

**Preservation Commission Minutes  
September 10, 2009**

**Present: Ken Bradstreet, Chris Daly, Vicky Daly, Jim Elliot, Mike Haskins, Mark Vande, Judy Zanin**

**Guests Present: Rhett Butler, Coleen and Tom Hall**

**Absent: Mitch Smith**

**Jim Elliott called the meeting to order at 7:00 pm.**

**The flyer was reviewed by the committee. Suggestions that were made included avoiding having a misconception/response entry split between panels of the flyer, and to have circa dates under the photos illustrating the flyer. Also, it was suggested that the photo of the intact Palmyra Hotel be on the front of the flyer.**

**The October events were discussed. Jim Elliott said that he'd spoken to the Baptist minister about discussing his church, and Jim also planned to bring up having someone to discuss the Methodist church at their next council meeting. Vicky Daly thought that Zion Episcopal would probably be on board, and had not yet heard from Western Presbyterian.**

**The time for the tour is slated for 2:00 on October 4<sup>th</sup>, a Sunday afternoon. The tour is to start at the Village Hall, to the public areas of the Sexton Building, and then to the churches.**

**[Since the meeting it has been decided that the tour would only include village buildings, not the churches.]**

**For those who want to tour the Village Hall Opera House, flashlights are required. Bonnie Hays has agreed to having Historic Palmyra's museums open.**

**Commission members have been asked to arrive at 1:45, to act as guides.**

**The next Commission meeting on Thursday, 10/8, at 7:00 was scheduled to be a "9<sup>th</sup> Period History Class". Jim Elliott left a message for Susie Earl, former mayor of Newark, to ask her to speak to our audience about Newark's experience in trying to save their historic downtown. Jim, as of the meeting, had not heard from Susie. The meeting would be held in the Village Hall trustees' room, rather than at Muddy Waters, as Muddy Waters is not available. Ken Bradstreet noted that this meeting is the meeting that he asked the Planning and Zoning Boards to attend.**

**[Since this meeting, Mark Vande made contact with Susie Earl, who suggested that she and John Zornow, also of Newark speak the following month, as there is a scheduling conflict in October.]**

**On October 5, Judy Zanin, Jim Elliott and Chris Daly will be attending an event sponsored by The Landmark Society of Western New York. It is an opportunity to network with other Preservation Commissions in the area.**

**The commission members reviewed the first The Local Landmarker provided to us by Julian Adams of SHPO. The topic of this issue is meeting procedure.**

**Jim Elliott pointed out that “Facts and Findings” are supposed to be part of the decision and in writing.**

**It was suggested that the Zoning Board of Appeals be given a copy.**

**The Commission members were asked to bring all their Commission-related documents with them to the November meeting. [If this is still the case, everyone will get a reminder email to that effect prior to the November meeting.]**

**Mark Vande and Vicky Daly suggested that there be a cover letter describing the process for historic structure owners who will be trying to get a certificate of appropriateness, so that they may be as prepared for the process as possible.**

**Ken Bradstreet asked that the Code Office and Chairs of Planning and Zoning all get copies of the Local Landmarker no. 1. Ken, and Rhett Butler need copies as well.**

**Jim Elliott made a motion to adjourn, which was seconded by Mike Haskins. The meeting ended at 8:30 pm.**