

**REGULAR MEETING OF THE TOWN BOARD
APRIL 24, 2008**

At 7:30 p.m., Supervisor Lyon called to order the regular town board meeting, scheduled to be held on Thursday, April 24, 2008, at the East Palmyra Fire Hall, Tellier Road, East Palmyra, NY.

CALL TO ORDER

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following board members were present:

David C. Lyon, Supervisor

James Welch, Councilman

Kenneth Miller, Councilman

Councilman Mike Lambrix and Dave Nussbaumer were absent.

ROLL CALL

Also attending the meeting:

Billie Rae Walker

Michael Boesel

Charlene Foti

Fran Hiler

Roy Wilck

MEETING ATTENDANCE

Motion was made by Ken Miller to approve the minutes of the March 27, 2008 meeting of the Town Board.

**MTN: APPRV
3/27/2008 TOWN
BOARD MTG
MINUTES**

Second: Jim Welch

Vote: 3 ayes. Carried.

REPORTS OF STANDING COMMITTEES

**Buildings and Grounds Committee – Kenneth Miller,
Chairman**

Ken Miller reported he met with Brad Jacobs and looked in the crawl space underneath Town Hall. There is moisture of undetermined origin there, and they concluded the area needs ventilation. Ken says they're "working on it." Ken and Mike Boesel are talking with Gary Hopkins about the trees in front of Town Hall, as well as terms of the agreement between the Town and the Village Parks and Cemetery Department.

**BUILDINGS &
GROUNDS
COMMITTEE
REPORT**

Highway Committee – James Welch, Chairman

1. Highway Department Monthly Report: In his report for April, Highway Superintendent Mike Boesel outlined projects his crew has worked on during the month:

Highway Superintendent Report
For
Town Board Meeting
4/24/08

Since the 3/27/08 meeting we have completed the following work:

- Ditching – Parker Road, Cambier Road, Crestwood Drive, Division Street
- Pothole patching – all roads reviewed several times in past month
- Hauling – hauled washed 1A stone for surface treating later this summer
- Plowing/Sanding runs on 1 day since the last TB meeting for a total of 99 trips out of the barn this winter season. Last year at this time we were up to 119 trips.

Other miscellaneous items include:

- Roadside Cleanup – We have had excellent Spring weather and were able to complete our Spring snow plow damage cleanups around the entire Town already. Over the winter season we also collected and recently disposed of our scrap metal pile. We received over \$1800.00 in scrap revenue.
- Road Sweeping - We have completed sweeping sand from all our road intersections. We also completed sweeping for the NYS DOT across the entire County.
- SMSI Grant – We should be hearing back regarding our application anytime still. I understand the Department of State is very busy reviewing applications. Their website indicates that the Secretary of State will announce the grant awards by early spring.
- Roadside Damages – During the week of 4/7 to 4/11 we found road damages to Fagner Road and Hogback Road. Pictures were taken and forwarded to the Town Attorney for advisement. Repair costs are still being evaluated.

**HIGHWAY
DEPARTMENT
MONTHLY
REPORT**

- **CHIPs Funding Update** – As you know I attended our annual Advocacy Day event in Albany on 3/4 and 3/5 with about 450 other Superintendents to lobby for more CHIPs funding. We had our most successful year. Last year we received an addition \$625.00 dollars, but this year the Town will see an increase in CHIPs funding from \$74,515.00 to \$91,701.00, which is a \$17,186.00 increase. The Village went from \$35,920.00 to \$43,659.00, an increase of \$7,739.00.
- **Palmyra Municipal Auction**– We are busy preparing the highway grounds for the upcoming May 10th event. I learned this past Tuesday that WATS can no longer provide shuttle service and we are in the process of finding a new provider. I have attached a short list of highway equipment items to declare surplus for inclusion in the Auction. We expect another big auction, particularly loader sales.
- **Personnel Health Update** –
 - Karen Yantz was in the hospital with pneumonia and fluid in her lungs from 3/30 – 4/3.

HIGHWAY DEPARTMENT MONTHLY REPORT

Any questions, comments or concerns I will be glad to answer.

2. **Outside Work Done by Highway Crew:** Mike added that the crew has been doing a lot of ditching and hauling stone, roadside cleanups, sweeping, and getting ready for the upcoming auction on May 10.
3. **Lobbying Effort Could Have Big Payoff:** Mike attended a lobbying effort earlier this month in Albany with other Highway Superintendents from around the state. Last year, the increase in state CHIPS money was \$600 for Palmyra. Due to these lobbying efforts, Palmyra should enjoy a \$17,000 increase this year if the budget is passed.
4. **Highway School Selects Palmyra for Panel:** Mike said he has been asked to be on a panel at this year’s Highway School concerning shared services.
5. **2008 General Plan for Construction Work:** When asked what his general plan is for construction work around town this year, he said the plan calls for more maintenance work, ditching, paving East Street and West Street in East Palmyra, as well as Vault Road. Next year, South Creek Road is among those targeted.

OUTSIDE HWY CREW WORK

LOBBYING EFFORT IN ALBANY BRINGS FUNDS TO PALMYRA

BOESEL SELECTED FOR HWY SCHOOL PANEL

2008 PLAN FOR CONSTRUCTION WORK

NORTH CREEK RD. NUISANCE PROPERTY CLEANUP IN PROGRESS

- 6. North Creek Road Cleanup Effort: Mike updated the Town Board on the status of the cleanup of the Blackburn property, which had been targeted as a Nuisance Property several months ago. This vacant lot, along with the adjacent lot and house, are in foreclosure. The lender has contracted to have the lots cleaned up. The front of the vacant lot has been cleaned up, although there are still a lot of tires and a junked car at the back.

NEW PHONE SYSTEM INSTALLED IN HWY BARN & SCRAP METAL SOLD

- 7. New Phone System Installed & Cleanup: He added that a new phone system has been installed at the Highway barns, and they've been "cleaning house" lately. Part of that cleanup has been to get reimbursed for about \$1800 worth of scrap metal. This should help offset the cost of the tires cleanup last month. Several residents have been giving him tips on who might have dumped the tires, especially since TV Channels 8 and 10 covered the story of the dumping.

Roy Wilck, East Palmyra resident, wanted it noted in the minutes that he is pleased with the work the Highway crew has done, particularly on Hogback Hill Road, where the brush has been cut and mowing has been done very carefully.

Planning and Economic Development Committee – Michael Lambrix, Chairman

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE REPORT

Minutes of the Town Planning Board committee meeting of April 14, 2008 were read by Town Board members. There were no comments or questions concerning the minutes.

Zoning Committee – David Nussbaumer, Chairman

CEO REPORT FOR APRIL

CEO Report: Code Enforcement Officer Bob Grier submitted his monthly report summarizing activity through April 24. Grier was not in attendance, as he was on vacation.

INFORMATIONAL ITEMS

- 1. Town Clerk's Office Report for April: Tax payments were balanced and reconciled at the Wayne County Treasurer's Office during April. The Dog Enumerator has begun his work going all around the town and village to count the dogs. A record number of new dogs have been licensed so far this year. Legal paperwork for funding of the Southwest Quadrant Sewer District and of the Johnson-Floodman Water District was prepared and signed during April, with the USDA Office of Rural Development in Canandaigua. Lynne was on vacation for two weeks in April. Irene and Celeste managed the office in her absence and things went smoothly during that time.

**TOWN CLERK'S
OFFICE REPORT
FOR APRIL**

- 2. Assessor's Office Report for April: This busy month included preparing new property values for the update, and meeting with about 280 property owners who questioned their new property values. Grievance Day begins on May 27. Elaine attended a mandatory class on Ethics for the Assessor during April. She attached a list of Special Franchise Values with her report, which includes properties owned by communications and utilities companies.

**ASSESSOR'S
OFFICE REPORT
FOR APRIL**

- 3. Revisiting the Sewer Use Agreement with the Village: Dave Lyon the Sewer Use Agreement has been passed on to Garlock and announced a May 8th workshop meeting at the Town Hall to go over changes in the Sewer Use Agreement.

**SEWER USE
AGREEMENT
WITH VILLAGE
REVISITED**

Councilman Dave Nussbaumer entered at 7:40 p.m.

AGENDA ITEMS

- 1. Approve Attendance at Highway School: Mike Boesel has budgeted attendance at Highway School on June 2 - 4. He was seeking board approval to send in an early registration form. Dave Nussbaumer made the motion to approve \$90 for Mike to register for Highway School. Mike said he'd ask for approval in May for room and board fees, before the conference.

**MTN: APPROVE
MIKE BOESEL'S
ATTENDANCE
AT HIGHWAY
SCHOOL**

Second: Jim Welch

Vote: 4 Ayes. Carried.

**MTN: APPROVE
PURCHASE OF 4
TARPS FOR
TRUCKS**

- 2. Equipment Purchase Approval--Tarp Systems: Mike Boesel told the Board that all truck loads now are required by the State to be tarped. He has budgeted \$8,000 for four tarps. He listed for the Board the four quotes he had received, and requested approval of the Regional company's bid of \$7,909.64. After a brief discussion concerning the different quotes, Jim Welch made the motion to accept Regional's price not to exceed \$7,909.64.

Second: Dave Nussbaumer Vote: 4 Ayes. Carried.

- 3. Approve Auction Surplus List: Mike provided Board members a list of items he wished to be included in the Municipal Auction, and asked that they be listed as surplus:

2008 Auction Surplus List
Palmyra Municipal Auction
May 10, 2008

- 2007 S220 Bobcat skidsteer loader
- (1) computer w/monitors, keyboard, mouse, etc.
- (1) computer printer
- (1) phone system with 3 handsets
- (1) tool box
- (1) box miscellaneous truck parts

**MTN: DECLARE
ITEMS AS
SURPLUS FOR
THE UPCOMING
MUNICIPAL
AUCTION**

Jim Welch made the motion to approve the list as surplus items for the Municipal Auction.

Second: Dave Nussbaumer Vote: 4 Ayes. Carried.

- 4. Approve Abstract #147: Dave Nussbaumer made the motion to approve the claims and expenditures shown on Abstract #147, which includes Voucher Numbers 9132 through 9213 for \$110,249.55.

**MTN: APPROVE
ABSTRACT #147**

Second: Ken Miller Vote: 4 Ayes. Carried.

9. Motion to Adjourn: At 7:49 p.m., Dave Nussbaumer made the motion to adjourn the meeting.

Second: Jim Welch

Vote: 4 Ayes. Carried.

**MTN: ADJOURN
MEETING**

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

**NEXT MEETING:
THURSDAY, MAY 22, 2008, AT 7:30 P.M.
PALMYRA TOWN HALL**