

**PALMYRA TOWN WORKSHOP  
TUESDAY December 13, 2016  
7:00 PM – PALMYRA TOWN HALL**

At 7:00 p.m., Supervisor Kenneth Miller called to order the Town Workshop meeting, scheduled for Tuesday December 13, 2016, at the Palmyra Town Hall, located on 1180 Canandaigua Rd, Palmyra, New York.

**CALL TO ORDER**

Supervisor Miller led those present in the Pledge of Allegiance to the Flag.

**PLEDGE OF ALLEGIANCE**

Upon roll call, the following Board members were present:

- Kenneth Miller, Supervisor
- James Welch, Deputy Supervisor
- Michael Lambrix, Councilman
- Todd Pipitone, Councilman
- Bradley Cook, Councilman

**ROLL CALL**

Also attending was: Highway Superintendent Mike Boesel

**ATTENDANCE**

**Topics of Workshop:**

- Highway Facility – Councilmen Cook and Welch, as well as Highway Superintendent Boesel, shared their findings thus far regarding the highway facility project. They are awaiting a quote/plan for a 100’ x 110’ “shell” from Blue Scope, which will be reviewed at the January 10<sup>th</sup>, 2017 Workshop.
- Cleaning of Town Hall and Highway Facility- Cleaning and review of three quotes were discussed, and will be ready for final decision at the regular meeting on December 22<sup>nd</sup>, 2016.
- Purchasing Policy - “Value Added” purchasing (like the county uses) will be further reviewed by Supervisor Miller and Highway Superintendent Mike Boesel. Guidelines for decision/resolution will be given to the Town Clerk by Miller & Boesel before the December 22nd meeting, so it can then be included in January Organizational meeting.
- Use of Town Credit Card – Supervisor Miller will provide the Town Clerk guidelines for decision/resolution before the December 22nd meeting so it can be included in January Organizational meeting.

**WORKSHOP DISCUSSION**

- Discussion of why the town uses more than one bank - Supervisor Miller explained that one bank was commercial and the other was needed for ease of making numerous smaller deposits locally,. In these cases, commercial was not necessary.
- Discussion of purchase of truck for code enforcement- Specifics were included in board packet (2017-F-150, cost \$30,716.64, \$32,000.00 budget in 2017), and because of how long it takes for truck to arrive, they would like approval at the December 22<sup>nd</sup> town board meeting. Supervisor Miller is going to appoint a small team to look at purchasing new /used, leasing, or handed down.
- Finally, a brief discussion of 2016 Budget, and options for a 2017 budget oversight.

**Motion to Adjourn:** At 9:25 PM, Mike Lambrix made the motion to adjourn the meeting.

Second: Brad Cook

Vote: 4 Ayes. Carried.

Respectfully submitted as it was reported by Supervisor Miller,

Irene Unterborn  
Palmyra Town Clerk

**NEXT REGULAR MEETING: THURSDAY December 22nd, 2016**  
**7:00 PM – PALMYRA TOWN HALL**