job is done correctly, by following the MU-1 schedule.

**ANNUAL ANIMAL
SHELTER
INSPECTION**

9. Municipal Animal Shelter Inspection: The animal shelter, located at the highway barns, was inspected on March 13, 2015, and all was found to be satisfactory. Municipal shelters are inspected annually by NYS Ag & Markets. Animal Control Officer, Gary Rose, always does an excellent job.

**THIRD PARTY
CUSTODIAN
AGREEMENT**

10. Third Party Custodian Agreement: Supervisor Miller was notified by JP Morgan Chase that they are resigning as the Collateral Agent for public funds managed thru First Niagara Bank. Federal Home Loan Bank of New York has now been selected as our Third Party Custodian, and Mr. Miller

will be asking for approval to sign the new agreement on behalf of the Town of Palmyra later this evening. Any additional questions should be directed to the bookkeeper.

11. Building Water/ Ice Damage Assessment: Book Keeper, Petra Anderson, invited our insurance company to assess the damage in many areas of the Town Hall due to water and ice damage. We are still in the process of claims, and estimates are being gathered. Pictures were taken to document the water damage.

**WATER / ICE
DAMAGE
ASSESSMENT**

**Human Services—Town Clerk, Archives, and Justices: Michael Lambrix,
Chairman - ABSENT**

1. Town Clerk Office Report for March:

TOWN CLERK OFFICE REPORT TO THE BOARD
MARCH 2015

**TOWN CLERK
REPORT-
APPEARANCE
TICKETS AND
EZ PASSES**

The Animal Control Officer Gary Rose, the deputy town clerk Heidi Jarvis, and myself, met to discuss the always growing delinquent dog licensing problem. It was decided that as well as the warning letters that we send, the town clerk’s office will assist in the issuing of Appearance Tickets, for owners of unlicensed dogs. An unlicensed dog is a violation of Section 118-1a, which states all dogs, whether living in village or town, must be licensed yearly after 4 months of age. Gary will sign (approve) all appearance tickets before they are mailed out certified.

Through dog licensing in January, we sold 116 licenses totaling \$1088.00, misc sales, marriage licenses, hunting/fishing, vital record requests, etc- added an additional \$856.26. Total check disbursements for the month of February were \$1944.26.

EZ Passes have been received and are now for sale once again in the Town Hall. With the board’s approval, I would like to put an article in the paper stating that fact, along with a few other things happening in the Town Clerk’s office (ie. Fishing/hunting licenses etc). I will gladly share with the board anything that I write before submitting to the newspaper. March has been steady with Town and County tax collection and water payments. So far, since January 1, we have collected \$4,259,877.94 of the \$4,820,502.11 tax warrant....leaving just \$564,309.65 to be collected until the final deadline of March 31st.

Celeste has been doing a great job organizing/ labeling the permanent boxes in the archive rooms for easier accessibility. She and I have continued organizing, and boxing up for shredding, some of the documents that are no longer necessary in the archive rooms. As always, we are carefully following the MU-1 Retention Schedule as directed by NYS.

Supervisor Miller asked the Town Clerk if there was anything to add. I added that I would like to be able to write a letter to newspaper informing the public of such things as hunting/fishing licenses, EZ Passes available, dog licensing reminders, ticketing unlicensed dogs and sending them to court, etc. It would be shared with the board before submission.

The town clerks office also had some water damage in the archives rooms, due to ice damming. Because we are extra careful with records and keep them covered in plastic normally, we did not lose any records.

**UNITED WAY
CAMPAIGN**

2. **United Way Campaign:** The Town Clerk reminded the board that we are currently collecting for the United Way, and included the appropriate forms to fill out if they were interested in donating.

Public Works—Highway Department, Equipment, Facilities: James Welch, Chairman

HIGHWAY REPORT

1. **Highway Department report for February:** Highway Superintendent Mike Boesel submitted the following report from February 27, 2015 through March 26, 2015.

Highway Superintendent Report
For Town Board Meeting
3/26/15

Since the 2/26/15 Town Board meeting we have completed the following work:

PLOWING UPDATE

- **Plowing/Sanding** –To date this winter season we have made a total of 114 trips out of the barn. A comparison to this point of the past 5 winter seasons is below:
 - Mar 2014 - 128 trips.
 - Mar 2013 - 77 trips.
 - Mar 2012 - 42 trips.
 - Mar 2011 - 122 trips.
 - Mar 2010 – 96 trips.

SALT ORDERS

- **Salt Orders** – To date this winter season we have received approximately 2228 tons of our 2800 ton allotment, which approximately 79% of our requested allotment. I hope to not place any orders again this winter season and save for next season barn fill-up. We currently have approximately \$37.5K to use for the remainder of the year which would allow for ~ 800 additional tons of salt to be ordered (which would bring us to 108% of our allotment).

**WINTER
MAINTENANCE**

- **Winter Fleet Maintenance** – Over the past 30 days we have performed service work to just about every truck in the fleet and several other summer and winter equipment items. Most of our fleet service work is now up-to-date.
- **Extreme Weather** - This February was our coldest February on record with an average temperature of 12.2, breaking a record since 1934 which was 12.6. Another record we broke included 27 consecutive days below freezing, and we tied a record with 10 days of sub-zero weather. Rochester also has broken or tied five records for daily low temperature and it was our 4th snowiest. At last count I knew of 15 frozen water services that we assisted with in the Village. We continue to be extremely low on waste oil to run our shop heating system. This

morning we got some from Palmyra Radiator, Palmyra Sewer Dept and Palmyra B&G.

- **Advocacy Day Approval - CHIPs Funding** – 507 Superintendents attended our annual Advocacy Day in Albany Wednesday March 4th including a majority of Superintendents from Wayne County. We were optimistic for a \$50M CHIPs increase as we had our largest press conference and most legislative support ever.
- **Snowfence, Sweeping & Roadside Cleanup** – In the coming weeks I am expecting the weather will finally take a turn for the better. We will soon be taking down all our snowfence and sweeping all roads.
- **Inspections** - Over the next 30 days we intend to have our annual inspections for fire extinguishers, shop chainfalls, chains and shop lift hoist, bucket truck as well as all our vehicles.
- **Town Hall Projects** – Earlier in the month we completely replaced all the caster wheels on all the table/chair dolly carts under the stage.
- **Training** – The entire crew attended a free Mine Safety Training put on by the NYS DOL on 3/25/15.
In the coming weeks we may also be attend PESH Training hosted by the Village of Macedon and their DPW.
- **Palmyra Municipal Auction** – The date has been set for Saturday May 9, 2015. The Auction Contract is on the March agenda for approval.
- **Equipment Approval** - Diamond Brush mower attachment, NTE \$12,222.00 per State Bid. We budgeted \$13K.

ADVOCACY DAY

**MINE SAFETY
TRAINING**

**MUNICIPAL
AUCTION**

Any questions, comments or concerns I will be glad to answer.

Mr. Boesel said that with this last bit of nice weather, the highway department has had the opportunity to finally work on just about every piece of equipment they have. They were behind a little bit with maintenance because of the weather, but are now caught up and working on spring projects like sweeping.

Advocacy Day was earlier in month, and the highway superintendents attended it with high hopes (\$5 billion in settlement money there to be shared by communities) until it was realized that the Governor Cuomo's definition of infrastructure is quite different than most upstate views, and the original agreement was giving a larger percentage to downstate. Negotiations and decisions are still being made, and Mr. Boesel was expecting to hear more soon.

Supervisor Miller wanted to thank the members of the highway department once again for their hard work this winter and also wanted to point out that Marty Aman from the Wayne County Water and Sewer Department also appreciated their help with the numerous frozen pipes this winter. Mr. Boesel mentioned that all water breaks were either in the sidewalk area or roads, as the other areas still had snow on them that acted as insulation.

PURCHASE OF MOWING ATTACHMENT HEAD

Supervisor Miller asked if there any questions pertaining to the Rotary Mower attachment to be purchased. Hwy. Superintendent Boesel explained that this is a budgeted purchase, which is a state bid item, not requiring further bids. The Diamond Mowing Attachment Head is thought to be the best by numerous operators in the county.

At this time, Mr. Miller asked that the agenda items pertaining to the highway department be moved up so that Mr. Boesel could be excused.

MTN: APPROVE TEISTSWORTH CONTRACT

1. Approve: Highway Superintendent to Sign Contract with Teitsworth:
Jim Welch made the motion to approve the Highway Superintendent to sign the contract for the Annual Highway Auction on May 9th, on behalf of the town, not to exceed 10% commission.

Second: Dave Nussbaumer Vote: 3 Ayes. Carried

MTN: APPROVE ATTENDANCE TO HWY SCHOOL

2. Approve: Highway Superintendent to attend Annual Highway School:
Jim Welch made the motion to approve the Highway Superintendent to attend the Annual Highway School, not to exceed \$110.00.

Second: Dave Nussbaumer Vote: 3 Ayes. Carried

MTN: APPROVE PURCHASE OF MOWER ATTACHMENT

3. Approve: Budgeted Purchase of Rotary Mower Attachment: Jim Welch made the motion to approve the budgeted purchase of a Rotary Mower Attachment for the Rubber Tire Excavator not to exceed \$12,222.00.

Second: Todd Pipitone Vote: 3 Ayes. Carried

Economic Development/Planning—Grounds, IT, Strategic Plans: Todd Pipitone, Chairman

BLUE ROCK ENERGY

1. Blue Rock Energy: Mr. Miller reminded the board that at the last town board meeting, the topic of Blue Rock Energy and the cost of “re-bulbing” both the highway barns and town hall was tabled, pending further information. The board was presented with a revised quote for the LED

lighting project; bringing the cost for the Town hall down to \$30,934, from \$35,918. Discussion ensued, and included the comparisons that Mike Boesel obtained from Colacino Electric. Colacino Electric quoted materials only for \$12,600-\$13,000+. Mr. Boesel was also awaiting a quote from Maynard's, who suggested that there may be NYSERDA funding for such a project. Following that statement there was further discussion and Supervisor Miller asked if the board wanted to vote on this matter or keep it tabled. Councilman Pipitone asked that this topic continue to be tabled until further information regarding NYSERDA.

**POSSIBLE
NYSERDA
FUNDING FOR
LIGHTING
PROJECTS**

2. Form Letter from IDA: This topic had also been tabled last meeting. Mr. Pipitone further explained that this letter was to oppose taking control from local authority (IDA) and giving the power to the governor. He stated that though he did not like the idea of giving up local control and input when it came to pilot programs, but that he felt that its key provisions would hold the IDA more accountable. After further discussion, Supervisor Miller offered to voice these concerns to Peg Churchill and the IDA, and thought that this would be enough to make them open their eyes to these issues and make them more accountable. This will be voted on later this evening.

**IDA LETTER
OPPOSING
CHANGE**

**Government Operations—Assessor, Youth & Aging, Code Enforcement,
Fire Protection Contracts: David Nussbaumer, Chairman**

1. Assessor's Office Report for March:

**REPORT TO THE TOWN BOARD
FROM THE ASSESSOR'S OFFICE
MARCH 25, 2015**

**ASSESSOR'S
REPORT**

The March 1st deadline has passed for exemption applications to be filed. We are now in the process of getting the information together and into the computer for each exemption. There are still about a half dozen people who need to supply us with information so we can process their applications. They are coming in slowly every day. We have contacted these people many times to remind them that we still need some information.

I am in the process of reviewing all the building permits and adding and correcting the inventory of each parcel and changing the assessed value if necessary. Not all improvements add value to a property, especially if it already has a higher assessed value. The improvements and/or updates are just maintaining the property value as the property ages.

I received both the tentative CSX Railroad ceiling values and the Special Franchise values. We gained \$138,838 from CSX and \$177,538 from the Special Franchise. Attached is a copy of the reports.

As always, if anyone has any questions or concerns I am usually available every day, give me a call or come see me and I will answer you the best I can.

CEO REPORT

2. Code Enforcement/Zoning Office Report- March: Code Enforcement Officer Dan Wooden submitted a report to the Board Members including a list of building permits and certificates of compliance for January 1, 2015 through March 24, 2015. Supervisor Miller invited all to read it at their leisure.

There was also a copy of the default judgment and order filed Re: Town of Palmyra vs. Karl C. Kern, Index #77632. CEO Officer Dan Wooden explained that Mr. Kern has until August 31, 2015 to bring the property located at 4775 Tellier Rd up to code or demolish it. If this work is not completed by September 2, 2015, then the Town may demolish the structure and levy the costs onto Mr. Kern's property taxes.

CEO OFFICER DAN
WOODEN
RETIREMENT

Supervisor Miller took a moment to publically thank Dan Wooden for his many years of service to the Town of Palmyra as Code Enforcement Officer, and wished him a happy retirement!

3. Minutes from Zoning Board Meeting for March: There was no meeting in March.

4. Minutes from Planning Board Meeting March: There was no meeting in March.

INFORMATIONAL ITEMS

EMS ADVISORY
BOARDATTACHMENT B
BY LAWS &
ATTACHMENT C
DUTIES AND
RESPONSIBILITIES

1. EMS Advisory Board: Our new EMS Advisory Board representative reported that the board is in the process of creating a new job description and by-law committee. The current By Laws will be **ATTACHMENT B**, and the Duties and Responsibilities of Members will be **ATTACHMENT C**. Mr. Catalano also reported that response times were increased, which is not a positive thing, and Mr. Miller was a little concerned because Fingerlakes Ambulance always prided them selves in that times were low. Councilman Nussbaumer asked if we could invite someone in to speak to them. Mr. Miller offered to contact someone to visit, and also suggested that perhaps that the Macedon Ambulance could move to West Wayne Plaza.

2. American Red Cross Citizen Preparedness Corps Training: The American Red Cross is offering free citizen disaster preparedness training entitled "*Prepare, Respond, Recover: What to do when Disaster Strikes*". Councilman Pipitone offered to call to arrange a class to be held here at the town hall.

RED CROSS
CITIZEN
PREPAREDNESS
TRAINING

- 3. Erie Canal Annual Report:** A copy of the Erie Canal Way 2014 Annual Report was included on the board packets for review at their leisure. **ERIE CANAL ANN. REPORT**
- 4. Community Action in Self Help:** The Community Action in Self Help is in the process of renovating the JJ Newberry Building in Downtown Lyons. They are collecting items from Wayne County and hope to showcase them as décor. Complete information was included in the Board Packet. **COMM. ACTION IN SELF HELP**
- 5. Spring 2015 Regional Local Government Workshop:** The 2015 Regional Local Government Workshop is being held at the Burgundy Basin Inn, Pittsford NY on May 14th. Councilman Nussbaumer will be reviewing the workshop guide, and if he decides these are the classes he would like to attend, ask for approval at the April meeting. **REG. LOCAL WORKSHOP**
- 6. Wayne County Fair:** An invitation from the Wayne County Fair Parade Committee was received by the board. Some discussion ensued, and it was decided that the board would like to participate in this year's parade. **WAYNE COUNTY FAIR**
- 7. Impact Theater no Longer Housed at the Town Hall:** On February 14th, a letter was e-mailed to the Supervisor and Town Clerk announcing that the theater group will be relocating to a building on Main St. The board will be asked to approve returning their deposit later this evening, and wishes them the best of luck at their new venue. Impact Theater will continue to have performances at the Town Hall periodically. **IMPACT THEATER LEAVING THE TOWN HALL**

AGENDA ITEMS

- 1. Approve: Supervisor to sign Red Cross Disaster Services Shelter Agreement:** Todd Pipitone made the motion to allow the Town Supervisor to sign the Red Cross Disaster Services Shelter Agreement on behalf of the Town of Palmyra. **MTN: APPROVE SUPR. TO SIGN RED CROSS AGREEMENT**

Second: Dave Nussbaumer

Vote: 3 Ayes. Carried

- 2. Approve: Resignation of Planning Board Member Pam Brown:** Todd Pipitone made the motion to accept the resignation of Planning Board member Pam Brown. **MTN: APPROVE RESIGNATION OF P. BROWN FROM PLANING BOARD**

Second: Dave Nussbaumer

Vote: 3 Ayes. Carried

Supervisor Miller asked that the board keep this vacancy in mind, and to try to recommend someone to fill this spot. He asked to give it just two months before advertising to fill this position. Mr. Miller also asked that a letter be sent to Mrs. Brown thanking her for her service.

MTN: APPROVE
RET. OF DEPOSIT
TO IMPACT
THEATER

3. **Approve: Return of Security Deposit to Impact Theater:** Dave Nussbaumer made the motion to return the security deposit to Impact Theater not to exceed \$100.00

Second: Jim Welch

Vote: 3 Ayes. Carried

MTN: SUPERVISOR
TO SIGN THIRD
PARTY CUST.
AGREEMENT

4. **Approve: Supervisor to Sign Third Party Custodian Agreement:** Todd Pipitone made the motion to allow the Supervisor to sign the Third Party Custodian Agreement with Federal Home Loan Bank of New York, on behalf of the Town of Palmyra.

Second: Jim Welch

Vote: 3 Ayes. Carried

MTN: APPROVE
SUPERVISOR TO
SIGN RDA LETTER

5. **Approve: Supervisor to Sign Letter Regarding the IDA:** Todd Pipitone made the motion to return to the floor the topic of the Letter to Representatives in Support of the IDA.

Second: Dave Nussbaumer

Vote: 3 Ayes. Carried

Todd Pipitone made the motion to allow the Supervisor to sign the form letter provided to the town by the IDA, opposing Part W of the Governor's Revenue Budget bill relating to restrictions and new requirements for the IDA's.

ROLL CALL VOTE

Second: Dave Nussbaumer

Roll Call Vote: Jim Welch Aye

Dave Nussbaumer Aye

Todd Pipitone Nay

Ken Miller Aye

Vote: 3 Ayes. Carried

MTN: MRB GROUP
TO START
ENGINEERING OF
HWY. BARNs

6. **Approve: MRB Group to start Engineering of Highway Barns:** Councilman Pipitone asked if the engineering of the barn designs was budgeted for. Mr. Miller answered that it was not but has been talked about for years. Dave Nussbaumer then made the motion to hire MRB Group to start the Engineering designs of the barns, not to exceed \$5000.00

Second: Todd Pipitone

Vote: 3 Ayes. Carried

MTN: APPROVE
CLAIMS AND
EXPENDITURES

Claims and Expenditures: Jim Welch made the motion to approve claims and expenditures in the March 2015 abstract, voucher #3832 thru #3948, totaling \$136,911.50.

Second: Dave Nussbaumer

Vote: 3 Ayes. Carried

Motion to Enter Executive Session: At 8:12 PM , Councilman Pipitone made the motion to enter into executive session to discuss personnel matters.

**MTN: ENTER
EXEC. SESSION**

Second: Jim Welch Vote: 3 Ayes. Carried

Motion to Return from Executive Session: At 8:40 PM, Councilman Welch made the motion to return from Executive Session.

**MTN: RETURN
FROM EXEC.
SESSION**

Second: Todd Pipitone Vote: 3 Ayes. Carried

Adjourn Meeting: At 8:41 PM, Dave Nussbaumer made the motion to adjourn the meeting.

**ADJOURN
MEETING**

Second: Todd Pipitone Vote: 3 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Town Clerk

ATTACHMENT A: **PHOTO SUBMITTED BY MARC CARRIER OF
GARNSEY RD. PROPERTY**

ATTACHMENT B: **WAYNE COUNTY EMS BY LAWS**

ATTACHMENT C: **DUTIES AND RESPONSIBILITIES OF MEMBERS
OF THE WAYNE COUNTY EMS ADVISORY BD.**

NEXT REGULAR MEETING
Thursday APRIL 23 rd, 7:00 PM,
EAST PALMYRA FIRE HALL