

**REGULAR MEETING OF THE TOWN BOARD
July 24, 2008**

At 7:30 p.m., Supervisor Lyon called to order the regular town board meeting, scheduled to be held on Thursday, July 24, 2008, at the Palmyra Town Hall, 1180 Canandaigua Road, Palmyra, NY.

CALL TO ORDER

Supervisor David Lyon led those present in the Pledge of Allegiance to the Flag.

PLEDGE OF ALLEGIANCE

Upon roll call, the following board members were present:

- David C. Lyon, Supervisor
- James Welch, Councilman
- Kenneth Miller, Councilman
- David Nussbaumer, Councilman

ROLL CALL

Councilman Mike Lambrix was absent.

Also attending the meeting:

Michael Boesel--Highway Superintendent, Roy Wilck, Billie Rae Walker--reporter from the Courier-Journal, Bob Grier--Code Enforcement Officer, Debbie Rothfuss.

MEETING ATTENDANCE

Motion was made by Ken Miller to approve the minutes of the June 26, 2008 meeting of the Town Board.

**MTN: APPRV
6/26/2008 TOWN
BOARD MTG
MINUTES**

Second: Jim Welch

Vote: 3 Ayes. Carried.
Dave Nussbaumer abstained.

COMMUNICATIONS

1. Stillwood Study Center: A letter was received from the Stillwood Study Center on Shilling Road in Palmyra. Since 1992, they have requested permission to conduct community outreach programs for their members, and the public as well. When they received a Special Use Permit, one of the stipulations was that they come to the Town Board for permission to hold each event. They are now asking to have events without having to approach the Board for permission each time. The Town Board read through the letter and said it would be taken under advisement.

**STILLWOOD
STUDY CENTER
REQUEST FOR
SPECIAL
ACTIVITIES**

**COUNCILMEN
WILL
PARTICIPATE IN
CANALTOWN
DAYS PARADE**

2. Canaltown Days Parade: Coordinators for the Canaltown Days parade on Saturday, September 13, sent a letter asking if the Town officials would be interested in having a float. After brief discussion, it was decided that the Town Officials will participate in the parade. Town Clerk Lynne Green was directed to send in the Parade Announcement Form for the event.

**INVITATION TO
GROUNDBREAK-
ING FOR NEW
INFORMATION
& COMFORT
STATION AT
PALMYRA
MARINA**

3. Palmyra Information and Comfort Station: Grant funding was received by the Village of Palmyra for an Information and Comfort Station at the Port of Palmyra Marina. Groundbreaking for the facility will be on Saturday, September 6 at 3 p.m. Village mayor Vicky Daly invited the Supervisor and Town Councilmen to join Village officials at the event.

REPORTS OF STANDING COMMITTEES

**Buildings and Grounds Committee – Kenneth Miller,
Chairman**

**BUILDINGS AND
GROUNDS
REPORT**

Ken Miller noted that only minor repairs were done during the month, although six workers from the Hill Cumorah Pageant cast spent an afternoon at Town Hall cleaning, sweeping, moving furniture, hauling trash, and other odd jobs. They did a beautiful job, Ken said, and a thank you letter was taken to them in appreciation.

Highway Committee – James Welch, Chairman

1. Highway Department Monthly Report: In his report for July, Highway Superintendent Mike Boesel outlined projects his crew has worked on during the month:

Highway Superintendent Report For Town Board Meeting--07/24/2008

**HIGHWAY
DEPARTMENT
MONTHLY
REPORT**

Since the 6/26/08 meeting we have completed the following work:

- Ditching –Harris Road, LeRoy Road
- Wedging – Harris Road, Vienna St
- Surface Treating – Clover, Meadow, Bear Hill, Rolfe, Vienna St

- Treework/Brushmowing – Vault Road, South Creek Road
- Inter-municipal Assistance
 - 6/9/08 and 6/10/08 – 2 Palmyra trucks hauling asphalt for WC Highway-Tellier Rd
 - 6/16/08 – 2 Palmyra trucks hauling asphalt for Sodus Hwy
 - 7/23/08 – Bobcat/Milling machine/operator to Macedon Hwy

Other miscellaneous items include:

- SMSI Grant – SEQR was completed at the June TB meeting. We are continuing to work on Inter-municipal agreements (IMA's) for the three equipment pieces. I expect to present these next month. We demo'd a Volvo excavator from 6/12 to 6/17 and a Caterpillar excavator on 6/26-27.
- Mowing – We are still on Round 2 and are currently mowing in the northeast/east section of Town.
- Fuel – The PMCSD had their bid opening for the fuel bid on 6/20/08. Our most recent invoice for fuel had diesel at \$4.35/gallon and unleaded at \$3.45/gallon. In August 2006 diesel was \$2.26 and August 2007 when we started budget workshops it was \$2.27. We are conserving wherever we can.
- Salt – NYS OGS recently re-bid their salt contract for Wayne County and it looks like American Rock Salt will replace Cargill as our provider starting Sept 1st. More importantly, the cost will increase roughly 50%! We last bought salt for \$28.61/ton. Starting in September it will cost over \$41/ton.
- Asphalt – We recently asphalt patched our storm cross culvert replacements on Parker Road. We are currently working on Vault Road trimming trees, installing drainage, and soon to be wedging. We also plan to continue some additional wedging work in the next couple weeks before asphalt prices increase again. Another \$10/ton increase is expected.

**HIGHWAY
DEPARTMENT
MONTHLY
REPORT**

Any questions, comments or concerns I will be glad to answer.

Mike also stated at the meeting that:

- the price of salt is up over 50%--over \$20 per ton in the last few months. Jim Welch asked Mike if we should purchase salt now before the price increases again. Mike said the town is allowed to purchase up to 120% of what he estimates in tonnage. If we purchase now, the price is \$30/ton, and the savings could be as much as \$10K to \$15K this year alone. He would like to purchase 1200 tons before September 1 with funds in his budget. Board members agreed, although no motion was necessary.

**HIGHWAY
DEPARTMENT
MONTHLY
REPORT**

- the price of asphalt is up substantially also. His crew is paving as much as they can with the supply on hand.
- he received the new Shared Services grant application for 2009. He has some ideas again he'd like to pursue.

**MTN: APPROVE
NYSEG
HIGHWAY WORK
PERMIT FOR
WILLOW
LANDING
APARTMENTS**

2. NYSEG Highway Work Permit Approval: Mike received the request from NYSEG to install a new gas main at Phase 2 of the Willow Landing apartments on Division Street. Work on these apartments is progressing quickly. Mike reassured Board members that this is the standard NYSEG work permit. Dave Nussbaumer made the motion to approve the installation of the gas main at Willow Landing.

Second: Jim Welch

Vote: 4 Ayes. Carried.

**MTN: APPROVE
ATTENDANCE
AT ANNUAL
FALL HIGHWAY
CONFERENCE**

3. NYSAOTSOH Conference: The New York State Association of Town Superintendents of Highways is having its 79th Annual Fall Highway Conference on September 23-26 at Buffalo. Jim Welch made the motion to approve Mike Boesel's attendance not to exceed \$600.

Second: Ken Miller

Vote: 4 Ayes. Carried.

**TRUCK
PURCHASE
TABLED**

4. Purchase Approval for New Truck: After some discussion, this was tabled until the next Town Board meeting.

Planning and Economic Development Committee – Michael Lambrix, Chairman

**JULY PLANNING
BOARD
MEETING
MINUTES**

Town Planning Board Meeting minutes of the July 14, 2008 meeting were distributed to Town Board members even though Mike Lambrix was absent. There was no discussion by Board members.

Zoning Committee – David Nussbaumer, Chairman

**CEO REPORT
FOR JULY**

1. CEO Report for July: Code Enforcement Officer Bob Grier submitted his monthly report for July summarizing activity through July 24, 2008. After review, the board had no further questions.

- 2. Update on Construction Sites: *Willow Landing Apartments--* Bob updated the Board on the work being done on Phase 2 of Willow Landing. Building 700 is about 85% complete, Building 800 is about 60% complete, and Building 900 is about 35% complete. The target date to be totally finished with the project is October 1.

**UPDATE ON
CONSTRUCTION
SITES**

*Fairgrounds--*A steel building is being erected, to be completed by Fair time in August.

- 3. Nuisance Properties Update: *N. Creek Road--Blackburn--*No movement. Bob hasn't been able to connect with the bank. The house has a "For Sale" sign in the window.

**NUISANCE
PROPERTIES
UPDATE**

*Lyon Road--Morrison--*had a court appearance. The defense attorney requested adjournment until next week.

*Garnsey Road--Christopherson--*Attorney John Morell will finish up the Lyon Road first, then work on the Garnsey Road case, will most likely request a stay.

INFORMATIONAL ITEMS

- 1. Town Clerk's Office Report for July: There was a cluster of FOIL requests that are now complete. New dog registrations have doubled the total of licensed dogs. Lynne was on vacation, and visitors came to the Information Center at Town Hall--especially at Hill Cumorah Pageant time. Irene and Celeste helped oversee the Pageant cast team that volunteered at Town Hall doing odd jobs. Letters were sent to residents of the Southwest Quadrant Sewer District asking for their signatures for easements to install pipes and pumps on their properties.

**TOWN CLERK'S
OFFICE REPORT
FOR JULY**

- 2. Assessor's Report for July: The Town should receive extra money from the State this year because of the property evaluation update. Several property owners have filed petitions challenging their new assessments and requesting formal hearings.

**ASSESSOR'S
REPORT FOR
JULY**

WHEREAS, the Town of Palmyra has been authorized to issue several bonds in the amount of \$228,000.00 by a Bond Resolution dated March 28, 2008; and

WHEREAS, the Town of Palmyra anticipates receiving a Rural Development Loan from the United States Department of Agriculture in the amount of \$228,000 and a grant from the United States Environmental Protection Agency in the amount of \$221,800.00 and a Rural Development Grant from the United States Department of Agriculture in the amount of \$100,000.00.

WHEREAS, the bids for construction of the improvement for the Southwest Quadrant Sewer District are being awarded and funds will be needed to commence construction;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Palmyra shall issue Bond Anticipation Notes and/or Revenue Anticipation Notes in an amount not to exceed \$549,000.00 for a period of one year with the option to prepay; and

BE IT FURTHER RESOLVED, that the Supervisor or Deputy Supervisor shall be authorized to negotiate the most favorable terms available from HSBC and/or another institution with which the Town of Palmyra has a financial relationship; and

BE IT FURTHER RESOLVED, that the Town Officials are hereby authorized to sign any and all paper necessary to implement and complete this Borrowing Resolution.

Second: Jim Welch

Carried: David Lyon

Aye

David Nussbaumer

Aye

James Welch

Aye

Kenneth Miller

Aye

RESOLUTION FOR BOND ANTICIPATION NOTE FOR SOUTHWEST QUADRANT SEWER DISTRICT

MTN: APPROVE RESOLUTION FOR BOND ANTICIPATION NOTE FOR SOUTHWEST QUADRANT SEWER DISTRICT

It was also noted that the 30-day waiting period, which had been published in the newspaper, for any challenges to the SWQ Sewer District, has ended. There were no petitions received by the Town against the project.

DISCUSSION ABOUT SEWER PROJECT ISSUES

Also, easement agreements with each one of the affected property owners have been drawn up. Residents received letters explaining why the Town needs their signed easements for sewer service to be installed on their properties. Residents have been coming in to the Town Clerk's office to sign these easements.

Since the grants were initiated by the Wayne County Water and Sewer Authority, going to bid for this project will go through them. Dave Lyon expects they will go to bid in August and award the bids so work could potentially start in September.

**MTN: APPROVE
ABSTRACTS
#152 & #153**

5. Approve Abstracts #152 and #153: Dave Nussbaumer made the motion to approve the claims and expenditures shown on Abstract #152 (for vouchers already paid), which includes Voucher Numbers 9408 through 9414, for \$19,489.29; and Abstract #153, (for vouchers to be paid) which includes Voucher Numbers 9415 through 9490, for \$113,130.31.

Second: Ken Miller

Vote: 4 ayes. Carried.

**MTN: ADJOURN
MEETING**

6. Motion to Adjourn: At 7:54 p.m., Dave Nussbaumer made the motion to adjourn the meeting.

Second: Jim Welch

Vote: 4 Ayes. Carried.

Respectfully submitted,

Lyndall Ann P. Green
Palmyra Town Clerk

NEXT MEETING:

REGULAR TOWN BOARD MEETING
THURSDAY, AUGUST 28 2008, 7:30 P.M., PALMYRA TOWN HALL