

**NOTICE OF PUBLIC HEARING
ON PROPOSED SPECIAL USE PERMIT
AND ALSO, JOINT TOWN &
VILLAGE WORKSHOP AND TOWN MEETING
Palmyra Town Hall
May 9th, 2023**

LEGAL NOTICE

The following is the legal notice that had been printed in the Town's official newspaper, *The Times of Wayne County*, and posted on the Town Hall's bulletin board before the hearing, and in accordance with law.

**TOWN OF PALMYRA
NOTICE OF PUBLIC HEARING
ON PROPOSED SPECIAL USE PERMIT
AND ALSO, JOINT TOWN &
VILLAGE WORKSHOP AND TOWN MEETING**

PLEASE TAKE NOTICE that Jeff Cook/ Cook Properties NY, has submitted an application to the Palmyra Town Board for a Special Use Permit for a proposed Expansion of the Marquart Village Mobile Home Park (the "Project"), to be constructed and developed on Macedon Center Rd. in the Town of Palmyra; and that the construction and development of said Project will require the issuance of a Special Use Permit by the Palmyra Town Board; and the Town Board must schedule a Public Hearing on the proposed Project to seek public comments concerning the nature and scope of the proposed Project.

PLEASE TAKE FURTHER NOTICE that a Public Hearing will be held on the proposed Special Use Permit application by the Town Board of the Town of Palmyra, Wayne County, New York on Tuesday May 9th, 2023 at 7:00 PM., at the Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, NY, at which time all interested persons shall be heard.

PLEASE TAKE FURTHER NOTICE that the Town Board will accept written comments or questions from the public concerning the Special Use Permit Project sent to the Town Clerk by e-mail at townclerk@palmyrany.com, or dropped off in person. Any such written comments or questions must be received in this manner by the Town on or before Noon on May 8th, 2023, and, if timely received, such written comments or questions will be read into the Minutes of the Public Hearing.

A copy of the proposed Special Use Permit application is available for review at the Town Clerk's Office at 1180 Canandaigua Rd, Palmyra, New York during regular business hours.

NOTICE IS ALSO HEREBY GIVEN, that the Town Board of the Town of Palmyra will conduct joint workshop, at 7:30 PM, with the Village Board to discuss the information received from the potential writers of a proposed comprehensive plan on this same Tuesday, immediately following the above hearing.

FURTHER NOTICE IS HEREBY GIVEN, that this workshop is called to transact business related to the above topic, as well as any other business that may come before the Town Board.

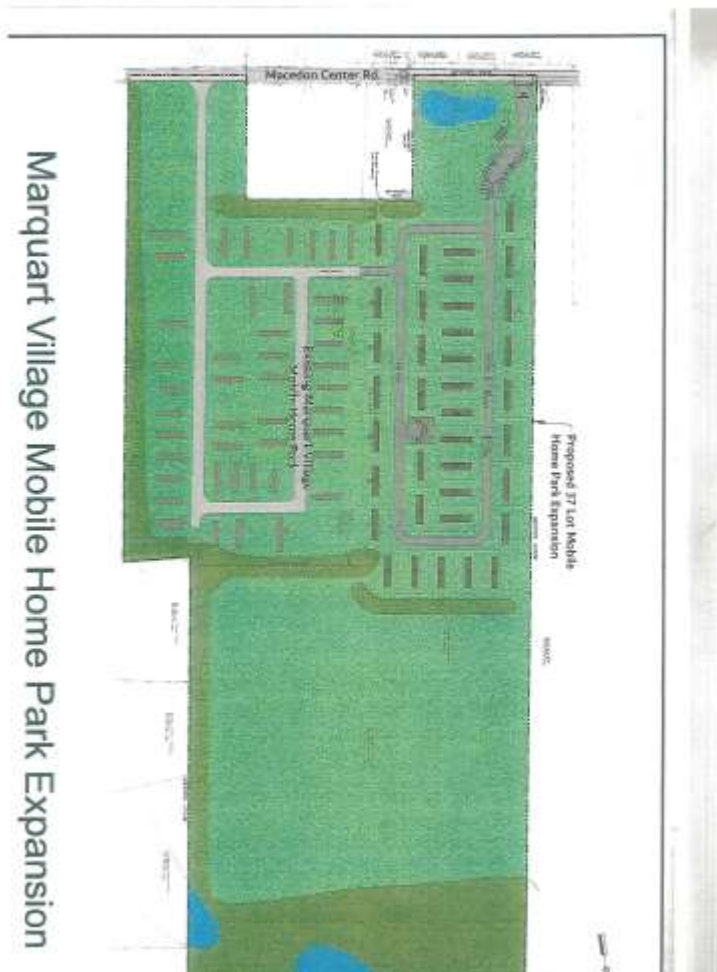
Dated: April 27th, 2023

BY ORDER OF THE TOWN BOARD OF THE TOWN OF PALMYRA TOWN BOARD

Irene Unterborn, Town Clerk

COMMUNICATIONS RECEIVED PRIOR TO MEETING

A letter and proposed map from Pat Sheridan, Code Enforcement Officer was given to Town Board before the meeting requesting that they review the Town of Palmyra Mobile Home Park Ordinance Section 501 (5-9), and asking that if the Special Use Permit is approved, a condition of the permit is that the design meet the requirements of the said Ordinance.



AGENDA

At 7:00 PM, Deputy Supervisor Jim Welch Called to order the Town Board Meeting and Public Hearing on Proposed Special Use Permit and, Joint Town & Village Workshop and Town Meeting, scheduled for Tuesday, May 9th, 2023 at The Palmyra Town Hall, 1180 Canandaigua Rd, Palmyra, New York.

Deputy Supervisor Welch led those present in the Pledge of Allegiance to the Flag.

Upon roll call, the following Board members were present:

James Welch, Deputy Supervisor
Doug DeRue, Councilman
Todd Pipitone, Councilman
Brad Cook, Councilman

Supervisor Kenneth Miller was absent.

ATTENDANCE

Also in attendance: Tracy Vanderwall, Gigit Graham, Dean Heckman, Glenn Thorton, Eric Vanderstyne, Roger Westerman, Larry Westerman, Matt Krolak, Jeff Johncox, Donna McPike, Pat Converse, Gary Rose, Dave Pray, Maryann Williams, Linda Valley, Village Clerk Rebecca Wetherby, Jeff Cook, Marc Carrier, Chris Bucknam, Village Mayor David Husk, Village Trustee Ron Leo, Village Trustee Mark Warters and Village Trustee Gina Luke.

OPEN PUBLIC HEARING FOR PROPOSED SPECIAL USE PERMIT FOR MARQUART VILLAGE MOBILE HOME PARK (Town Board Only)

At 7:00 PM, Deputy Supervisor Welch opened the hearing and asked if anyone would like to be heard.

Mr. Dean Heckman of 2467 Maple Ave addressed the board. He began by commended Mr. Cook for his willingness to work with the public and surrounding neighbors to accommodate their needs. Because of the apparent willingness of Cook Properties to work with the public, Mr. Heckman said that he and his family would like to now stand in favor of the 37-unit expansion.

Councilman Pipitone asked what part of this sketch did not meet the Town Code? CEO Sheridan explained that this is just a sketch, and that a vote to approve the special use permit would lead to a final design that includes any of the Town Board's conditions, which would then go to the Planning Board once again!

CLOSE PUBLIC HEARING

At 7:04 PM, Mr. Welch asked if there was anyone else that would like to address the board. With no one else stepping forward, and after inquiring two more times, the public hearing was closed.

The board stated they would probably make a decision at the following regular town board meeting.

OPEN REGULAR MEETING (Town Board Only)

REPORTS OF STANDING COMMITTEES

Reports from the standing committees and department heads will wait until the Regular Board Meeting of May 25th, 2023

BOARD MEETING - PUBLIC INPUT * None

Board note - the following will now appear on all agendas.

**If you are attending a Town Board Meeting have not signed up for Public Participation Section of the Town Board Meeting pursuant to the rules which have been established (24 hrs prior to start of meeting), then you will not be able to express your opinion. As a courtesy to those who attend the Board Meeting, you are requested not to interrupt the meeting, and refrain from conversation that would interfere with those attending being able to hear the Board transact its business. If in fact someone interferes with the meeting or the conversation with other spectators should require a warning and it is ignored, the person could be charged with Disorderly Conduct. For public hearings, speaking will be limited to topics on the agenda.*

1. Approve: Resolution #9-2023 Appointment of Town of Palmyra Acting Assessor: Doug DeRue made the motion to approve *Resolution #9-2023 - Appointment of Julie Hartman as Town of Palmyra Acting Assessor*, as written. Seconded by Todd Pipitone, and a roll call vote was requested.

Deputy Supervisor Welch	AYE
Councilman DeRue	AYE
Councilman Cook	AYE
Councilman Pipitone	AYE
Supervisor Miller	Absent

Vote: 4 Ayes. Carried

RESOLUTION #9-2023
APPOINTMENT OF TOWN OF PALMYRA ACTING ASSESSOR

WHEREAS, as of April 27th, 2023 the Town of Palmyra no longer has an appointed assessor; and

WHEREAS, even though the Town Board of the Town of Palmyra is currently looking for a certified assessor (per 20 NYCRR 8188 (§8188-2.2)); and

WHEREAS, the Town Board of the Town of Palmyra acknowledges the fact that the owners of properties that have recently been re-assessed would like to, and have the right to, stand before the Board of Assessment Review on May 23rd, 2023; and

WHEREAS, the Town of Palmyra acknowledges that it would be difficult to locate someone that satisfies the minimum qualification standards for real property assessors established by the State Board of Real Property Services within two weeks; and

WHEREAS, the Clerk to the Palmyra Assessor is willing to step into that position temporarily to aid the residents of the Town of Palmyra until a permanent assessor is found; and

WHEREAS, it is the recommendation of the NY State Dept. of Taxation and Finance, as well as, Wayne County Real Property to have the Clerk to the Assessor accept the temporary position in a situation like this; and

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Palmyra appoints Julie Hartman as Acting Assessor with an up to 6-month term beginning May 3, 2023 and ending when a certified / appointed assessor is hired, or by November 2, 2023.

ALSO, BE IT RESOLVED that the salary (minimum 21 hours) for the acting assessor, while she is also still performing her clerk to the assessor duties, will be \$650.00 per week in the assessor's office, and that the salary will revert \$20.00 per hour when her duties as acting assessor has ended, and she becomes returns to becoming solely the assessor clerk in that office.

ALSO, THEREFORE BE IT RESOLVED that all hourly work performed in the offices of the book keeper and code office from May 3rd - December 31, 2023 will be paid at \$20.00 per hour.

Duly moved and carried by the Town Board of the Town of Palmyra on May 9th, 2023

OPEN TOWN & VILLAGE JOINT WORKSHOP

At 7:30 PM, Mr. Welch welcomed the Palmyra Village Board, and opened the joint village and town board workshop. The purpose of this workshop was to continue the discussion regarding a new Palmyra Comprehensive Plan, and whether to hire LaBella or MRB Group to write the plan.

Mr. Welch asked each Town & Village board member, as well as the Town & Village clerks, to comment on how they felt after the last meeting with the representatives from both LaBella and MRB.

Opinions were given, and discussion ensued between the boards. It was felt that though both companies and representatives were incredibly professional and knowledgeable, and though both LaBella and MRB were excellent engineering firms more than capable of writing a new comprehensive plan, it was decided that MRB Group would be a better fit for this project.

One of the main questions was “What happens next?” and “Who keeps the ball rolling?” so that the plan gets utilized. Councilman Cook made the comment that both the Town Supervisor and Village Mayor need to be the driving force behind implementing the plan.

The Town Clerk was tasked with contacting Matt Horn, MRB’s Director of Municipal Services, to ask for a formal proposal. The boards agree that we need to know the next steps, final cost, a timetable for the entire project, what kind of leadership is expected as well as what leadership is provided, a “not to exceed” cost, and what kind of follow-up from MRB we could expect in the future to keep the project moving?

Town Councilman Todd Pipitone and Village Trustee Gina Luke offered to lead the teams and be liaisons to their boards. The Town & Village Clerk’s will help facilitate upcoming meetings and information for their boards.

MOTION TO ADJOURN

At 8:05 PM, Todd Pipitone made the motion adjourn all meetings.

Second: Brad Cook

Vote: 4 Ayes. Carried

Respectfully submitted,

Irene Unterborn
Palmyra Town Clerk

**REGULAR MEETING
PALMYRA TOWN HALL
THURSDAY MAY 25th, 2023 AT 7:00 PM**