

PUBLIC HEARING

**PALMYRA TOWN HALL
NOVEMBER 9, 2006**

The Public Hearing scheduled for Thursday, November 9, 2006 at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, New York, to consider the 2007 Preliminary Town Budget. The hearing was called to order at 7:30 p.m. by Town Supervisor David Lyon.

**PUBLIC
HEARING
CALL TO ORDER**

The following legal notice for the public hearing had been previously posted and published, announcing the hearing:

**LEGAL NOTICE
TOWN OF PALMYRA**

**NOTICE OF PUBLIC HEARING
UPON PRELIMINARY BUDGET FOR CALENDAR YEAR 2007**

NOTICE IS HEREBY GIVEN, that the Preliminary Budget of the Town of Palmyra for the fiscal year beginning January 2007 has been completed and filed in the Office of the Town Clerk, Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, where it is available for inspection by any interested persons at all reasonable hours.

FURTHER NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Palmyra, will meet and review said preliminary budget and to hold a Public Hearing thereon at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY, at 7:30 PM on the 9th day of November, 2006. At this hearing any persons may be heard in favor of or against the Preliminary Budget as compiled, or for or against any item or items therein contained.

LEGAL NOTICE

Pursuant to section 108 of the Town Law, the proposed salaries of the following Town Officers are hereby specified as follows:

Town Supervisor	\$ 10,540.00
Town Justices (2)	\$ 22,042.00
Town Councilpersons (4)	\$ 14,000.00
Town Clerk	\$ 32,600.00
Superintendent of Highways	\$ 53,825.00
Budget Officer	\$ 604.00

Dated: September 28, 2006
By Order of the Town Board

Lyndall Ann P. Green
Palmyra Town Clerk

In attendance at the hearing were the following town board members:

ATTENDANCE AT PUBLIC HEARING

David C. Lyon, Supervisor
Michael Lambrix, Councilman
Kenneth Miller, Councilman
David Nussbaumer, Councilman
Councilman James Welch was absent

Also present at this hearing:

Michael Boesel Palmyra Highway Superintendent
Bob Grier Palmyra Code Enforcement Officer
Todd Pipitone *Courier-Journal* reporter

MTN: ACCEPT CHANGES TO PRELIMINARY BUDGET FOR 2007

Supervisor Lyon asked if anyone had comments concerning the proposed town budget for 2007. He stated that board members have worked diligently with the budget trying to cut costs wherever possible. There is one page of changes from the preliminary budget to the final version being proposed this evening. Dave Lyon read the changes to be considered. Dave Nussbaumer made the motion to accept the changes to the preliminary budget.

Second: Mike Lambrix Vote: 3 Ayes. Carried.
1 Nay. Mike Lambrix opposed.

The changes are included with these minutes as Attachment A.

PUBLIC HEARING CLOSED

Supervisor Lyon asked if there were any others who wished to speak. Hearing none, he declared the public hearing closed at 7:34 p.m.

REGULAR TOWN BOARD MEETING

CALL MEETING TO ORDER

At 7:35 p.m., Supervisor Lyon called to order the regular town board meeting, scheduled to be held on Thursday, November 9, 2006, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY.

PLEDGE TO FLAG

Supervisor Lyon led those present in the Pledge of Allegiance to the Flag.

ROLL CALL

Upon roll call, the following board members were present:
David C. Lyon, Supervisor
Michael Lambrix, Councilman
David Nussbaumer, Councilman
Kenneth Miller, Councilman
Councilman James Welch was absent

Motion was made by Dave Nussbaumer to approve the minutes of the September 28, 2006 meeting of the Town Board.

**MTN: APPROVE
MINUTES OF
9/28/2006 TOWN
BOARD MTG.**

Second: Mike Lambrix

Vote: 4 ayes. Carried.

COMMUNICATIONS

1. WCWSA Rate Adjustment: Letter was received from the Wayne County Water and Sewer Authority notifying the town of the proposed water rate adjustment for 2007. "As of January 1st, 2007 the cost of water within the Western Wayne Service Area...will be \$3.75 per thousand gallons purchased. This reflects an increase of \$0.10 per thousand gallons from the 2006 rate. Also, there will be an increase in the basic service charge from \$12.50 per quarter to \$15.00 per quarter. Customers will be notified of the rate increase...."
2. Resignation of Deputy Town Clerk: Letter was hand delivered on November 6th to the Town Clerk's office with the resignation of Deputy Town Clerk Betsy Lewis, effective as of that date. The resignation includes her appointments as Deputy Town Clerk, Deputy Registrar, Records Management Coordinator and Website Manager.

**WCWSA WATER
RATE
ADJUSTMENT
FOR 2007**

**RESIGNATION
OF DEPUTY
TOWN CLERK**

REPORTS OF STANDING COMMITTEES

Buildings and Grounds Committee – Ken Miller, Chairman

Town Hall Roof Gutters installation: Ken Miller updated the town board on the status of the roof gutter installation on the back side of Town Hall. He had contacted Monroe Insulation and Gutter (MIG) to let them know the board had approved their bid for installing back roof gutters. Their original estimate of availability late November had been changed to mid-December. The other contract bidder, Proctor Roofing-Contractors is available right away. Ken made the motion to hire Proctor Roofing at a cost of \$800.00, being only \$5 over the MIG bid. Although consensus of the board last month was to proceed with Proctor Roofing, Ken felt it was correct to put the change to a vote.

**MTN: HIRE
PROCTOR
ROOFING TO
REPLACE ROOF
GUTTERS AT
TOWN HALL**

Second: Dave Nussbaumer

Vote: 4 Ayes. Carried.

INFORMATIONAL ITEMS

**THIRD QUARTER
PYMT.--GRAVEL
REMOVED BY
MORRISON
EXCAVATING**

Morrison Excavating Payment to Town: A check for \$667.50 was received in October from Morrison Excavating, Inc. for gravel removed from the Division Street gravel pit during the third quarter of 2006.

AGENDA ITEMS

**MTN: APPROVE
FIRE
DEPARTMENT
CONTRACTS
WITH ALL 3**

- 1. Fire Department Contract Renewals with Town: Agreements have been reached with Palmyra Fire Department, East Palmyra Fire Department and Port Gibson Fire Department to renew their contracts for another two years. Mike Lambrix made one motion to approve all three agreements.

Second: Dave Nussbaumer Vote: 4 ayes. Carried.

The 2007-2008 contract with the Palmyra Fire Department is included with these minutes as Attachment B. The 2007-2008 contract with the East Palmyra Fire Department is included with these minutes as Attachment C. The 2007-2008 contract with the Port Gibson Fire Department is included with these minutes as Attachment D.

**MTN: TOWN
BOARD DOESN'T
OBJECT TO
PORT GIBSON
FIRE DEPT.
PURCHASE OF
FIRE TRUCK**

- 2. Special Letter Needed for Port Gibson Fire Department: In order for the Port Gibson Fire Department to purchase a fire truck, they need a statement from the Town Board letting the IRS know that they are tax exempt and have no financial obligations to the town. Mike Lambrix made the motion affirming that the town board has no objection to this purchase, and that there are no financial obligations with the town that should hinder the purchase.

Second: Dave Nussbaumer Vote: 4 ayes. Carried.

**MTN: ACCEPT
RESIGNATION
OF BETSY LEWIS
AS DEPUTY
TOWN CLERK,
DEPUTY
REGISTRAR,
RECORDS
MANAGEMENT
COORDINATOR
& WEBMASTER**

- 3. Resignation of Deputy Town Clerk: In accordance with Betsy Lewis's request in her letter of resignation, Mike Lambrix made the motion to accept her resignation from the positions of Deputy Town Clerk, Deputy Registrar, Records Management Coordinator and Webmaster.

Second: Ken Miller Vote: 4 ayes. Carried.

4. Appoint Deputy Town Clerk, Deputy Registrar and Webmaster: With the resignation of Betsy Lewis as Deputy Town Clerk, including her appointments as Deputy Registrar and Webmaster, it was necessary to appoint her replacement. Mike Lambrix made the motion to appoint Irene Unterborn as Deputy Town Clerk, for 30 hours per week, at a pay rate of \$12 per hour.

**MTN: APPOINT
DEPUTY TOWN
CLERK**

Second: Dave Nussbaumer Vote: 4 ayes. Carried.

A second motion was offered by Mike Lambrix to appoint Irene Unterborn as Deputy Registrar.

**MTN: APPOINT
DEPUTY
REGISTRAR**

Second: Ken Miller Vote: 4 ayes. Carried.

A third motion was offered by Mike Lambrix to appoint Bill Unterborn as Webmaster.

**MTN: APPOINT
WEBMASTER**

Second: Dave Nussbaumer Vote: 4 ayes. Carried.

5. Cooperative Funding Agreement with WCWSA: Agreement was reached between the towns of Marion, Arcadia and Palmyra with the Wayne County Water and Sewer Authority (WCWSA), for improvements to the water system servicing the three towns, for better flows from town to town, as well as secondary water sources. Each town had previously received grant funding for water projects through the Rural Development Division of the U.S. Department of Agriculture. When water projects were completed, there were unused grant funds. Supervisor Lyon explained that this agreement allows for the three towns to access these unused funds for needed improvements to the water system, thus benefiting the residents of all three towns. Mike Lambrix made the motion to approve the Cooperative Funding Agreement with the WCWSA.

**MTN: APPROVE
COOPERATIVE
FUNDING
AGREEMENT
WITH MARION,
ARCADIA AND
WCWSA**

Second: Dave Nussbaumer Vote: 4 ayes. Carried.

A copy of the Cooperative Funding Agreement with WCWSA is included as Attachment E.

6. Check Signing for the Town: In order to be able to take advantage of new online banking programs, it would be necessary to change town policy to allow either the Supervisor or Deputy Supervisor to sign checks without requiring a second signature from the Town Clerk or Deputy Town Clerk. Mike Lambrix made the motion to approve this change in town policy.

**MTN: CHANGE
TOWN CHECK
SIGNING POLICY
TO ALLOW FOR
ONE SIGNATURE**

Second: Ken Miller Vote: 4 ayes. Carried.

**MTN: ADOPT
2007 TOWN
BUDGET**

- 7. Adopt 2007 Preliminary Town Budget: Dave Nussbaumer made the motion to approve the Preliminary Town Budget as amended in the Public Hearing (See Attachment A for final changes).

Second: Mike Lambrix

Vote: 4 ayes. Carried.

With the adoption of the Preliminary Town Budget, it becomes the Final Town Budget for 2007.

**MTN: ADJOURN
MEETING**

- 8. Adjournment: Mike Lambrix made the motion to adjourn at 7:48 p.m.

Second: Dave Nussbaumer

Vote: 4 ayes. Carried.

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

- Attachment A: Final Changes to 2007 Preliminary Town Budget
- Attachment B: 2007-2008 contract with the Palmyra Fire Department
- Attachment C: 2007-2008 contract with the East Palmyra Fire Department
- Attachment D: 2007-2008 contract with the Port Gibson Fire Department
- Attachment E: Cooperative Funding Agreement with the Towns of Arcadia, Marion and Palmyra and the Wayne County Water and Sewer Authority

**Next town board meeting: Thursday, November 30, 2006, at 7:00 p.m.
Palmyra Town Hall**