

**REGULAR MEETING OF THE TOWN BOARD
EAST PALMYRA FIRE HALL
APRIL 28, 2016**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Board meeting, scheduled for Thursday, April 28, 2016, at the East Palmyra Fire Hall, 2145 Whitbeck Road, Palmyra, New York.

CALL TO ORDER

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following Board members were present:
Kenneth Miller, Supervisor
James Welch, Deputy Supervisor
Todd Pipitone, Councilman
Bradley Cook, Councilman

ROLL CALL

Councilman Mike Lambrix was absent.

Motion was made by Jim Welch to approve the minutes of the Town Board meeting on March 24, 2016.

**MTN:
APPROVE
PREVIOUS
TOWN BOARD
MINUTES**

Second: Todd Pipitone Vote: 3 Ayes. Carried

Also attending was: Palmyra Code Enforcement Officer Pat Sheridan, Marc Carrier, Sheila Caralla, Courtney Caralla, Scott Moulton, Mike Paul, Matt LaMora, and John Rush.

ATTENDANCE

HEARING

There was no official hearing this evening.

HEARING

COMMUNICATIONS

There were no communications this evening.

**COMMUNICA-
TIONS**

PUBLIC INPUT

There was no public input this evening.

PUBLIC INPUT

REPORTS OF STANDING COMMITTEES

Supervision: Animal Control, Human Resources, Historian, and Finance - Supervisor Ken Miller

MEETING WITH MRB REGARDING BUILDING SECURITY

1. **MRB meeting regarding Building Security:** Supervisor Miller stated that he invited in the gentleman that Councilman Lambrix suggested to view the map that MRB had supplied. He asked if he would be able to work on the building project given just this info. The answer was no, that he would need a complete bid package. Mr. Miller will notify MRB that the town would like them to “move onto the next step”, as was approved at the last meeting. This will include the MRB Group providing the town with a complete bid packet.

SENATOR SCHUMER WAITING TO HEAR BACK FROM CSX

2. **CSX update regarding 4775 Tellier Rd:** Supervisor Miller asked Councilman Pipitone if he has heard back from CSX following Senator Schumers support letter. He has not, but explained that Senator Schumers office was also waiting to hear back from them. He also stated that the county was also performing emergency training for railroad tracks on May 4th.

AREA CODE OVERLAY

3. **Area Code Overlay:** A 680 area code will be added to the same area as 315 (our area code). Mr. Miller does not feel that this will directly affect our area. Mr. Pipitone stated that we may need to dial 315 before our local numbers

ANIMAL CONTROL

4. **Animal Control Inspection Report and Municipal Shelter Report:** The report indicates that both the DCO and Municipal shelter were rated satisfactory.

5. **2015 Audited Financial Statement for Vienna Place:** This property is part of the IDA In-lieu of tax payment program with the town. The complete yearly statement will be kept in the Book Keepers office.

**Human Services: Town Clerk, Archives, and Town Hall Facility -
Councilman Bradley Cook**

Town Clerk Report: Councilman Cook shared the following town clerk's office report with the board:

**Town Clerk Office Report
April 26, 2016**

We finished the month of March having collected \$4,446,352.53 of the original Town & County Tax Warrant of \$4,882,439.79. The Town's share, this year, of the penalties paid was \$7240.00.

Through dog licensing in March 2016, we sold 140 licenses totaling \$1130.00, misc sales, marriage licenses, hunting/fishing, vital record requests, etc- added an additional \$8322.82. Total check disbursements for the month of March were \$9452.82.

I attended the 34th Annual NYS Town Clerk Association Conference on April 17-20, 2016 in Saratoga Springs. The following are short descriptions of the classes I was able to participate in:

NYSTCA Annual Business Meeting - (Mandatory General Session) - Simply an overview of the associations workings, summary of resolutions opposing and supporting different laws and amendments that are in the works.

Understanding Diversity – (Continued from General Session) – This session was to help increase the understanding of diversity and learning ongoing personal, professional and organizational change. This is particularly helpful when dealing with same sex marriages.

Charitable Gaming Questions & Answers NYS Racing and Wagering Board -

The rules and regulations regarding Bingo, Raffles, and Games of Chance (which include Las Vegas Nights) were discussed. There are many legal forms, follow-up with the sheriffs department, Legion, VFW etc that require continual diligence on the part of the Town Clerk's office. I have invited our local representatives to meet with not only us, but the local representatives of the local organizations.

Is Your Municipality Socially Awkward? They shared tips on dealing with the changing landscape of communication in regards to transparency, constituent access, and reputation. Your personal social accounts can all be "FOILED"...something to keep in mind!

Securing Grant Funding in Competitive Times - Suggestions on how to write a grant that earns the maximum number of points to give us the best chance of securing funding to improve our Records Management Program. Grant money is much harder to secure these days.

Committee on Open Government - This meeting answered many questions regarding Freedom of Information Law (FOIL), Open Meetings Law, and the Personal Privacy Protection Law. In essence this meeting covered the "who, what, where, when and how

much” can be disclosed. There are many exemptions, as well as many new laws and amendments regarding these subjects.

General Session: Hot Topics and Interesting Inquiries - This was a fantastic open session led by attorneys from the Association of Towns. They answered many questions and responded to many interesting scenarios that happen in the Town Clerk’s office!!! From what happens if we miss a filing deadline, to why something is filed in your office, to customers paying taxes in pennies!!

Unfortunately, there were many other classes that I wish I could have attended, but it impossible as they occur simultaneously. I did try to grab as much written information from those other classes, but due to NYS budget restraints they did not have as much printed material. The Town Clerks will share information with each other at our next county meeting in May. **A big thank you to Heidi and Julie for running the office so smoothly while I was gone!**

2. Lease with Impact Theater: Impact Theater will once again be moving back into the town hall, and will this time be renting one large room and two smaller rooms. The new lease included all points that the town board requested in the January meeting. They will be moving in the weekend of May 30, 2016.

3. Shared cost of Palmyra Tourism Brochure with Village of Palmyra: The brochure has not been printed in approximately 8 yrs., and though we are in no big hurry, the village would like to use finances set aside for this purpose before the end of their fiscal year in June. Discussion ensued and the board will vote whether to approve or not later this evening.

Public Works: Highway Department, Equipment and Facilities - Councilman James Welch

- 1. Highway Department report for April:** Councilman Welch submitted the following highway report on behalf of Highway Superintendent Mike Boesel (Absent) from March 24, 2016 through April 28, 2016:

**Highway Superintendent Report
For Town Board Meeting
April 28, 2016**

Since the 3/24/16 Town Board meeting we have completed the following work:

- **Plowing/Sanding** –To date this winter season we have made a total of 59 trips out of the barn. A comparison to this point of the past 4 winter seasons is below:

○ March 2015 - 116 trips	○ March 2013 - 78 trips
○ March 2014 - 131 trips	○ March 2012 - 43 trips.

- **Salt Orders** – To date this winter season we have ordered approximately 1477 tons of our 2800 ton allotment, which approximately 53% of our requested allotment.
- **CHIPs Funding/Advocacy Day** – As you know from my March Hwy Report, nearly 800 highway superintendents and vendors from across NYS attended our annual Advocacy Day on March 8-9th in Albany. Two years ago we were successful in getting \$40M extra. Last year we got \$50M extra. This year we got \$100M extra for each of the next 4-5 years under the new PAVE-NY Program. The Town of Palmyra will be getting \$26,850 in new PAVE-NY-Chips this year, in addition to our base CHIPs of \$117,628.
- **Inspections:**
 - Fire Extinguishers – all Hwy Dept fire extinguishers were inspected on 4/14/16 by P.A.T.I.
 - Vehicle Inspections – all Hwy Dept vehicles have received annual inspections thru April 2016.

 - Lift Inspection – our shop hoist was inspected on 4/1/16 by Filtrec. Report identified many issues.
 - Chainfall Inspection – our annual chainfall inspections is scheduled for 4/20/16 with NY Crane.
 - Lifting Chains - all our lifting chains were inspected by Cook Iron on 3/30/16.
 - Oil/Water Separator - last pumped out on 6/15/15 by Noco will be scheduled again soon.
- **New Equipment Arrivals** - Our new 2016 Bobcat E55 mini excavator arrived on 3/29/16. Our 2016 Bobcat S650 skid steer loader arrived on 4/15/16. Our new John Deere mowing tractor arrived on 4/19/16. Our new 2016 Ford F150 pickup arrived on 4/22/16. Thank you for these new equipment purchases!
- **Training/Personnel** –
 - 3/30/16 - The entire crew had hearing tests performed at the WC Highway Department.
 - 4/14/16 - Mike Paul, Jake Hilton and myself attended WC Emergency Mgmt Training Tier 3.
 - 4/22/16 - The entire crew attended Dig Safely NY training session in Geneva.
- **Highway Facility Issues** - HMI from Lyons recently provided a quote for an air exchange system. Filtrec recently reviewed the shop hoist repair needs with me. The existing hoist was installed in 1985 and is now over 30 years old. The required repairs are fairly extensive and will require us to review and discuss our 'big picture' plans for the next ~30+ years for the highway shop.
- **Winter Equipment and Yard Cleanups** – Most of our sanders have been cleaned and put away for the summer. Most of our plows/wings have been cleaned up and re-painted and the trucks have been setup for summer use. We need to complete yard cleanups around the Town and also around the highway barn in prep for the Auction.

- **Town Hall - Outside Lighting Upgrade** - On April 12th we finished installing new LED light bulbs in the parking lot lights outside the Town Hall building.
- **Palmyra Municipal Auction** – The date is coming quick: Saturday May 14, 2016. We have been preparing the grounds for our event. I have a surplus list for approval on tonight's agenda and listed below.
- **Surplus List** - 2015 Bobcat S650, 2008 Ford F250, 1996 Case 4230 Tractor, 1991 Sweepster Broom attachment, Alamo mower

Any questions, comments or concerns I will be glad to answer.

Councilman Welch pointed out that we were awarded an additional \$26,850.00 in chips funding over and above the base CHIPS amount, and that NYS inspections were done on our highway facility and that the hoist failed inspection. At this time the highway has three choices: #1- repair and bring it up to compliance, #2 – bring it up to compliance and extend it for larger truck repairs, and finally #3 – purchase a brand new lift.

Mr. Boesel is awaiting prices, and at this time the highway crew is not allowed to use that lift. Supervisor Miller suggested that that topic be put on the agenda at the May 10th workshop.

Councilman Welch recommended that we contact LaBella as they specialize in funding maintenance facilities, and are grant / low interest loan consultants which are a valuable asset to their clients.

Michael Paul (Deputy Highway Superintendent) added that there comes a point that repairing the building and lift may not be worth it, that we should probably be looking towards a new facility as the current one has been repaired over and over again. The roof, air quality, lift, etc are all issues at the highway barns.

Councilman Cook added that he thought Mr. Boesel was going to be putting a necessity list together so that when LaBella Associates was approached they would have an idea as to the amounts of money we are looking for.

Supervisor Miller will call LaBella to arrange a meeting at the Town Highway facility on May 10th. The Town Clerk will alert the news about the change of location, and post accordingly.

**Town Development: IT & Phones, Fire Protection Contracts, and Strategic Plans
- Councilman Todd Pipitone**

1. Correspondence with Senator Schumer's Office regarding CSX – A letter was received by Senator Schumer's Office that they had forwarded to CSX, we are now awaiting response from CSX. Schumers letter will be **ATTACHMENT A**

2. Town Hall Telephones: Daniel Cashman sent information regarding telephones for Town Hall and Highway Department. Councilman Pipitone stated that the board should be ready to approve the phone system as long as the number of phones was correct. It was further agreed that the battery backup for an additional \$2000.00 was not warranted. Further discussion ensued and it was agreed the board would vote on the system later in the evening.

**Government Operations: Assessor, Youth & Aging, Code Enforcement/Planning Board, and Justices
-Councilman Michael Lambrix- ABSENT**

1. Assessor's Office Report for March: Supervisor Miller invited the board to read the Assessor's Report at their leisure.

**REPORT TO THE TOWN BOARD
FROM THE ASSESSOR'S OFFICE
APRIL 26, 2016**

The backup has been sent to the County Real Property Office so our tentative roll can be printed. There have been some delays in printing this year, as our Governor added some last minute items to the budget for 2016-2017 that affect our roll. There will not be any more STAR exemption as we know it currently. Every STAR that we have added to the roll since March 2, 2015 has to be removed and letters will be sent to that property owner informing them of the change. At this point I do not have the template for these letters, as the State is still working on getting them off this years' tentative roll. If someone had a STAR, either Basic or Senior, on the 2015 assessment roll, they will keep it and it will be maintained as we have been since 1998 when it was first enacted. Anyone who purchased a home after March 2, 2015 will have to either take the exemption as a credit on their income taxes or they will register with the State and get a rebate check for the amount that they would have saved on their school taxes. If they register before July 1, 2016 they should get the check in September. If they register after that, they will still get the check, but it will be later. At this point I am not 100% sure just what is going on as at first it was personal income tax credit, then it was changed to the check, then I heard that they will have a choice. We are still up in the air about the whole process at this time. When we have definite

REGULAR TOWN BOARD MEETING

April 28, 2016

information, we will be sending out letters to everyone who has purchased a home since March 2015. The tentative roll will be delivered on time, just a little later than usual, but before the May 1st deadline for filing with the Town Clerk.

We will be sending out our change notices on Friday to property owners whose assessment either increased or decreased from the 2015 assessment roll. They will have the opportunity to be heard before the Board of Assessment Review on May 24, 2016. All the instructions go out with the notice. There are 122 notices that are being sent out this year. There was not a lot of big construction going last year. Some of the construction was on the higher assessed properties and the upgrades really did not add any sale value to them. The market will only go so far, especially when our taxes are as high as they are in Wayne County.

Attached to this report are the new values given to me by the State for Special Franchise in roll section 5. As you can see, we lost \$114,423.

As always, if anyone has any questions or concerns, please don't hesitate to contact me at any time.

<u>SPECIAL FRANCHISE</u>		ROLL SECTION 5					
		<u>2012</u>					<u>2014/2015</u>
		<u>97%</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>DIFFERENCE</u>
<u>OUTSIDE</u>							
<u>NYSEG</u>		\$ 2,317,031	\$ 2,229,766	\$ 2,272,429	\$ 2,477,870	\$ 2,452,100	\$ (25,770)
81%	50055-00-535411	\$ 1,876,795	\$ 1,806,110	\$ 1,840,667	\$ 2,007,075	\$ 1,986,201	
16%	50055-00-535412	\$ 370,725	\$ 356,763	\$ 363,589	\$ 396,459	\$ 392,336	
3%	50055-00-535413	\$ 69,511	\$ 66,893	\$ 68,173	\$ 74,336	\$ 73,563	
	TOTAL	\$ 2,317,031	\$ 2,229,766	\$ 2,272,429	\$ 2,477,870	\$ 2,452,100	
<u>NIAGARA MOHAWK</u>		\$ 22,985	\$ 22,475	\$ 22,465	\$ 22,237	\$ 26,135	\$ 3,898
56%	50055-00-535711	\$ 12,872	\$ 12,586	\$ 12,580	\$ 12,453	\$ 14,636	
44%	50055-00-535712	\$ 10,113	\$ 9,889	\$ 9,885	\$ 9,784	\$ 11,499	
	TOTAL	\$ 22,985	\$ 22,475	\$ 22,465	\$ 22,237	\$ 26,135	
<u>AT & T COMM.</u>							
100%	50055-00-601212						
<u>VERIZON NEW YORK</u>		\$ 535,301	\$ 472,676	\$ 452,655	\$ 429,730	\$ 386,506	\$ (43,224)
78%	50055-00-535511	\$ 417,535	\$ 368,687	\$ 353,071	\$ 335,189	\$ 301,475	
16%	50055-00-535512	\$ 85,648	\$ 75,628	\$ 72,425	\$ 68,757	\$ 61,841	
6%	50055-00-535513	\$ 32,118	\$ 28,361	\$ 27,159	\$ 25,784	\$ 23,190	
	TOTAL	\$ 535,301	\$ 472,676	\$ 452,655	\$ 429,730	\$ 386,506	
<u>TIME WARNER</u>		\$ 543,085	\$ 534,247	\$ 478,367	\$ 437,325	\$ 414,184	\$ (23,141)
74%	50055-00-535211	\$ 401,883	\$ 395,343	\$ 353,992	\$ 323,621	\$ 306,496	
26%	50055-00-535212	\$ 141,202	\$ 138,904	\$ 124,375	\$ 113,705	\$ 107,688	
	TOTAL	\$ 543,085	\$ 534,247	\$ 478,367	\$ 437,325	\$ 414,184	

NIAGARA MOHAWK

00000-00-300200	\$ 221	\$ 228	\$ 234	\$ 242	\$ 246	\$ 4
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VERIZON

00000-00-300100	\$ 326,650	\$ 286,046	\$ 255,047	\$ 241,645	\$ 212,491	\$ (29,154)
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TIME WARNER

00000-00-300300	\$ 128,247	\$ 143,489	\$ 128,839	\$ 137,128	\$ 155,941	\$ 18,813
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TOTAL	\$ 6,370,972	\$ 6,144,102	\$ 6,049,655	\$ 6,227,193	\$ 6,112,770	\$ (114,423)
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2. Code Enforcement/Zoning Office Report - April: Code Enforcement Officer Pat Sheridan submitted a report to the Board Members including a list of building permits and certificates of compliance for March 23, 2016 through April 25, 2016. CEO Pat Sheridan invited all to read it at their leisure.

Supervisor Miller asked if the Code Office was pleased with their new BAS software so far. Mr. Sheridan said that there is “learning to be done” but it will ultimately be a much better system. He added that along with other capabilities, they will also be able to do inspections directly on their tablet.

The board members also questions Mr. Sheridan about certain vacant and condemned buildings and barns. He explained that if the property is deemed agricultural, those building are exempt from certain local zoning rules.

Also, in regards to the building that had burned on Canal St., \$21,000.00 was paid by the family of the deceased to take down the house in a controlled demolition. The same process for that property was done as will be the process for the building on Tellier Rd near the CSX railroad tracks.

3. Minutes from Zoning Board Meeting for April: There were no meeting minutes available for April.

4. Minutes from Planning Board Meeting for April: There were no meeting minutes available for April.

INFORMATIONAL ITEMS

1. **Certificate of NYS Worker's Compensation Insurance Coverage:** The Certificate of NYS Worker's Compensation Insurance Coverage was received for Crown Castle and was acknowledged. Crown Castle is the company that pays rent for the cell tower on the water tank.
2. **Letter from NYS Agriculture and Markets:** Ag & Markets sent a reminder to veterinarians that the eastern equine encephalitis (EEE) virus continues to circulate in NYS.
3. **Progressive Graphics and Printing:** Now that the county print department has closed, all county printing is now being done thru Progressive Graphics and Printing in Newark, NY.
4. **Memorial Day Parade:** As always the Memorial Day Parade is scheduled for Monday May 30th at 9:05 AM with lineup at 9:00 AM, at the Elementary School. They will finish with a Veterans Ceremony in the Village Cemetery.
5. **Memorial Day Concert:** Free, family concert "Igor and Red Elvises"-Village Park 3 PM.
6. **NYS Thruway Authority/ Canal Corporation:** The NYS Thruway Authority and Canal Corporation are conducting the preliminary engineering for a project to replace the Route 21 Bridge over the thruway. Preliminary map/ plan were included in the board packets. The clerk's office received a phone call from NYS as they would like to plan a public meeting here sometime in May, but have not chosen a date as of yet.
7. **NYS Office of Information Technology:** The NYS Office of Information Technology Cyber Security provided a Cyber Security list of Do's and Don'ts that was shared with the board.
8. **Change in Employee Handbook:** Supervisor Miller advised the members of the highway department that were in attendance, that the "certain change" in the handbook that was previously requested was being reviewed. He added that because we had never had a change in the handbook, the town needed to come up with a system to be sure everyone was aware of the change. Mr. Miller also stated that a policy to change the handbook policy needed to be instituted. Mr. Miller did not deem it necessary to include the topic of the change in handbook in the minutes at this time.

Agenda Items

1. Approve: Approve New Astra Networks Telephone System:

Councilman Pipitone made the motion to approve a new Astra Networks Telephone System, for the Town Hall and Highway Department, not to exceed \$4200.00, and to include a count of phones as well as wall mount hardware.

Second: Brad Cook

Vote: 3 Ayes. Carried

2. Approve: Resolution #7-2016: Emergency Medical Services Week

Proclamation: Councilman Pipitone made the motion to approve May 15th-21st, 2016 as Emergency Medical Services week.

Second: Jim Welch

Vote: 3 Ayes. Carried

The board asked the Town Clerk to read aloud the following proclamation:

RESOLUTION #7-2016
EMERGENCY MEDICAL SERVICES WEEK PROCLAMATION

Emergency Medical Services Week -- May 15th – 21st 2016

EMS Week Proclamation

To designate the week of May 15-21, 2016 as Emergency Medical Services Week

WHEREAS, emergency medical services (EMS) is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those experience sudden illness or injury; and

WHEREAS, the emergency medical system consists of emergency physicians, emergency nurses emergency medical technicians, paramedics, firefighters first responders, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer , engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

NOW, THEREFORE BE IT RESOLVED, that The Palmyra Town Board does hereby proclaim the week of May 15th – 21st, 2016, as:

EMERGENCY MEDICAL SERVICES WEEK

With the theme “**EMS; Dedicated For Life,**” we encourage the community to observe this week with appropriate programs, ceremonies and activities.

BY ORDER OF THE TOWN BOARD Dated: April 28, 2016

3. Approve: Resolution #8-2016: Approve Payment of Shared Litigation Costs involving Challenges to Real Property Assessments:

Councilman Pipitone made the motion to allow the Supervisor to sign the agreement to make Payment of Shared Litigation Costs involving Challenges to Real Property Assessments.

Second: Brad Cook

Vote: 3 Ayes. Carried

This agreement will be forwarded to the other involved parties for approval.

RESOLUTION #8-2016

Payment of Litigation Costs Involving Challenges to Real Property Assessments

Concerning Notice of Petition to Review Tax Assessments commencing in the Year 2013

WHEREAS, Periodically the Town of Palmyra has challenges to assessments of Real Property in the Town; and

WHEREAS, litigation and appraisal costs of these challenges can be more than the Town can anticipate or budget; and

WHEREAS, Lor-Co., LLC, et al. have filed grievances, after receipt of the decision by members of the Palmyra Board of Assessment Review, claiming excessive and unequal values against the assessment for the property located at 505 West Main Street, Village of Palmyra , County of Wayne, State of New York, known and designated as tax map number 543601-64111-10-329705; and

WHEREAS, Lor-Co., LLC, et al. request that, beginning with the 2013 assessment rolls, be reviewed, using evidence to show that the assessment of said parcel of real property may be illegal and erroneous; and

WHEREAS, the Town of Palmyra, the Village of Palmyra, the Palmyra-Macedon Central School District and the County of Wayne are all stakeholders in resolving this issue equitably, in accordance with Real Property tax law; and

WHEREAS, the County of Wayne has already established minimum standards for participation and permitted change in an assessment challenge; and

WHEREAS, the Palmyra-Macedon Central School District has already established minimum standards for participation in an assessment challenge; and

NOW, THEREFORE, BE IT RESOLVED that all four (4) stakeholders will share equally in litigation costs, appraisal fees, and associated court fees for this assessment challenge; and

BE IT FURTHER RESOLVED that proceedings may involve the County Attorney and Town Attorney, and Pal-Mac CSD Attorney as consultants regarding appraisals and/or settlement strategies; and

BE IT FURTHER RESOLVED that the Town of Palmyra hereby requests approval for county, school and village participation in this litigation commencing with the year 2013, and ending in the year that the litigation and appraisal process for this property is complete.

Dated: April 28, 2016

4. **Approve: Approve Supervisor to sign contract with County for Mowing on County Roads:** Councilman Pipitone made the motion to approve Supervisor to sign contract with County for Mowing on County Roads.

Second: Jim Welch

Vote: 3 Ayes. Carried

5. **Approve: Budget Adjustment for Code Enforcement:** Councilman Pipitone made the motion to approve the following Budget Adjustment for Code Enforcement:

Part Town Fund

<i>Decrease:</i>	<i>Acct# 80151.02.000.03</i>	<i>CEO Personal Svcs-Clerk/Part-time</i>	<i>\$8,000.00</i>
<i>Increase:</i>	<i>Acct# 80154.02.000.00</i>	<i>CEO Contractual Exp.</i>	<i>\$8,000.00</i>

Second: Jim Welch

Vote: 3 Ayes. Carried

6. **Approve: Approve Supervisor to sign Contract with Bernard P. Donegan, Inc for Financial Consulting Services as Needed:** Councilman Pipitone made the motion to Table this authorization until the board has a discussion with LaBella Associates to see if they could fulfill our financial service needs.

Second: Brad Cook

Vote: 3 Ayes. Carried

7. **Approve: Approve Highway Department Purchase of a Sweepster 8' Front-Mounted Broom, not to exceed \$10,995.00:** Councilman Welch made the motion to approve a Highway Department Purchase of a Sweepster 8' Front-Mounted Broom, not to exceed \$10,995.00.

Second: Todd Pipitone

Vote: 3 Ayes. Carried

8. **Approve: Approve Supervisor to sign lease with Impact Theater commencing on June 1, 2016:** Councilman Cook made the motion to allow the Supervisor to sign lease with Impact Theater commencing on June 1, 2016.

Second: Todd Pipitone

Vote: 3 Ayes. Carried

9. **Approve: Attendance to Highway School:** Councilman Welch made the motion to allow the Highway Superintendent to attend Highway School at Ithaca College, June 5-8, 2016, not to exceed \$110.00.

Second: Todd Pipitone Vote: 3 Ayes. Carried

10. **Approve: Approve items listed as Surplus:** Councilman Welch made the motion to approve items listed as surplus by Highway Superintendent (2015 Bobcat S650, 2008 Ford F250, 1996 Case 4230 Tractor, 1991 Sweepster Broom attachment, Alamo mower) to be sold at Highway Auction on May 14, 2016.

Second: Todd Pipitone Vote: 3 Ayes. Carried

11. **Approve: Shared (with Village) cost of Palmyra Brochure:** Councilman Pipitone made the motion to approve sharing the cost of an updated Palmyra Brochure with the Village of Palmyra, not to exceed \$800.00.

Second: Brad Cook Vote: 3 Ayes. Carried

Motion to approve claims and expenditures: Todd Pipitone made the motion to approve claims and expenditures for the April 2016 Abstract including voucher #5312 thru #5430 totaling \$160,314.74.

Second: Jim Welch Vote: 3 Ayes. Carried

Motion to Adjourn: At 8:01 PM, Jim Welch made the motion to adjourn the meeting.

Second: Todd Pipitone Vote: 3 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Palmyra Town Clerk

ATTACHMENT A

Senator Schumer's letter of concern to CSX

NEXT WORKSHOP MEETING:

TUESDAY May 10, 2016

7:00 PM PALMYRA HIGHWAY BARN - KENT STREET

Topic for discussion – Highway Facility

NEXT REGULAR MEETING:

THURSDAY May 26, 2016

7:00 PM –PALMYRA TOWN HALL